

# Seth Anandram Jaipuria College

10, Raja Nabakrishna Street, Kolkata-700005

## IQAC

### Notice

23.08.2020

All the members of IQAC are requested to attend a meeting in the Google Meet Platform to discuss the following issues.

- Agenda:
1. Implementation of G suit for online classes
  2. Training programme of using G suit
  3. Review of Webinars
  4. Miscellaneous

Meeting Link: <https://meet.google.com/dmk-ybhr-oxx>

Date: 26.08.2020

Time: 7:30 pm

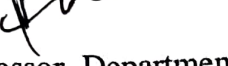



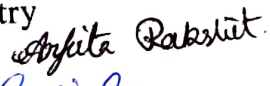
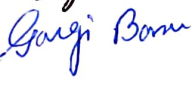

### Resolution:

A meeting was held at Google meet platform and the following points are resolved unanimously.

1. G Suit for education will be registered for the whole college using our official domain sajaipuracollege.ac.in aiming to the development of ICT in teaching learning process before NAAC 2<sup>nd</sup> Cycle assessment.
2. A quotation will be asked from the official developer EBLUESYS for G Suit registration purpose.
3. Registration process has to done in between 28<sup>th</sup> to 31<sup>st</sup> August as this is the only gap for the admission process using the same domain.
4. Dr. Amit Kumar Pal will act as coordinator of G Suit Team for this college.
5. A training on G Suit utilization will be organized by IQAC in Webinar format after the successful registration.
6. The master routine of the college will be converted into Google Sheet form for NAAC.

7. Till now IQAC have organized 12 Webinar in collaboration with the various departments of this college. All the members unanimously decided that the further collaboration will be made with other departments only if the department act as a whole ie. it involves all the teachers of the department in organizing such programme.

Member Present:

1. Dr. Asok Mukhopadhyay, Principal 
2. Dr. Radhanath Pyne, Associate Professor, Department of Commerce 
3. Dr. Srimanti Chowdhury, Associate Prof., Dept. of English
4. Dr. Arabinda Chowdhry, Associate Prof., Dept. of Physics 
5. Dr. Anindita Basu, Associate Prof., Dept. of Mathematics 
6. Dr. Nilasish Pal, Assistant Prof., Dept. of Chemistry
7. Dr. Sudeshna Sawoo, Assistant Prof., Dept. of Chemistry
8. Dr. Arpita Rakshit, Assistant Prof., Dept. of Zoology 
9. Dr. Gargi Basu, Assistant Prof., Dept. of Economics 
10. Dr. Amit Kumar Pal 
11. Prof. Pritam Ghosh
12. Prof. Oindrila Ghosh