

**SELF STUDY REPORT OF
Seth Anandram Jaipuria College
Kolkata**



First Cycle NAAC, 2014



SETH ANANDRAM JAIPURIA COLLEGE

Day (Co-ed), Morning (Girls), Evening (Boys)

10, Raja Nabakrishna Street Kolkata 700005

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SETH ANANDRAM JAIPURIA COLLEGE

10, RAJA NABA KRISHNA STREET
KOLKATA - 700 005

Ref. No. 1975
27th May, 2014

Date: 27-05-2014

To
Dr. B. Madhukar
Deputy Adviser
National Assessment and Accreditation Council
P.O. Box No. 1075
Nagarbhavi
Bangalore – 560072

**Sub: Submission of Self Study Report for First Cycle NAAC of
Seth Anandram Jaipuria College**

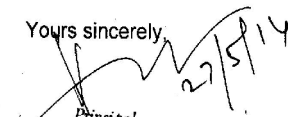
Dear Sir,

With reference to your letter no. NAAC/E&NE/HKAWBCOGN15782/23rd IEQA-Eligible/2013 dated 13th December, 2013 approving our eligibility for submission of Self Study Report, we upload the same at our college Web Site (www.sajaipuricollege.in) for your kind perusal.

We shall submit the hard copies and soft copy within your stipulated time.

Thanking you,

Yours sincerely,


Principal
Seth Anandram Jaipuria College
Koi-5



Preface

2014 is a watershed year in the history of Seth Anandram Jaipuria College. After much endeavor, the institution is all set to go for the first cycle assessment and accreditation by NAAC. It was quite a task to comprehend, grasp and fulfill all the parameters of the SSR; especially so, because the college is spread over three shifts at three different timings. Connecting to and coordinating with 192 teachers and 76 non-teaching staff were difficult, but in the long run, fruitful.

In between full session classes and with the trepidation of a nervous first-timer, keeping the deadline intact was a sweating struggle with time. All segments of the college were made to sit up and contribute their bit. Ms. Piyasa Bhowal and Sri Saumen Maity assisted us all the way through with their diligent typing.

The Report published in the prescribed format, processes data in the following order: a) Preface, b) Executive Summary c) Profile of the Institution d) Criterion wise analytical report e) Departmental Evaluative Reports. Preparing the report was an arduous but rewarding task - a learning process by itself. Self study is also self- policing and soul searching. We submit this to the NAAC Peer Team for their valuable appraisal and evaluation.

Published by:

Principal

Dated:

13 May, 2014

Seth Anandram Jaipuria College

10, Raja Naba Krishna Street

Kolkata- 700005.

Prepared by:

Srimanti Chowdhuri, Nandita Chakrabarty, Barnali Pain.

Steering Committee Members.

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EXECUTIVE SUMMARY - (SWOC Analysis)

Seth Anandram Jaipuria College was founded by Seth Mungutramji Jaipuria, in memory of his father, on 22nd December 1945. The small College, once housed in the famous ‘Shovabazar Rajbari’ in North Calcutta, has travelled a long way to become a renowned institution of higher education today. Behind this success story lie the munificence of the founder’s family, the constructive role of the Trustees and the successive Governing Bodies of the College, and above all the contribution, love and sacrifice of generations of students, teachers and non-teaching members of the institution.

An Educational Institution is, to its learners, like their affectionate mother – the Alma Mater. To the community around, such an institution is an invaluable social resource - an inspiration for development. To every literate person, an educational institution is like the shining sun, the spectrum of which is not confined within a limited area but radiates in all possible directions. Advancement of education would therefore mean progress of civilization; sixty-nine (1945-2014) years of an educational institution are probably an indicator of such progress.

The past of Jaipuria College is inevitably associated with the name of Maharaja Nabakrishna in whose house (now defunct) the College was first located. Born in 1732, Nabakrishna was one of those ‘fortunate few’, who emerged as prominent Indians after the Battle of Plassey. Lord Clive arranged for him the title of ‘Raja’ and then ‘Maharaja’ from the Badshah of Delhi. Blessed with the generosity of the English Company, Nabakrishna became the ‘*Samajpati*’ of ‘Sutanuti’ of North Calcutta. He established and patronized the ‘*tols*’ and ‘*chatuspathis*’ of Sanskrit learning in Hatibagan, North Calcutta. He helped even the expansion of Ayurveda medical treatment at ‘Sutanuti’. He died in 1797 leaving behind him a new ‘Sutanuti’, where, the so called ‘Calcutta Culture’ sprang up. The foundation of a large number of educational institutions was the obvious corollary to this great social change. Individual attempts were made to establish schools in ‘Sutanuti’, but very few institutions of higher education were founded.

It was at this stage that the Jaipuria family of Jaipur in Rajasthan appeared. Seth Anandram Jaipuria, the grandfather of Dr. Raja Ram Jaipuria, the present Managing Trustee of the College, came to Calcutta in 1900 to try his luck as Calcutta was then the capital of India and a great business centre. Seth Mungutram Jaipuria, son of Seth Anandram Jaipuria, helped his father in the expansion of business in different sectors. Mungutramji had no conventional degree from any school or college. But he had the God-gifted foresight to understand that the pre-requisites of independent India should be proper

education. Obviously the above ideas of Mungturamji found expression in the foundation of a college in North Calcutta. His family purchased the premises at 10 and 12 Raja Nabakrishna Street from the successors of Maharaja Nabakrishna. On 18 February, 1945 a meeting was held to discuss the appointment of a sub-committees to frame a constitution and arrange for the building and library of the proposed college. A sum of Rupees one lakh was deposited with the Hindusthan Mercantile Bank in Calcutta in the name of the College. A Principal was to be appointed provisionally for a year. It was also decided to hold Commerce classes in the evening.

Pandit Jawaharlal Nehru agreed to inaugurate the college on December 22, 1945. He delivered a brief lecture in which he expressed satisfaction at the expansion of higher education in the country.

I

The present massive building of the college was not built in a day. It took a long time to take the present shape. The building has three blocks – Central, North and South. The Central Block with a floor space of 16,462 sq. ft. was started in 1961 and completed in 1963. The North Block measuring about 25,316 sq.ft. was started in 1965. The 14,700 sq.ft. South Block took its final shape in 1975 with a total floor area of 56,478 sq.ft. The extension part of the college (built with help from UGC grant) came up in 2013 to house a gymnasium, a conference room and the NAAC cum IQAC office.

Towards the end of 1965, when the new building was nearing completion, Jaipuriaji became restless to do something tangible for women's education. He prophesied that girls would one day excel boys and prove real assets to the nation. In July 1966, the morning department for girls was opened with 36 students in the Degree and 150 students in the pre-university classes. Mungturamji had the vision to realise that the commerce stream would be a highly rewarding course for girls and therefore it should be immediately introduced. True to his dream, today there are about 420 girls in Morning Shift Commerce and 195 in the Co-Ed section of Day Shift.

A great nationalist in spirit and activities, Mungturamji had realised that the setting up of an educational institution in Bengal by a non-Bengali industrialist like him, would be helpful to accomplish simultaneously three main objectives, viz. fulfillment of his social commitment to Bengal, advancement of learning and establishment of close coordination among all segments of the populace irrespective of parochial provincial identity. This in turn he knew would foster an attitude of national integration among all stakeholders. It was in appreciation of such nationalist service that Mungturamji was honoured with the 'Padma Bhushan' title in 1970, by Sri V. V. Giri, President of India. Before 1947, he had been offered 'Knighthood' by the British Government on

three different occasions, but his nationalist feelings and affinity to the Congress made him turn down the offer each time. During the communal riot in Calcutta in 1946, he not only took an active part in restoring peace but also used a part of this college to give relief to the victims of the riot. Dr Raja Ram Jaipuria, educationist and industrialist, continued from where his father had left.

II

A glorious aspect of the tradition which has developed in the college during the last sixty nine years is the close relationship between students, teachers, non-teaching staff, members of the Governing Body and the Trustees. We consider ourselves to be members of the same academic family and this feeling of oneness fosters a sense of belonging to the institution. The Staff Recreation Club of the college is one such meeting ground with its yearly event of cultural carnival. On 1st Feb. 2011, Rabindranath Thakur's sesquicentennial birth anniversary was celebrated by staging a play with thirty actors from amongst teachers and non-teaching staff.

Bonding with the local community is another essential feature of the members of this institute. Our students did not hesitate to rush to the rescue of the distressed dwellers and provide them relief when a number of huts in a nearby slum accidentally caught fire. The water reservoir of the college was thrown open to inhabitants of the locality in days of acute water-crisis consequent upon disruption of water supply. During the dark days of communal riot following the demolition of Babari Mosque, our students, under the leadership of our teachers along with other sections of peace-loving citizens, did their best to maintain peace and communal harmony in the locality. Our students in fact have always played an active role for the improvement of the local environment – both physical and social. In 2011, The NSS unit of the college held a week long (24 to 30 March) special camp at Phulbagan slum, Ward no. 11 on 'Health and Education Awareness' and distributed school accessories to needy children. In 2012, the NSS organised a free blood test for Thalassemia detection in association with Nilratan Sarkar College and Hospital. Free health check-ups and Eye Screening tests were also conducted for the local community. The role of the Students' Union in these regards has always been praiseworthy. During the last Durga Puja, they distributed new clothes to the foot-path dwelling children of the area; they also offered a warm felicitation to Sri Ujjwal Roy, an Everester & Officer- In- Charge of the local Shyampukur P.S., in 2013. In a recent instance (9 March, 2014) of ISR (institutional social responsibility) the teachers of this college donated a generous sum to Gazi Jalaluddin, a taxi driver, who runs a free primary school for the poorest of the poor at remote Jaynagar, depending solely upon his own earnings and donations from benevolent passengers.

In August 2011, a UGC sponsored seven day workshop on Human Rights Awareness was held, involving several Departments of the college. Students of the UGC sponsored Certificate Course in Human Rights (initiated in 2012) shared concerns for jail inmates, elders in old age homes, and mentally challenged persons while visiting the respective organisations. During their class sessions they interacted with NGO representatives to better understand the lot of the outcasts, the underprivileged, and the marginalized in Indian society.

So far as **academic performance** of our students in the University Examinations is concerned, they do not lag far behind the top grade premier institutions in the city, at least in some of the subjects. More than 70% students of the Dept. of Physics secure 1st Class in University Exams. every year. It is a matter of great pride that Sumit Kumar Saha has scored 82.63% securing 1st Class 1st in Physics Honours of Calcutta Univ. for the year 2013. At least 60% of the students of this dept. migrate to different PG courses all over the country. About 90% students from the Dept. of Hindi and 80% students from English, secure access to post graduation course as well. The Dept. of Food & Nutrition is again a den of glorious achievers. It has consistently been producing University rank holders over the last few years : 10th (2009), 1st, 4th, 6th (2010), 4th & 9th (2012); The Dept. of Journalism & Mass communication has secured laurels with 1st Class 1st in 2011, and 2013. Success rate in Commerce stream is astounding too. 67 out of 192 students in the Morning Shift, 32 out of 73 in the Day shift and 65 out of 320 students in the Evening Shift have clinched a first class this year. A 1st class first was also produced by this college in Marketing Hons. Last year

The institution's achievement in **Sports and Games** is no mean feat either. Apart from University level inter college competitions our students have also made a mark in world sports. Rimo Saha represented Indian Para Swimming team in the Commonwealth Games, 2010, held in New Delhi; Sourav Saha and Kritika Sinha Roy represented Junior Indian Table Tennis team in the World Cup Championship held in Slovakia. Reshma Banerjee and Tapasi Mondal represented the Senior Bengal Women's Archery in The National Games, 2010, Jharkhand. Tapasi also featured in the World Univ. Archery Tournament held in China. Performance of our students in co-curricular and extra-curricular activities has always been worthy of mention. N.C.C. cadets belonging to our college-unit have always glorified us with their excellent performance. Last year cadets of our college-unit took part in the State Republic Day Parade and one of our cadets was selected for the National Parade held in New Delhi. The proficiency of our students in Games and Sports, NSS activities and Cultural programmes has always been of a very high standard; some of the established singers in the city today are former students of this institution.

III

It is to be admitted that our college has never been an elitist college. Generally mediocre students belonging to middle class families get admitted here. Our success lies in the fact that we have always been able to turn out some of the best products of the University from among these ordinary students. Jaipuria College, comprising about six thousand students, is probably a surprising exception to the concept that quantity degenerates quality. The huge number of students here has not stood in the way of attainment of good academic standard or maintenance of discipline.

The main problem before us at the moment is *acute shortage of space* in the college premises. This stands badly in the way of further academic expansion. At present we offer Honours courses of study in sixteen subjects - viz. Accountancy, Marketing, Physics, Chemistry, Mathematics, Computer Science, Economics, English, Bengali, Hindi, Political Science, History, Philosophy, Psychology, Food & Nutrition, Journalism & Mass Communication. Of these, Bengali, English, Hindi and Political Science Hons. are taught both in the Morning and Day Shifts. Likewise, Commerce is a popular stream in all three shifts. However, it is essential to offer Honours courses in a few more need based subjects and develop career oriented skills.

Another acute problem that stares in the face is *shortage of staff*, both teaching and non-teaching. The problem has aggravated particularly in view of the fact that in recent times practically no new post has been sanctioned by the Government. In the Commerce Department of the Day Section, there are only two sanctioned posts of full-time lecturer, which is absolutely inadequate for the smooth running of such a big department comprising a mammoth roll-strength and offering courses of study both at Honours and General levels. Dearth of teachers is an ailment common to other Departments too. At present there are about 21 vacancies in substantive posts in various Departments of the college.

Looking forward into the future, we hope to offer Honours courses in a few more subjects especially, Geography, Education and Bio-Science which are successfully running UG General Courses at present. We would also like to have approval from the University for offering Post-Graduate courses in at least one or two subjects. We have already expressed our willingness to work with the Rabindra Bharati University in their distant mode of PG Programmes in a few select subjects. We also want to introduce a few job-oriented courses or training programmes in collaboration with suitable organizations. Although we can boast of our library, we want further expansion and enrichment of it by having a separate block. This might enable us to operate an open shelf system

and also help us house the departmental libraries with sufficient space. We dream of establishing a composite research laboratory in science where our teachers and students may carry out concerted research works having sufficient relevance to society. We also dream of having a commerce museum in the college. For the fulfillment of these goals the first and foremost necessity is the procurement of a plot of land and ample financial strength. Although our trustees have always extended bounty in our hour of need, we need to explore other sources of additional funds. With this end in view we will have to develop a close connect with the local community; our ex-students too, it is hoped, shall further the process of modernization of their institution.

IV

Over the last few years the country has seen a paradigm shift in the concept of education. New educational modes and modules have laid emphasis on interactive, collaborative and participative learning. More than a 'guru,' a teacher is conceived as a facilitator to offer skill, direction and guidance to his pupils; podium based lecture mode is supposed to be replaced by the thrill of self- learning.

Buttressing the new concept of teaching-learning is the rising importance of Information and Computer Technology. Needless to say, this transition from a conservative traditional practice to a techno-backed system for innovative application is challenging! Requisite training and change of mind set are essential to cope up with these emerging trends.

The new concept of Governance also poses challenges for the Administration. The shift from centralized efficient authority to decentralized participative management involving all stakeholders is again a new path to tread. Transparency and consensus are the new order of the day. The message of quality sustenance is a wake-up call that puts us back on our toes.

In short, the institution is navigating through a transitional phase when much is to be done, much to be weeded out and much to be initiated in. However, not everything can be wrong with the world; we are proud to announce a successful inspection of the college by SAP (State Level Assessment of Performance) in 2011, and their grant of Rs. 9 Lakhs, which only 20 colleges of the State were eligible to acquire. The college has also acquired the completion certificate from the Dept. of Higher Education for uploading DCF II, as per its requirement.

Given below is a chart showing the lateral expansion of the college in terms of subject inclusion over the long stretch of years:

| Morning Shift (1966) | Day Shift(1945) | Evening Shift(1945) |
|---|---|----------------------------|
| - | 1945- Hindi Hons. | 1945- B.Com |
| - | 1947- Hons. in English & Economics | |
| 1966- General Course in English, Bengali, History, Pol.Science, Education | 1951- Intermediate level Physics, Chemistry, Maths, Biology | |
| 1979- Philosophy Pass | 1961 – Physics Pass 1965 – Physics Hons. | |
| 1984- Hons in Philosophy | 1966- Chemistry Hons. 1971-B.Com Pass | |
| 1988- Hons. in Political Science | 1987- B.Com Hons. | |
| 1993- B.Com Hons. | 1989 – Bio Science Pass, Maths Hons. | |

| Morning Shift (1966) | Day Shift(1945) | Evening Shift(1945) |
|-------------------------------|---|----------------------------|
| 1996- Food & Nutrition Pass | 1995- History Hons. 1996- Journalism & Bengali Hons. | |
| 2000- English Hons. | 1998- Electronics Pass | |
| 2006- FNTA & Psychology Hons. | 1987- B.Com Hons. | |
| 2009- Bengali & Hindi Hons. | 2006- Geography Pass | |
| | 2008- Computer Science Hons. | 2008-Marketing Hons. |

| | | |
|--|-----------------------|--|
| | 2009- Statistics Pass | |
|--|-----------------------|--|

SECTION B : PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

| | | |
|---------------|--|--------------------|
| Name: | SETH ANANDRAM JAIPURIA COLLEGE | |
| Address: | 10, Raja Nabakrishna Street, Kolkata 700 005 | |
| City: Kolkata | Pin : 700 005 | State: West Bengal |
| Website: | www.sajaipuracollege.in | |

2. For communication:

| Designation | Name | Telephone with STD code | Mobile | Fax | Email |
|----------------------------------|-----------------------|-------------------------|------------|-----|----------------------|
| Principal | Dr. Asok Mukhopadhyay | O : (033)25554117 R: | 9830499347 | | asok_kol85@gmail.com |
| Vice-Principal (Shift-in-Charge) | | O: R: | | | |
| Steering Committee Co-ordinator | Principal | O: (033) 25554117 R: | | | |

3. Status of the Institution:

Affiliated College

Constituent College

Any other (Specify)

| |
|---|
| ✓ |
| |
| |

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

| |
|---|
| |
| |
| ✓ |

iii. Co-education

b. By Shift

- | | |
|--------------|-------------------------------------|
| i. Regular | <input checked="" type="checkbox"/> |
| ii. Day | <input checked="" type="checkbox"/> |
| iii. Evening | <input checked="" type="checkbox"/> |

5. It is a recognized minority institution?

- | | |
|-----|-------------------------------------|
| Yes | <input type="checkbox"/> |
| No | <input checked="" type="checkbox"/> |

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

N.A.

6. Sources of funding:

- | | |
|--------------------------|-------------------------------------|
| Government | <input checked="" type="checkbox"/> |
| Grant-in-aid | <input type="checkbox"/> |
| Self-financing/Any other | <input type="checkbox"/> |

7. a. Date of establishment of the college: 22.12.1945 (dd/mm/yyyy)

b. University to which the college is affiliated / or which governs the college (If it is a constituent college)

University of Calcutta

c. Details of UGC recognition:

| Under Section | Date, Month & Year (dd-mm-yyyy) | Remarks (If any) |
|---------------|---------------------------------|------------------------|
| i) 2(f) | 01.06.1950 | Already submitted with |

| | | |
|------------|------------|--------------|
| | | IEQA Report. |
| ii) 12 (B) | 01.06.1950 | |

(Enclose the Certificate of recognition u/s 2(f) and 12 (B) of the UGC Act)

d. Details of recognition/ approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI, etc.)

| Under Section/ Clause | Recognition/Approval details Institution/Department Programme | Day, Month and Year (dd-mm-yyyy) | Validity | Remarks |
|-----------------------|--|----------------------------------|----------|---------|
| i. | University of Calcutta | 1945 | | |
| ii. | | | | |
| iii. | | | | |
| iv. | | | | |

(Enclose the recognition/approval letter) Document uploaded with IEQA.

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No

If yes, has the College applied for availing the autonomous status?

Yes

No

9. Is the college recognized?

a. by UGC as a college with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes No

If yes, Name of the agency Government of West Bengal and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

| | |
|--------------------------|------------------|
| Location * | Urban |
| Campus are in sq. mts. | 0.525 (in acres) |
| Built up area in sq.mts. | 8491.34 |

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities- Auditorium

- Sports facilities
 - ★ playground
 - ★ swimming pool
 - ★ gymnasium

- Hostel
 - ★ Boy's hostel
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
 - ★ Girl's hostel
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
 - ★ Working women's hostel
 - i. Number of inmates
 - ii. Facilities (mention available facilities)
- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise): Non-teaching staff
- Cafeteria - ✓
- Health centre- ✓

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance..- First aid

Health centre staff –

| Sl. No | Programme Level | Name of the Programme /Course | Duration | Entry Qualification | Medium of instruction | Sanctioned /approved Student strength | No. of students admitted |
|--------|---|-------------------------------|----------|---------------------|-------------------------|---------------------------------------|--------------------------|
| | Under-Graduate | BA, B.Sc., B.Com (H + G) | 6 hours | | English, Bengali, Hindi | 6,000 | 100% |
| | Post-Graduate | | | | | | |
| | Integrated Programmes PG | | | | | | |
| | Ph.D. | | | | | | |
| | M. Phil. | | | | | | |
| | Certificate Courses | | | | | | |
| | UG Diploma | | | | | | |
| | PG Diploma | | | | | | |
| | Any Other (specify and provide details) | | | | | | |

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

| | | | | | |
|-----|---|----|--|--------|---|
| Yes | ✓ | No | | Number | 2 |
|-----|---|----|--|--------|---|

i. Certificate Course in Human Rights.

ii. Remedial course

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments

offering common compulsory subjects for all the programmes like English, regional language, etc.)

| Faculty | Departments (eg. Physics, Botany, History, etc.) | UG | PG | Research |
|------------------------|--|----|----|----------|
| Science | Physics, Chemistry, Botany, Zoology, Computer Science, Electronics, Psychology, Economics, Maths, Food & Nutrition, Statistics | ✓ | | |
| Arts | Eng, Beng, Hindi, History, Pol.Science, Geography, Journalism, Philosophy, Education, Journalism | ✓ | | |
| Commerce | Accountancy, Marketing | ✓ | | |
| Any Other (Specify) | | | | |

16. Number of Programmes offered under (Programme means a degree course like B.A., B.Sc., B.Com, M.A., M.Com..)

a. annual system

b. semester system

c. trimester system

17. Number of Programmes with

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other (specifies and provide details)

6. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy) and number of batches that
completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date:(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of
Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

a. Year of Introduction of the programme(s).....
(dd/mm/yyyy) and number of batches that completed
the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date:(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher
Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

| Positions | Teaching faculty | | | | | | Non-teaching staff | | Technical staff | |
|---|------------------|---|---------------------|----|---------------------|----|--------------------|----|-----------------|---|
| | Professor | | Associate Professor | | Assistant Professor | | M | F | M | F |
| | * | * | * | * | * | * | * | * | * | * |
| | M | F | M | F | M | F | M | F | M | F |
| Sanctioned by the UGC/ University / State Government | | | 7 | 13 | 14 | 10 | 23 | 22 | 22 | 0 |
| <i>Recruited</i> | | | | | | | | | | |
| <i>Yet to recruit</i> | | | | | 22 | | | | | |
| Sanctioned by the Management/society or other authorized bodies | | | | | | | 7 | 6 | 6 | 0 |
| <i>Recruited</i> | | | | | | | | | | |
| <i>Yet to recruit</i> | | | | | | | | | | |
| | | | | | | | | | | |

*M=Male *F=Female

21. Qualifications of the teaching staff:

| Highest qualification | Professor | | Associate Professor | | Assistant Professor | | Total |
|--|-----------|---|---------------------|---|---------------------|----|-------|
| | M | F | M | F | M | F | |
| Permanent teachers | | | | | | | |
| D.Sc./D.Litt. | | | | | | | |
| Ph.D. | | | 3 | 6 | 5 | 9 | 23 |
| M.Phil. | | | 2 | 4 | 2 | - | 8 |
| PG | | | 2 | 3 | 7 | 1 | 13 |
| Temporary teachers (Contractual teachers) | | | | | | | |
| Ph.D. | | | | | - | - | |
| M.Phil. | | | | | 2 | 1 | 3 |
| PG | | | | | 4 | 11 | 15 |
| Part-time teachers | | | | | | | |
| Ph.D. | | | | | 2 | 7 | 9 |
| M.Phil. | | | | | 1 | 8 | 9 |
| PG | | | | | 24 | 24 | 48 |
| 66 | | | | | | | |

22. Number of Visiting Faculty/Guest Faculty engaged with the College-

62 (Guest Faculty)

23. Furnish the number of the students admitted to the college during the last four academic years

| Categories | 2010-11 | | 2011-12 | | 2012-13 | | 2013-14 | |
|------------|---------|--------|---------|--------|---------|--------|---------|--------|
| | Male | Female | Male | Female | Male | Female | Male | Female |
| SC | 187 | 178 | 245 | 179 | 267 | 197 | 280 | 200 |
| ST | 35 | 27 | 42 | 26 | 38 | 21 | 27 | 24 |
| OBC | | | | | | | | |
| General | 2602 | 2911 | 2444 | 2833 | 2348 | 2842 | 2252 | 2574 |
| Others | | | | | | | | |

24. Details on students enrollment in the college during the current academic year:

| Type of students | UG | PG | M.Phil. | Ph.D. | Total |
|---|------|----|---------|-------|-------|
| Students from the same state where the college is located | 5257 | | | | |
| Students from other states of India | 100 | | | | |
| NRI students | - | | | | |
| Total | - | | | | |

25. Dropout rate in UG and PG (average of the last two batches)

UG

PG

26. Unit Cost of Education

(Unit Cost=total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component
(2008-09)

(b) excluding the salary component
(2008-09)

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes No

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes No

b) Name of the University which has granted such registration.

c) Number of programmes offered

d) Programmes carry to recognition of the Distance Education Council

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered – 1: 25

29. Is the college applying for

Accreditation: Cycle1 Cycle2 Cycle3 Cycle4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle2, Cycle3, Cycle4 and re-assessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

****Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31. Number of working days during the last academic year.

246

July 2012 – June 2013

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

153

July 2012 – June 2013

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 11.12.2013(dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv)(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory / descriptive information)

Located in the famous heritage – zone in North Calcutta the college is well connected to different parts of the city and its suburbs. It is adjacent to the Shovabazar Metro Rail Station through which majority of the teachers, students and staffs commute.

The institution is very much aware that the dimensions and quality of education keep changing with time and that quality cannot be assessed by a single yard stick. Rather it can be monitored through the change in national and global trends in teaching and research. It is important for any centre of higher education to know that true service lies in imparting education, inculcating moral values and motivating young minds towards research and its applicability for the greater interest of the Society as a whole. The NAAC has developed certain measures for continuous improvement of the quality of higher education. Our College is committed to the core values of NAAC.

CRITERION 1 : Curricular Aspects

1.1 Curriculum Planning and Implementation

1.1.1. Vision, Mission and Objectives of the Institution

VISION:

The college Logo pronounces *Vidya amritam bhaba*. Knowledge fuels the progress of humanity beyond life. Thus AMRITA might be tasted through VIDYA.

Academics is a pleasurable pursuit that inspires and transpires the potent faculties in Man.

PADMABHUSHAN SETH MANGTURAMJI JAIPURIA (1901-.1978), the founding father, wished the institution (estab. 1945) to grow into a centre of unbound academic excellence by fostering a spirit of multiculturalism reflective of India's diversity in unity.

MISSION OF THE COLLEGE:

- To provide easy access to higher education with an array of **varied streams and subjects**.
- To maintain **gender equality** by running three shifts – all-girls section in the morning shift, co-education at day, and all boys section in the evening.

- To promote a **mass approach to education** by bringing within its fold students of all castes and class and also of varied linguistic and intellectual abilities.
- To be at par with **modern educational policies** by laying equal emphasis on skill- development and core-values.
- To pursue **holistic development** in a sustainable manner.

The stated mission is a dynamic one as it encourages new inclusions from time to time depending upon students' preference and local needs. The opening of Bengali and Hindi Hons.in the morning shift, for students preferring an all-girls section, is a case in point. Computer Science Hons. and Psychology Hons. with their immense career potential were also introduced as subjects on high demand.

Care is taken to ensure that that each shift is equally nourished with respect to faculty, subject combination, and other infrastructural needs. Courses and criteria are so framed as to attract students of all categories – ordinary, mediocre, and brilliant.. Holistic development is ensured by a trade-off between community service, use of technology and innovative practices.

OBJECTIVES:

- To foster quality education and high moral standards.
- To educate students of all sections of the society, that is, to promote education among the weaker sections including minorities, SC/ST/OBCs and all socially deprived sections.
- To incorporate the latest scientific and technological development in the curriculum.
- To provide conducive environment for creativity and research.
- To provide equal opportunity to both the genders.
- To develop the skills of the students for better employment prospects.
- Appreciating Diversity of Backgrounds and Strengths.
- Embracing Change.

The vision/mission/objectives are made known to the students and other stakeholders through ----

- College website
- Yearly Prospectus
- Alumni Association
- Student-Teachers' Convention
- Display in the college campus
- Parent-teacher meeting

The college functions on the basis of a curriculum designed by the Univ. of Calcutta. It is a common curriculum shared by all colleges under the jurisdiction of the university. Our acceptance of the curriculum though mandatory is not passive. Several of our teachers act as members of the Undergraduate Board of Studies and thereby contribute their valuable inputs toward syllabi formation. Draft syllabus is often sent by the Univ. to colleges for the teachers' comments.

The existing curriculum is creatively implemented to generate wider areas of interest and relevance to contemporary thoughts and trends.

1.1.2 Action plans for effective implementation of the curriculum: Details of the process with specific example(s) ----

The College provides opportunities for the faculty members to attend Orientation / Refresher Courses and other faculty development programs / UGC sponsored programmes, conducted by the University.

- The institution directs all the departments and staff members to prepare a lesson plan for each subject and to follow accordingly.
- The records of class work is maintained by the staff members and monitored by the Heads of the Department.
- Each faculty member has to prepare the study material and notes of lesson meant to be distributed to the students for their academic preparation.
- The students have to appear for the regular internal assessments in the form of Surprise test/ class test/monthly test/ Mid term test so that they have regular revision of the subjects.
- Assignments given to the students based on their syllabus is meant to motivate the students to refer to various reference books and use the internet facilities to acquire knowledge.
- Feedback is collected from the students about the quality of teaching and necessary action is taken to correct it.
- Time table is framed at the departmental level for the convenience of the students and effective implementation of curriculum.
- Academic calendar is prepared and all the required steps are taken to ensure implementation of the academic programmes. In addition, the students are encouraged for participation in various curricular/co-

curricular programmes within and outside the College. The students are deputed for participation in seminars, debates, various creative competitions arranged by various agencies within the city. At the class level, group discussions, seminars, debates, academic exhibitions with display charts are arranged. Further, assignments are regularly given to the students to improve their conceptual clarity.

1.1.3. The college offers the following academic programmes at UG level-

Govt. Aided Courses

UG Courses

Science Stream: B.Sc. (Honours) courses offered in the following subjects ---

1. Physics
2. Chemistry
3. Mathematics
4. Computer Science
5. Economics
6. Food and Nutrition

Arts Stream: B.A. (Honours) courses offered in the following subjects ---

1. English
2. Bengali
3. Hindi
4. History
5. Political Science
6. Journalism and Mass Communication
7. Psychology
8. Philosophy

General Courses: B.A., B.Sc. (Pure), B.Sc. (Bio-Science).

Commerce Stream:

1. B.Com (Honours) offered in Accountancy & Marketing
2. B.Com (General).

Add-on Courses: UGC sponsored CERTIFICATE Course in Human Rights

Research:

All Science departments are equipped with updated Research facility.

All the departments are equipped with computers and round the clock internet connection to facilitate better quality research.

The library is continuously enriched with new edition books related to emerging trends in various subjects.

The College is affiliated to the University of Calcutta. The University provides the entire course syllabus, text books and reference books detail, question pattern, list of practical experiments / titles / programmes which enable the teachers to follow the curriculum for each part in the B.A, B.Sc, B.Com 1+1+1 Examination System.

Whenever there is any change in the curriculum design, the University sends the details to its affiliated colleges. Students are always given the choice for choosing elective subjects and other elective courses.

The institution allows additional working days for the college to facilitate the staff to complete and revise the syllabus (by cancelling a calendar holiday or by allowing classes during long preparatory session before univ. exams.)

The teachers are free to arrange additional classes for the students, i.e beyond the regular Time table. To do this, our teachers most willingly accommodate with the space crunch within the College building.

1.1.4 Initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University:

The Curriculum is designed by the University of Calcutta and the affiliating colleges have to strictly follow it. Those among the Faculty who represent as members of the University Board of Studies are involved in curricular designing.

Following the Syllabus, study materials are updated from time to time and the students are updated with latest knowledge in their field of study and trained accordingly. Latest books and journals on the concerned subjects are procured and placed in the General / Departmental Library for the students' use.

1.1.5 Institutional networking and interaction with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum. ?

The institution motivates the departments to take the students to field visit which relates to their subject: Food Industries, I.T industries, Chemical Industries, Banks, Cooperative Societies, N.G.Os, Villages, Scientific research institutes, Art Galleries, book fair, Museum, Libraries like B.C.L, USIS, National Library, or **Sahitya Akademi**, India's National Academy of Letters, as a part of the curriculum which helps the students to gain practical knowledge in their field of study. At least 25% students of the Dept. of Food & Nutrition serve as Interns and Dieticians in various Nursing Homes and Hospitals. Their Practical Curriculum includes visits to ICDS(Integrated Child Development Scheme) centres, Canning Industry, Milk production-purification-preservation units (Belgachia Milk Colony for example), and big market chains like Spencer to study food propensity of consumers, by conducting a market survey of items like Fruit Juice, Health Drinks, and packaged food items. The Psychology Dept.conducts visits to Mental Hospitals and Rehabilitation Centres.

1.1.6 The contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The institution is affiliated to the University of Calcutta and the curriculum is designed and developed by the members of the Board of Study. Our faculty members who are in the Board of Studies take part in the planning of curriculum design and give their suggestions. Even sheer good sense often motivates faculty member/s to get in touch with the Board of Studies to suggest effective changes in the curriculum/question pattern. Presently there are two members in the University Board of Studies- 1 from Dept. of Journalism & Mass Communication, 1 from Dept. of Commerce.

- There is a mechanism for having student feedback, teacher feedback and stakeholder feedback.
- Parents/stakeholder meetings are arranged to have a review of the performance of the institution to remove the handicaps, if any, observed.
- The following is applied to ensure that the stated objectives of the curriculum are achieved :
 - i) Complete and comprehensive review of curriculum taught in the college during the academic session is taken up in regular meetings of HODs of all the departments with the departmental teachers.

- ii) Students' feedback is also collected with regard to the completion of the syllabus.
- iii) Steps are taken to remove the mismatch between what is required by the market and what we produce.

1.1.7 Whether the institution develops curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If “yes”, give details on the process (“Needs Assessment”, design, development and planning) and the courses for which the curriculum has been developed.

The **UGC sponsored Certificate Course in Human Rights** is successfully running its third year. It was initiated in the year 2012 after a seven day workshop on Human Rights. The Workshop proceedings were converged into a curriculum supported by expert recommendation. The expert committee comprised noted academicians and activists: Prof. Ranjana Ray (Founder-co ordinator, PG Course in Human Rights, C.U.), Prof. Bonita Eleaz (H.O.D., Dept of Political Science, CU), Prof. Sujato Bhadra (Social Activist &Teacher, Dept. of History, Dinabandhu College, Howrah), and Prof. Saswati Ghosh (former Teacher –in-Charge & Co ordinator, Foundation Course in Human Rights, City College.). The outline syllabus provided by the UGC was developed into a full-fledged curriculum with equal emphasis on Theory and Practice; in arranging the lectures equal emphasis was laid on cognitive and empirical knowledge. Resource persons were drawn from (1) Universities & Colleges, (2) NGOs, (3) Professional Fields (4) Govt. Organizations & Autonomous Bodies, Teachers, Social Activists and Social Workers, Doctors, Lawyers, and Police Personnel. The intention was to offer both complementary and conflicting perspectives to the emerging issues on Human Rights.

1.1.8 The institution analyzes /ensures that the stated objectives of curriculum are achieved in the course of implementation:

The institution monitors the students' involvement and their performance through the written tests which are conducted regularly. Feedback system is there to monitor the faculty performance and the status of syllabus completion.

The administration involves in reviewing the university examination results and receives feedback from the students and staff members based on the achievement and provide proper guidance and counseling to meet the objectives of the curriculum.

Academic Flexibility:

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Certificate course in Human Rights.

Goals & Objectives: (a) to make education a forceful tool for cultivation of social and moral values.

(b) to face new values and challenges thrown up by the new social, political and economic institutions with their emphasis on science and technology.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Presently no programme is offered by the institution.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability : Issues may cover the following and beyond :

Range of Core /Elective options offered by the University and those opted by the college

Choice Based Credit System and range of subject options

Courses offered in modular form

Credit transfer and accumulation facility

Lateral and vertical mobility within and across programmes and courses

Enrichment courses

Under the University of Calcutta, Our College follows the Annual system of Examination with a range of subject options.

COMBINATIONS OF SUBJECTS (*Science and Humanities*)

All **Honours applicants** opt for a combination of **ONE HONOURS SUBJECT** with **TWO GENERAL SUBJECTS**. Students applying for the **General Course** select **THREE GENERAL SUBJECTS**. Given below is a list of the combinations of subjects offered by the college.

Morning Shift

| COURSE | DEGREE | GENERAL SUBJECTS |
|---------------------------|---------------|--|
| English Honours | B.A. | Political Science; Education/History; Philosophy/Psychology/Geography/Journalism. |
| Bengali Honours | B.A. | Political Science; Education/History; Philosophy/Psychology/Geography/Journalism. |
| Hindi Honours | B.A. | Political Science; Education/History; Journalism; Elective English. |
| Political Science Honours | B.A. | Elective English/Hindi/Bengali; Education/History; Philosophy/Geography/Psychology/Journalism. |
| Philosophy Honours | B.A. | Elective English/Hindi/Bengali; Education/History; Political Science. |
| Food & Nutrition Honours | B.Sc. | Chemistry (Compulsory); Education/Zoology; |
| Psychology Honours | B.A. | Education/History; Elective English/Hindi/Bengali; |
| Psychology Honours | B.Sc. | Botany; Zoology/Chemistry. |
| B.A. General | B.A. | Philosophy/Psychology/Geography; Education/History; Political Science; Elective English/Hindi/Bengali; Food & Nutrition. |

Day Shift

| COURSE | DEGREE | GENERAL SUBJECTS |
|---------------------------|---------------|---|
| English Honours | B.A. | History; Political Science; Economics/Philosophy; Philosophy/Geography/Psychology/Journalism. |
| Bengali Honours | B.A. | History; Political Science; Economics/Philosophy; Philosophy/Journalism/Geography/Psychology. |
| Hindi Honours | B.A. | History; Political Science; Elective English; Economics/Philosophy; Philosophy/Journalism/Geography/Psychology. |
| Political Science Honours | B.A. | History; Economics/Philosophy; Philosophy/Geography/Psychology/Journalism. Elective English/Bengali/Hindi. |
| Journalism Honours | B.A. | History; Political Science; Economics; Elective English/Bengali/Hindi. |
| History Honours | B.A. | Political Science; Philosophy/Geography/Food & Nutrition/Journalism; Elective English/Bengali/Hindi; Education. |
| Economics Honours | B.Sc. | Mathematics (Compulsory); Political Science; Journalism; Computer Science; Statistics. |
| Mathematics Honours | B.Sc. | Physics; Chemistry; Computer Science; Statistics. |
| Physics Honours | B.Sc. | Mathematics (Compulsory); Chemistry/Computer Science/ Electronics. |
| Chemistry Honours | B.Sc. | Physics (Compulsory); Mathematics (Compulsory). |
| Computer Science Honours | B.Sc. | Mathematics (Compulsory); Physics (Compulsory). |
| B.A. General | B.A. | History; Political Science; Elective English/Bengali/Hindi; |

| | | |
|----------------------------|-------|---|
| | | Philosophy/Journalism/Geography/Psychology/ Economics. |
| B.Sc. General (Bio) | B.Sc. | Botany; Zoology; Chemistry. |
| B.Sc. General (Pure) | B.Sc. | Physics; Chemistry; Mathematics. |

- Classes in **Psychology, Food & Nutrition** and **Education** are held in the Morning Shift. **Only girls** are allowed to opt for these subjects.
- Morning Applicants opting for **Journalism/Chemistry/Botany/Zoology** have to attend classes in the Day Shift.

COMBINATIONS OF SUBJECTS (Commerce)

Applicants to Commerce Programmes are offered **subject-combinations specified by the University** (<http://www.caluniv.ac.in/Syllabus/commerce.pdf>).

1.2.4 Does the institution offer self-financed programmes? If yes, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

NIL

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If “yes” provide details of such programme and the beneficiaries.

NIL

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If “yes”, how does the institution take advantage of such provision for the benefit of students?

No, the University of Calcutta does not provide for the flexibility of combining the conventional face to face and distance mode of education.

1.3.1 Efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated.

Keeping in view the stated objectives of the Institution, the faculty is encouraged to participate in curricular related academic activities conducted by the University and suggest the measures needed to be taken for enrichment, modification, if any, and adoption of the curriculum.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The curriculum is entirely framed by the University of Calcutta in consultation with the faculty from colleges. There is active participation of faculty members in modifying and enriching curriculum.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution ensures that the students are groomed to cater to the needs of the society and are socially responsible. Cross cutting issues like Gender, Climate change, Environmental education, Human Rights, ICT are all directly/indirectly incorporated in the curriculum and extension activities. Environmental studies are a part of the curriculum framed by the affiliating university.

Topics taught in the Human Rights Course for the last two sessions exhibit the focus on cross-cutting issues and the involvement of several organizations and their faculty members. The course is open to both college students as well as outsiders. Enumerated below are the topics offered as part of the curriculum:

LECTURES DELIVERED DURING THE FIRST SESSION
(3rd May to 3rd August 2012)

| Topic | Resource Person | University / Organization |
|---|--------------------------------|---|
| Human Values : Equality, Liberty, Dignity and Justice | Smt. Sikha Mukherjee | Former Resident Editor, <i>Times of India</i> |
| Human Values : Unity in Diversity | Prof. Rajasri Basu | Rabindra Bharati University |
| Introduction to Human Rights & Duties | Prof. Sutapa Mukhopadhyay | Department of Anthropology, C.U.; Coordinator, Human Rights Post Graduate Degree, C.U. |
| Evolution of Human Rights | Prof. Santanu Sengupta | Dept. of Political Science, S. A. Jaipuria College |
| Theories of Human Rights | Prof. Debi Chatterjee | Dept. of Political Science, Jadavpur University |
| Social Movements: Civil & Democratic Rights | Prof. Sujato Bhadra | Social Activist & Teacher, Dept. of History, Dinabandhu College, Howrah |
| Social Movements: Workers' Rights | Prof. Bijoy Das | Dept. of Political Science, Jadavpur University |
| Human Development in the Context of Human Rights | Prof. Alope Kanti Bhowmick | Formerly, Dept. of Economics, Rabindra Bharati University |
| Genesis of Human Rights in India : Human Rights in Ancient & Medieval India | Prof. Ranjana Ray | Retd. Professor, Dept. of Anthropology, C.U. ; Founder Member, Human Rights P.G.Course, C.U. |
| Historical & Philosophical Perspectives in Human Rights | Prof. Shibashis Chatterjee | Dept. of Political Science, Jadavpur University |
| Changing Dimensions of Human Rights | Prof. Parthapratim Basu | Dept. of Political Science, Jadavpur University |
| Human Rights in Pre & Post Independent India | Prof. Panchali Sen | Dept. of Political Science, St. Xavier's College |
| Poverty, Backwardness & Violation of Human Rights | Prof. Rabindranath Bhattharjee | Dept. of Political Science, Burdwan University |
| Media & Democracy | Prof. Abir Chattopadhyay | H.O.D. Journalism & Mass Com. S. A. Jaipuria College |

| Topic | Resource Person | University / Organization |
|--|-----------------------------------|---|
| Women's Rights | Smt. Swati Bhattacharjee | Editorial Board Ananda Bazar Patrika |
| Children's Rights | Smt. Baitali Ganguli | JABALA Action Research (NGO), Kolkata |
| Police & Human Rights | Sri Kiriti Roy | MASUM (NGO) |
| Occupational Health Hazards & Human Rights | Dr. Siddhartha Gupta | Port Trust Hospital |
| Right to Information Act | Advocate Raghunath Chakraborty | High Court, Kolkata |
| Gay & Lesbian Rights | Dr. Ranjita Biswas | SAPPHO (NGO) |
| Cultural Relativism | Dr. Alefiya Tundawala | Dept. of Political Science Sabitri Devi College |
| Human Rights for those with Autism and other similar condition. | Smt. Indrani Basu | Director, Autism Society, West Bengal |
| Patient, Doctor & Human Rights | Dr. Punyabrata Goon | Secretary, Shramajibi Swastho Udyog(NGO) |
| Forced Eviction, Migration, Displacement & Human Rights | Sri Nilanjan Dutta | APDR (NGO) |
| Old Age & Human Rights | Dr. Indrani Chakraborty | Director, Calcutta Metropolitan Institute of Gerontology |
| Human Rights for the Differently Able | Prof. Mitu De | Member, Autism Society, Assistant Professor, Department of Botany, Gurudas College, Kolkata |
| Corruption & Human Rights | Shri Sasanka Dev | Disha (NGO) |
| Ragging & Human Rights | Chandreyi Alam | Advocate, Kolkata High Court |
| Human Rights in Everyday Life | Dr. Ashoke Mukhopadhyay | Principal, S. A. Jaipuria College |
| Indian Constitution : Fundamental Rights & Duties | Prof. Bulbul Roychowdhuri | Dept. of Political Science S. A. Jaipuria College |
| International Conventions on Human Rights | Prof. Shhajipratim Basu | Dept. of Political Science, Sri Chaitanya College, Habra |
| Environment & Human Rights | Smt. Jaya Mitra | Poet & Social Activist |
| Befriending the Depressed & the Suicidal | Sri Amitava Roy | Lifeline (NGO) |
| Human Rights Redressal at Govt. level | Sri Parthapratim Dasgupta | District Social Welfare Officer, Howrah |
| Technology & Human Rights | Prof. Abir Chattopadhyay | Dept. of Journalism, S. A. Jaipuria College |
| Film Show : Off-Side (Iran) followed by an interactive session on Women's Rights | Prof. Abir Chattopadhyay | Dept. of English, S. A. Jaipuria College |

UGC Sponsored Certificate Course in Human Rights

Session : January to March, 2013

Lectures Delivered

| Topic | Resource Person | University / Institute |
|--|----------------------------|--|
| Human Values : Dignity, Liberty, Equality, Justice | Prof. Debi Chatterjee | Dept. of Political Science, Jadavpur University |
| Concept of Human Rights and Duties | Prof. Zaad Mahmood | Dept. of Political Science, Presidency University |
| Indian Constitution & Human Rights | Prof. Kuntal Mukhopadhyay | Retd. Professor, Dept. of Political Science, Uttarpara College Guest Faculty, Rabindra Bharati University |
| Genesis of Human Rights in India, Human Rights in Ancient & Medieval India | Prof. Ranjana Ray | Retd. Professor, Dept. of Anthropology, C.U., Founder Member, Human Rights P. G. Course, C.U. |
| FILM SHOW : Offside | Dept. of Journalism | S. A. Jaipuria College |
| Human Values : Unity in Diversity | Prof. Rajasri Basu | Dept. of Political Science, Rabindra Bharati University |
| Minority Issues in South East Asia | Prof. Siddhartha Dasgupta | Dept. of Political Science, S. A. Jaipuria College |
| Social Movements, Terrorism and Human Rights | Prof. Sujato Bhadro | Social Activist & Teacher, Dept. of History, Dinobandhu College, Howrah |
| Cultural Relativism and Human Rights | Dr. Alefiya Tundawala | Dept. of Political Science, Sabitri Devi Girls College |
| International Covenant on Economic, Social & Cultural Rights, 1966 | Dr. Santanu Sengupta | Dept. of Political Science, S. A. Jaipuria College |
| Principles & Theories of Human Rights | Dr. Debi Chatterjee | Dept. of Political Science, Jadavpur University |
| United Nations & Human Rights and Duties | Prof. Shibajpratin Basu | Dept. of Political Science, Sri Chaitanya College, Habra |
| Historical and Philosophical Perspectives of Human Rights | Prof. Shibashis Chatterjee | Dept. of Political Science, Jadavpur University |
| State of Human Rights in India : Human Rights after Independence, Human Rights in the wake of Globalization in India | Prof. Tarun Das | Dept. of Political Science, Narasinha Dutta College, Howrah |
| FILM SHOW : The Day I Became a Woman | Dept. of Journalism | S. A. Jaipuria College |
| Media Advocacy and Human Rights | Prof. Abir Chattopadhyay | Dept. of Journalism & Mass Communication, S. A. Jaipuria College |
| Gay & Lesbian Rights | Mrs. Ranjita Biswas | SAPPHO (NGO) |

| Topic | Resource Person | University / Institute |
|--|---------------------------|--|
| Convention on the Rights of the Child, 1989 Convention on Elimination of all forms of Discrimination Against Women, 1979, [followed by an interactive session] | Prof. Kuntal Mukhopadhyay | Former Teacher, Dept. of Political Science, Uttarpara College Presently of Rabindra Bharati University |
| Identification & Psychological Management of Sexual Abuse | Prof. Anuttama Banerjee | Dept. of Psychology, Rabindra Bharati University |
| Children's Rights | Prof. Baitali Ganguly | JABALA (NGO) |
| Child labour, Bonded labour & others | Prof. Prativa Sarkar | Dept. of English, S. A. Jaipuria College |
| Patients, Doctors & Human Rights | Dr. Santanu Banerjee | Eminent ENT Surgeon |
| Women's Rights Deconstructing Human Rights | Prof. Mou Chattopadhyay | Dept. of English, S. A. Jaipuria College |
| Paradigm Shift in the Rights of Differently-abled Individuals | Prof. Mitu De | Member, Autism Society, Assistant Prof., Department of Botany, Gurudas College |
| Core Problems : Poverty, Underdevelopment & Illiteracy | Prof. Santanu Sengupta | Dept. of Political Science, S. A. Jaipuria College |
| Human Rights of People Living with Mental Illness | Dr. Ranjita Biswas | Centre for Women's Studies, Jadavpur University |
| Old Age & Human Rights | Anuradha Sen | Help Age India (NGO) |
| Changing Dimensions of Human Rights | Prof. Partha Pratim Basu | Dept. of Political Science, Jadavpur University |
| Good Governance : Combating Corruption | Prof. Tarun Das | Dept. of Political Science, Narasinha Dutta College, Howrah |
| Impact of Technology on Human Rights | Prof. Abir Chattopadhyay | Dept. of Journalism & Mass Communication, Jadavpur University |
| Role of Judiciary in the Protection of Human Rights | Prof. Parikhit Thakur | Dept. of Political Science, N. L. Khan Women's College, Midnapore |
| Whistle Blowing (Public Exposure of Unfair means) | Sujato Bhadra | Dept. of History, Dinobandhu College, Howrah |
| Custodial Violence | Sri Kiriti Roy | MASUM (NGO) |
| Problems of Health & Environmental Protection | Dr. Partha Chakraborty | Dept. of Bio-Chemistry, Jadavpur University |
| Human Development Index & Human Rights | Prof. Joydip Dutta | Dept. of Economics, S. A. Jaipuria College |
| Media & Gender | Prof. Molly Ghosh | Dept. of Political Science, Rashtraguru Surendranath College, Barrackpore |

(Continued in the next page)

Session : 3rd May to 3rd August, 2012

| Topic | Resource Person | University / Organizations |
|---|-------------------------|---|
| Film Show : The Day I Became a Woman (Iran) followed by an interactive session on Women's Rights | Prof. Mou Chattopadhyay | Dept. of English, S. A. Jaipuria College |
| Role and function of the State Women's Rights Commission | Smt. Sunanda Mukherjee | Chairperson, Women's Rights Commission, West Bengal |
| Whistle Blowing | Prof. Sujato Bhadra | Social Activist & Teacher, Dept. of History, Dinabandhu College, Howrah |
| Field visit to Alipore Correctional Home, Judges Court Alipore & Navanir Old Age Home 19-06-2012 | | |

Session: January to March, 2013

| Topic | Resource Person | University / Organizations |
|---|------------------------|--|
| National & State Human Rights Commission & Other Grievance Redressal Mechanism for Protection of Human Rights | Prof. Debasish Mitra | Fakirchand College, Diamond Harbour |

| | | |
|---|---------------------------|--|
| Right to Information Act | Advocate Kaushik Gupta | High Court, Kolkata |
| Occupational Health Hazards & Human Rights | Dr. Nabanita Bhattacharya | P.G. Hospital |
| UN Monitoring Agencies | Prof. Bulbul Roychowdhury | Dept. of Political Science, S A Jaipuria College |
| Environmental Laws for Protection of Human Rights | Advocate Anirban Tarafdar | Kolkata High Court |
| Police & Human Rights | Sandhi Mukherjee | Former Police Commissioner |
| Field visit to Antaragram, Psychiatric Treatment & Rehabilitation Centre, (Baruipur), and Kalyan Ashram, Old Age Home (Helpage), Chetla. | | |

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- moral and ethical values – Taught as an essential part of our day to day teaching.
- employable and life skills – Remedial Classes, , Computer Courses, Entry-in-Service Courses.
- better career options – Courses in Commerce, Computer Science, Economics, English, Psychology, Food & Nutrition.
- community orientation – NSS, NCC, Human Rights.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Suggestions are sought from various stakeholders and forwarded to the concerned University for curriculum enrichment.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The monitoring is done at the level of the head of the Institution and the heads of various departments. In the process of monitoring/evaluation of quality, various concerned agencies are involved, wherever necessary.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Our involvement with and limitations in curriculum framing has already been stated.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes there is. We have just begun the process, and it is hoped that formally and informally such feedbacks shall be communicated to the University.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

Remedial Course and Entry-in-Service Course introduced since 2009-10.

UGC Sponsored Certificate Course in Human Rights introduced in 2012.

In the first case, catering to weaker students and helping them with job oriented competitive exams. is the primary rationale. In the second case, sensitization and awareness development are the initial motive.

Criterion 2 : Teaching – Learning and Evaluation

2.1 Student enrolment and profile.

2.1.1 How does the institution ensure wide publicity to the admission process?

The Institution ensures wide publicity to admission process by way of:

A. Advertisement in State/Regional Newspapers

Advertisement pertaining to admission process is published in local and regional newspapers and information regarding admission is also communicated to Doordarshan for TV telecast.

B. College Website

The College has developed its own website for the convenience of the students, teachers and parents and all those willing to seek admission in the College. The website contains detailed information about the college. The website of the College is www.jaipuria.in. Due care is taken to update the website regularly. Admission notification is prominently advertised on College website.

C. Distribution of Prospectus

The college publishes prospectus at the beginning of every session and it plays an important role in the admission process. The prospectus contains rules and regulations of the University and the college and the procedure of selection, fee structure, and subjects offered reservation criteria and other related information about the particular course. The prospectus is made available to the students at the time of admission process by the college. Further the prospectus provides an insight to the students regarding infrastructural facilities which include laboratories, playing fields, library, etc.

D. Flex and Hoarding

Hoardings in the form of huge notice boards are placed against the outer wall of the college building with all details of cut-off marks for each Hons. Subject and the combination of pass subjects offered. A number of Flex are hung at strategic points in the locality containing a short announcement on the course to be run.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- i) Till last year the College had arranged for online application for admission and the entire process was run under the supervision of a govt approved organization, WEBEL for instance. This year, Calcutta University is introducing a **centralized online system of admission** sparing students the ordeal of hopping from one college to another. The Univ. will launch an information portal soon containing guidelines on admission schedule, eligibility criteria, subjects offered and seat capacity. Students would be allowed to apply to 15 colleges and in as many subjects. Four merit lists will be published in the process.
- ii) The College Admission Committee is represented by teachers with the Principal as the ex-officio President. The Committee actively ensures the transparency of the admission procedure. **Till date, Admission has been offered purely on merit basis i.e on the basis of Marks obtained by the applicants in XII standard (WBHS, CBSE,ISC Boards)**

2.1.3 Minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college; Comparison with other nearby colleges of the affiliating university:

Our institution goes by the University rules and often it sets its own cut off percentage of minimum marks i.e.marks much above what is fixed by the University of Calcutta.

A Comparative Study of the eligibility criteria (minimum marks) of our college with other nearby colleges , coupled with the chart enumerating the number of students enrolled in our college in 2013, show exactly where we stand in terms of demand and availability of subject & students. **We are sorry for not being able to provide a chart on maximum marks.**

Students enrolled 2013:

| SUBJECT | Number Of Application | Number of students admitted |
|------------------|-----------------------|-----------------------------|
| Bengali Hons Day | 320 | 35 |
| Bengali Hons Mor | 282 | 44 |
| Botany | 278 | 78 |
| Commerce Day | 4000 | 228 |
| Commerce Mor | 1986 | 420 |
| Commerce Eve | 2500 | 499 |
| Chemistry Hons | 527 | 75 |
| Comp Sc Hons | 242 | 25 |
| Eco Hons Day | 520 | 60 |
| Eng Hons Day | 380 | 50 |
| Eng Hons Mor | 500 | 50 |
| Education | 220 | 220 |
| Electronics | 13 | 13 |
| Food & Nutrition | 527 | 40 |
| Geography | 83 | 30 |
| Hindi Hons Day | 172 | 56 |
| Hindi Hons Mor | 110 | 50 |
| Hist Hons Day | 103 | 55 |
| Jor Hons Day | 500 | 25 |
| Math Hons Day | 713 | 69 |
| Phy Hons Day | 470 | 50 |
| Pol Sc Hons Mor | 108 | 31 |
| Pol Sc Hons Day | 120 | 50 |
| Psyc Hons Day | 226 | 40 |
| Zoology | 278 | 78 |

A Comparative Study of Eligibility Criteria:

| Subjects | Seth Anandram Jaipuria College | | Scottish Church College | | Bethune College | | Vidyasagar College | |
|----------------------|--------------------------------|----------------------------------|-------------------------|-----|-----------------|-------------------------|--------------------|-----|
| | Aggr | Sub | Aggr | Sub | Aggr | Sub | Aggr | Sub |
| 1) English | 80% | 80%(M) | 60% | 65% | 75% | 85% (Admission Test) | 60% | 60% |
| | 80% | 80%(D) | | | | | | |
| 2) Bengali | 50% | 55% | 50% | 50% | 55% | 50% | 55% | 55% |
| | 55% | 60% | | | | | | |
| 3) Hindi | 55% | 60% | - | - | - | - | - | - |
| | 50% | 50% | | | | | | |
| 4) Political Science | 50% | 50% | 60% | 60% | 55% | 60% | 50% | 45% |
| | 50% | 55% + 55% (Eng) | | | | | | |
| 5) History | 50% | 45% | 55% | 55% | - | - | 50% | 45% |
| 6) Philosophy | 50% | 45% | 50% | 50% | 55% | 60% | 50% | 45% |
| 7) Journalism | 65% | 65% (Eng/Beng) | - | - | - | - | 50% | 50% |
| 8) FNTA | 55% | - | - | - | - | - | 50% | 45% |
| 9) Psychology | 65% | 60% (Eng) | - | - | 55% | 60% | - | - |
| 10) Physics | 65% | 65% (Phy) + 65% (Maths) | 60% | 80% | 60% | 65% + 60% (Maths) | 60% | 60% |

| | | | | | | | | |
|----------------------|---------------------------|---------------------------------------|-----|---------------------------------|-----|--------------------------------|-----|-----|
| 11) Chemistry | 75% | 80% | 65% | 60% | 60% | 65% | 60% | 60% |
| 12) Mathematics | 60% | 60% | 65% | 70% | 60% | 60%+ 60% (Maths) | 50% | 45% |
| 13) Computer Science | 60% | 60% (Maths, Physics/ Stats) | 60% | 60% | 60% | 60%+ 60% (Maths) | 50% | 45% |
| 14) Economics | 55% | 50% (Math) +50% (Eng) | 60% | 60%(M ath) + 50%(E ng) | 60% | 65% (Math) +50% (Eng) | 50% | 45% |
| 15) Commerce | 80% 75% 70% | 80% (M) 65% (D) 70% (E) | - | - | - | - | - | - |
| 16) Marketing | 60% | 60% | - | - | - | - | - | - |
| 17) B.A. (General) | 45% | 45% | - | - | - | - | - | - |

Note : Aggr = Aggregate, Sub= Subject, M= Morning, D= Day, E=Evening

Admission Criteria in the College is much higher than the minimum criteria by the University. Higher eligibility Criterion exhibits the demand of a particular subject, its relevance to contemporary social & professional trends and its ability to attract good students. Lower criterion might exhibit dwindling demand – **Philosophy, in our case** – but it should be commended that a rich & rewarding subject like philosophy is nurtured with ample care and 1st classes are produced almost every year.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If “yes”, what is the outcome of such an effort and how has it contributed to the improvement of the process?

Since the guidelines for the admission process are governed by the affiliating University and state Higher Education Department of the Govt, of West Bengal, there is no mechanism to review the admission process as such. However, the conveners, Academic / Admission Committees conduct annual meeting after the admission is over every year and analyze the drawbacks and ways of improving them next year.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

SC/ST

OBC

Women

Differently abled

Economically weaker sections

Minority community

Any other

a) SC/ST/OBC

The admission to SC/ST/OBC students is made as per the rules and regulations laid down by state higher education department and the University. Our institution has developed best teaching/learning practices and infrastructural facilities which attract these categories to this institution. In order to motivate students from SC/ST/OBC to seek admission in this institution, care is taken to provide financial assistance under special State Govt. schemes, besides remedial classes are also arranged for such students. It is worthwhile to mention here that about 30% of total enrolment comes from these categories of students in the Institute.

b) Women

Our institution encourages admission of women candidates. The College is sensitive to the changes taking place in the society.

c) Differently abled

Their classrooms are kept in the ground floor for their convenience.

d) Economically weaker sections

Students' concession of fees is made available for the genuinely needy candidates.

e) Minority community :

No special facility is in place for them. They share equal rights and opportunities with others.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement---

| Programmes | Number of Applications | Number of Students admitted | Demand Ratio |
|--------------------|------------------------|-----------------------------|--------------|
| UG | | | |
| 1. Arts | 2898 | 696 | 0.24 |
| 2. Commerce | 8476 | 1147 | 0.14 |
| 3. Science | 4507 | 597 | 0.13 |

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

The number of differently- abled students seeking admission in College is very less, The College is sensitive to the needs of differently-abled students. For this purpose it intends to start the construction of lift /ramp, so as to enable such students to move around all floors. Vehicles of such students can come up to where the staircase begins. Manual help is extended whenever they are needed. So far, their classes have been allotted at the ground floor only.

2.2.2 Does the institution assess the students’ needs in terms of knowledge and skills before the commencement of the programme? If “yes”, give details on the process.

Yes, there is a provision for assessing student’s knowledge and skills before the commencement of the programme. The strategy includes

- i) Percentage of marks in higher secondary or equivalent examinations
- ii) Interview of the students

During the process of admission, the Faculty members counsel the students and assess their background and skills.

In the personal interaction with the HODs and the departmental teachers, the students are briefed with the regular practice of need-based teacher-student interaction for continuous improvement.

In the beginning, the freshers are given orientation classes to adapt to the new environment.

A questionnaire is circulated among them to assess their over all background/aptitude. (Ref: Practice in the Department of English)

2.2.3 The strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

The institution adopts measures like conducting classes for slow learners, personality development classes for the overall development of students, value education classes for value-based higher education and soft skill classes for language enhancement, to bridge the knowledge gap.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment, etc.?

The college sensitizes its staff and students through various programmes conducted by the NSS --

These programmes act as a media in imparting awareness on sensitive issues like gender equality, environment. Students and teachers are also encouraged to attend relevant classes on Human Rights.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

By identifying the advanced learners through their academic performance. By encouraging them to take part in seminars and various programmes in the campus.

They are also given opportunities to attend the programmes outside the campus and take up projects of their interest.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections, etc.)?

The college analyzes the academic performance of the students through Weekly/monthly / mid-term tests, surprise tests, seminars, assignments, practical tests and university exams. Remedial classes are conducted to help the slow learners and overcome the difficulties on the academic part. Our inclusive practice of teaching - learning process reduces the dropout rate.

2.3 Teaching and Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The institution prepares the academic calendar based on the University calendar and maps the teaching hours as per university norms. All the heads of the departments prepare the time table before the commencement of each session. The college encourages lesson plan system, which helps every faculty member to plan and execute their classes effectively. Weekly/Monthly tests, Mid term exams are conducted to evaluate the performance of the students.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

IQAC will take up the job only after first cycle NAAC.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like

interactive learning, collaborative learning and independent learning among the students.

The college adopts student-centric teaching methods. The teacher designs the delivery of the curriculum to suit students and creates healthy interaction between them.

The teacher generally spends the first 10 min to recapitulate the previous class by interacting with the students. The next 30 min, is spent on direct teaching, clarification / questioning.

The teacher encourages students to participate in class actively. The advanced students are encouraged to take up additional responsibilities like organizing events and conducting competitions. The slow learners are provided with remedial teaching by both peer (advanced students) and individual coaching by teacher.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Established on the 22nd day of December 1945, S.A. Jaipuria College, Kolkata is a three shift College. Its mission is to train young girls and boys to become worthwhile citizens of the country, develop global competencies and the skills necessary for being successful in life. The strength of the institution lies in the practice of effective teaching learning process. The administration keenly takes interest by creating necessary infrastructural facilities to support the faculties & students to sustain and enhance the quality of education.

The students are actively involved in -----

Various extension activities like NSS, Students' Health Home, Cine Club.

Project work, field trip are compulsory components of various programmes.

The College also invites experts from various fields as faculty.

Facilities for providing computer skills exist in the college.

To help the slow and disadvantaged learners, the college arranges remedial classes.

The college maintains a student-centric and learner-centric atmosphere to achieve the desired learning outcomes. The teachers employ interactive and

participatory approach creating a feeling of responsibility in learning and make learning a process of construction of knowledge.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc

The faculties use both conventional and modern teaching methods. The institution has provided wi-fi enabled classes enabling online resources available for our students. The college has a central library along with Seminar libraries with sufficient number of books and journals, which enable them to enrich their knowledge. They are also informed about the open educational courses like the 'Coursera'

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops, etc.)?

The students are encouraged to do further study and present seminars at class level and intercollegiate programmes. Creative learning is made possible through platforms like departmental journals and survey-based projects. The faculty members attend various knowledge enrichment programmes like workshops, conferences and faculty development programmes both in-house and other programmes conducted by various other institutions. The college has provided Inflight services to the faculty where they are given individual user ID and password to use this library resource.

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling / mentoring / academic advise) provided to students?

Students of the college are supposed to register their grievances at a special e-mail id. created for this purpose. www.sajaipuria.grievance@gmail.com has newly been introduced to serve as a grievance redressal mechanism to be steered by the Principal. Complaints regarding on-campus violations like ragging, sexual harassment & others may be reported on this mail address. The Principal shall primarily investigate the matter to assuage any sense of threat in campus life.

There is no exact official record of students benefitted from psycho-social support but it may be said that about 20% students of each dept. need distinct and special emotional mentoring. Personal and psychosocial support is rendered in close interaction outside the class; professional and academic advice is shared in class as well as in classes specially arranged for the purpose.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years. What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The College encourages the faculty members to use ICT (Information and Communication Technology), method of teaching which provide the opportunity to present the study material in an attractive, creative and up-to-date way.

Some faculty members use online resources like quiz, case studies, slide share, video clippings, film shows . We always encourage interactive method, audio-visual mode of teaching & computer-assisted learning.

2.3.9 How are library resources used to augment the teaching and learning process?

The College library has sufficient number of books, which plays a predominant role in teaching-learning process of the faculty. The library besides providing books, journals, magazines, newspapers, for knowledge enhancement, also provides online resources through Infilibnet where a faculty could avail all the resources needed for teaching and learning. The library also provides the question bank of previous years for student's access.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Due to shortage of staff, the departments face problems in completing the syllabi. The institution has recruited part-time and guest teachers to meet the staff shortage to some extent and thus help to complete the syllabi in time. However, the institution manages the delivery of curriculum through lesson plan management system. Every faculty member has to follow the lesson plan management system and update their completion status. This helps in the timely completion of syllabus. However, in case of unscheduled holidays, the

classes are re-planned and extra classes are always taken in order to complete the syllabus.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The College conducts systematic evaluation such as weekly/monthly test, mid-term exam and Selection Tests to monitor the quality of teaching-learning process through students' feedback every year and result analysis in every session. Corrective measures are taken based on the feedback to sustain and enhance the quality of teaching.

2.4 TEACHER QUALITY

2.4.1. STRATEGIES ADOPTED BY THE COLLEGE IN THE RECRUITMENT AND RETENTION OF ITS HUMAN RESOURCES :

All full time teachers in the college are recruited through the State College Service Commission after qualifying in the NET /SLET Exam. and in the subsequent interview held by the commission. UGC norms are strictly adhered to, even in the appointment of Contractual, Part-Time or Guest Lecturers. Exchange programmes are not in place but Research activities in foreign institutes are encouraged by granting special leave to aspiring faculty members. In recent times , Zaad Mahmood from the Dept. of Political Science, pursued his Ph.D at SOAS London and later shifted to the Presidency University; Saptarshi Mondal, teacher in Chemistry did his post-doctoral abroad and later assumed position in.IISER, Bhopal; Debashis Dutta of the Dept. of Physics did his post-doctoral at the University of Paris and later secured a univ. career at Presidency; Dr. M. Thakur, Dept. of Physics , became a post-doctoral fellow at The Institute of Physics, Academia Sinica, Taiwan. There is no scope of retaining such quality human resource because the pay and other job facilities here are fixed and limited. However, the teaching strength that we still possess is no less commendable.

Details on Teacher Quality of the institution may be observed from the following chart :

| Highest Qualification | Professor | | Assoc.Prof. | | Asst Prof | | Total |
|------------------------------|------------------|---------------|--------------------|---------------|------------------|---------------|--------------|
| | Male | Female | Male | Female | Male | Female | |
| Permanent teachers | | | | | | | |
| D.Sc./D.Litt | | | | | | | |
| Ph.D | | | 3 | 5 | 5 | 9 | 22 |
| M.Phil. | | | 2 | 4 | 2 | - | 8 |
| PG | | | 2 | 3 | 7 | 1 | 13 |
| Contractual teachers | | | | | | | |
| Ph.D | | | | | - | - | |
| M.Phil | | | | | 2 | 1 | 3 |
| PG | | | | | 4 | 11 | 15 |
| Part time teacher | | | | | | | |
| Ph.D | | | | | 2 | 7 | 9 |
| M.Phil | | | | | 1 | 8 | 9 |
| PG | | | | | 24 | 24 | 48 |

As is evident, the college can boast of a well qualified faculty. Owing to slow recruitment however quite a large number of vacancies remain to be filled. Dearth in full time teaching posts however is made up for by recruitment of other category of teachers- Contractual Teachers, Part-Time Teachers, Guest Teachers. Even without any conscious effort the diversity in recruitment is quite palpable. Out of a total of 45 substantive post teachers, 22 are male, 23 female, 7 SC, 1 ST. Contractual teachers – 2 in Arts, 6 in Science, 8 in Commerce, consist of 5 males and 11 females. Part time teachers have a contingent of 27 males and 40 females.

Some departments do frequently invite senior faculty for specialized teaching - as is Dr .Nabanita Bhattacharya of W.B. Health Services teaching ‘Public Health & Epidemiology’ and Dr.Aparna Maitra offering discourse in Bio-Chemistry for the Dept. of Food and Nutrition; Dr.Manisha Banerjee, Dr.Manjusha Sinha, and Dr. Jayashree Mukherjee – Retd. Teachers of Govt. Colleges.- offer regular lectures at the Dept. of Physics.

| | |
|--|------------------------------------|
| Existing teachers are always open to self development and up gradation. Details on staff development programme during the last four years are as follows : | |
| Academic Staff Development Programme | Number of faculty nominated |
| Refresher Course | 43 |
| HRD Programmes | - |
| Orientation Programme | 33 |
| Staff training conducted by the university | 6 |
| Staff training conducted by other institutions | 5 |
| Summer /winter schools, workshops etc. | 10 |

No of faculties who received awards/ recognition : (last four years)

- Two Teachers from the Dept of English and one teacher from the Dept. of Mathematics successfully acquired doctoral degree from the Univ. of Jadavpur and BESU respectively in 2010 and 2011.
- Dr. Mitali Mondal of the Dept. of Physics achieved the best oral presentation award in the 21st W.B.State Science & Tech Congress, 2014. She has currently received a grant of Rs. 4.01 Lakh from the UGC for pursuing a minor research project.
- Dr. Ipsita Chanda, Dept of Zoology, assumed membership of the All India Congress of Cytology and Genetics, The Zoological Society, Kolkata, & The Indian Science Congress Association.

- Abir Chattapadhyay of the Dept. of Journalism & Mass Communication received Santosh Kumar Ghosh Memorial Award in 2000; He was also accorded the Public Relations Society of India Award in the same year.
- Dr. Debadyuti Bandyopadhyay of the Dept of Bengali won the Little Magazine Award in (1998) and the Bengal Film Journalists' Award in 1999 for his book on cinema.
- Dr. Indu Joshi received Dr. Rajendra Prasad Gaurav Samman in the year 2012. She also received "Distinguished Women of Calcutta Award" for Literature from Paschim Banga Marwari Sammelan in 1995.
- Abir Chattapadhyay of the Dept. of Journalism & Mass Communication has been nominated Chairperson of the UG Board of Studies, Journalism & Mass Communication, Calcutta University.
- Debashis Gupta of the Dept. of English is a member of the UG Board of Studies, Kalyani University.
- Srimanti Chowdhuri, Dept. of English, is a member of PG Board of Studies, Lady Brabourne College.
- Dr. Radhanath Pyne is Member, Indian Accounting Association; Member, Editorial Board, of the Bulletin published by Alumni Association, Dept. of Commerce, Calcutta Univ.

Three teachers from the Streams of Arts, Science and Commerce are acting as research guides under Calcutta and Jadavpur University.

- Dr. Mitali Mandal of the Dept. of Physics is a registered Research Guide of Jadavpur University. She is presently guiding two students on High Energy Physics.
- Dr. Indu Joshi of the Dept. of Hindi is a Registered Guide of Calcutta Univ. She is presently guiding two students of C.U. and three students of the Institute of Indian Heritage, on Literature and Culture.

- Dr. Radhanath Pyne of the Dept. of Commerce is a Registered Research Guide of Calcutta University. He is presently guiding two students on research areas - 'Capital Structure & Profitability' & 'Financial Reporting'.

Teachers engaged in Post Graduate Teaching as Guest Faculties:

- Pijush Kr. Basu in the Dept. of Commerce, Calcutta Univ. since 1995.
- Jaydip Datta in the Dept. of Biostatistics & Research Methodology, Dept. of Home Science, C.U., since 2007.
- Radhanath Pyne in the Dept. of Commerce, Netaji Nagar College.
- Srimanti Chowdhuri in the P.G. Dept. of English, Lady Brabourne College since 2010.
- Mou Chattapadhyay in the P.G Dept. of English, Lady Brabourne College, since 2011.
- Santanu Sengupta in the Dept. of Political Science, Rabindra Bharati Univ. (2004-6).
- Tarun Kanti Ghosh, in the Dept. of Commerce, Kalyani Univ., (1993-96); in the Dept. of BBA at Scottish Church, since 2011.
- Indu Joshi in the Dept. of Hindi, C.U. since 2009; earlier at Presidency College since 2005.

Seminars and Workshops:

Teachers Participating as Resource Persons in Seminars, Workshops, & Others:

| | | |
|------------------------------|--|---|
| Abir Chattopadhyay | Role of Media as an Agent of Social Change, (Prof. Swapna Mukherjee Memorial Lecture ,Nov. 2011) | Dept. of Mass Communication & Journalism, Women's College, Kolkata. |
| | Technology and Human Rights (Aug. 2011) | Workshop on Human Rights, S.A.Jaipuria College. |
| | Theorization in the Contemporary World and Little Magazine. | Seminar, Paschimbanga Bangla Academy. |
| Jaydip Datta (Economics) | Seminar on Human Rights (2011) | RBC college , Naihati. |
| | Seminar on Human Rights (2013) | S.A. Jaipuria College |
| | Seminar on Economics (2013) | Gurudas College |
| Pijush Basu (Commerce) | Students' Awareness Programme (2013) | W.B. Youth Education Dept. |
| | CSR Awareness Programme (2014) | Institute of Chartered Accountants |
| | Entrepreneurship Development Awareness Programme | I-CREATE (NGO) |
| Srimanti Chowdhuri (English) | Proposed Curriculum for Certificate Course in Human Rights (2011) | Workshop on Human Rights, S.A. Jaipuria College |
| | Literature and Communication: Patterns of Interplay | B.P. Poddar Institute of Technology and Management |

| | | |
|-------------------|---|--|
| | (May, 2013) | |
| | Imagery and Metaphor in the Travel Writing of Swami Vivekananda : An Ascetic's Perception of Beauty (Nov. 2013) | National Seminar, Institute of Historical Studies, Kolkata. |
| | Bhaab o Bhaasha (Memorial Lecture), (Dec. 2013.) | National Council of Education, affiliated to Jadavpur University. |
| | Folklife and Fairytale : Poems of Sarojini Naidu, (Feb. 2014) | All India Women's Conference, Calcutta South Suburban Branch. |
| Tarun Kanti Ghosh | Special Talk at the Training Programme on Financial Management. (2008, 2009, 2010). | Central Govt Employees' Provident Fund Organisation, Ministry of Labour, Govt. of India, Zonal Training Centre, East Zone. |

Publications in Peer-Reviewed Journals and Others:

LIST OF PUBLICATIONS

| Name of the Department | Name of the teacher | No. of Publications |
|-------------------------------|----------------------------|----------------------------|
| Bengali | Anuja Seth | 19 |
| | Dr Debadyuti Bandyopadhyay | 14 |
| | Dr Sanchari Dutta | 3 |
| English | Prativa Sarkar | 6 |
| | Dr Mou Chatterji | 3 |
| | Dr Srimanti Chowdhuri | 5 |
| | Dr Barnali Pain | 6 |
| | Debasish Gupta | 1 |
| Hindi | Dr Indu Joshi | 10 |
| Journalism | Abir Chatterji | 12 |
| History | Dr Suparna Bhattacharya | 1 |
| Geography | Dr Shila Basu | 3 |
| Psychology | Dr Piyali De | 1 |
| | Dr Rimjhim Ray | 3 |
| Pol. Science | Prof Anuesha Dasgupta | 2 |
| | Prof D Mukherjee | 1 |
| | Siddhartha Dasgupta | 3 |
| Food & Nutrition | Dr Asima Ghosh | 3 |
| | Debarati Das | 1 |
| Economics | Nandita Sen Chakraborty | 2 |
| | Dr Dipankar Das | 10 |

| | | |
|----------------|------------------|---|
| Zoology | Dr Ipsita Chanda | 3 |
| | Dr Shanta Adak | 6 |
| | Dr Soumi Nandi | 5 |
| Physics | Dr Mitali Mondal | 4 |
| | Dr Swati Mida | 2 |

| | | |
|--------------------|------------------------|----|
| Mathematics | Dr Sukdev Datta | 7 |
| | Dr Ritu Sen | 12 |
| | Dr Amit Pal | 5 |
| Chemistry | Dr Dipanwita Guha Bose | 17 |
| | Anwasha Bhattacharya | 5 |
| Commerce | Dr Radhanath Pyne | 11 |
| | Dr Madhusudan Saharoy | 14 |
| | Barun Kumar Das | 3 |
| | Dr Tarun Kanti Ghosh | 5 |

Evaluation Process and Reforms:

The University publishes a Provisional Academic Calendar at the beginning of every session. It announces the possible months and dates of Mid Term Exams, College Tests and Univ.Exams. A candidate has to qualify in Mid Term Exam and Selection Test in November and March respectively every year, to appear in Part I Univ. Exam. normally held in June. Part II and Part III exams are held in May and April respectively. Candidates having the required percentage of attendance and having qualified in Part I exam. are eligible to appear in the Part II Exam. subject to clearance of Mid Term and Selection Test of Second year. Students shall have to secure 35% marks in the Hons. subject in Part I & Part II Exams. separately as well as Part I & Part II Exams. taken together for continuing in the third year of study. A student securing 0%

in Hons. (Theory & Practical separately) and 30% in the subsidiary subject is awarded the degree. A candidate in General Course is declared successful if he/she secures aggregate marks of minimum 30% in the Part I, Part II, & Part III Exams. taken together.

All information regarding evaluation process is disseminated to the stakeholders through the University website. It is also published in the college prospectus and conveyed elaborately in class.

The institution strictly follows the univ. schedule for exams and participates in the evaluation system by serving as the venue of exams, and as zonal centre for various general course papers; it also provides examiners, head-examiners, question-setters & moderators from amongst its teachers.

There is not much scope for reforms in the evaluation system as the institution strictly follows the university rules & stipulations. However in conducting tests that fall within the college purview (mid-term & selection) questions are creatively framed and answers strictly judged to make the students aware of technicalities and modalities in formulating answers and performing better at the Final Exams. However, to enable majority of the students to appear in Univ. Exam., qualifying marks in sent-up test is to a certain extent relaxed.

Answer scripts of college tests are shown to the examinees and all forms of errors are discussed in class. All queries regarding assessment are explained. Grievances with University level assessment is addressed, by allowing review and first-hand view of answer scripts. The Univ. conducts the entire process of review according to its set rules.

The college has an Examination Committee to look into all matters related to college exam and univ. exam. Apart from fixing dates, conducting exams, and publishing results, all critical issues are discussed in its meeting. Grievances that are not resolved at the departmental level are redressed here. Technology is availed of to prepare list of examinees and maintain record of marks.

Student Performance and Learning Outcomes:

Students' performance is reviewed at Departmental Meeting and Examination Committee Meeting. The latter is attended by the Principal, the HODs, and representative of the Students' union. HODs present performance report at the meeting and Merit Lists are prepared on the basis of settled criteria. The office maintains a record of these lists and also hangs them on the notice board for students' viewing.

University Exam results are reviewed by each Department. Serious setbacks, if any, are discussed and measures taken with regard to admission cut-off, teaching method and learning orientation. As we have said earlier, we are still in the mode of delivering blended learning with more inclination towards traditional face to face teaching. However in days to come we shall indeed try to apply more of new technology to facilitate learning for the slow learners.

Performance Chart (last four years)

| DAY SHIFT | 2010 | | 2011 | | 2012 | | 2013 | |
|----------------------|-------------|--------|-------------|--------|-------------|--------|-------------|--------|
| | Apprd. | Qulfd. | Apprd. | Qulfd. | Apprd. | Qulfd. | Apprd. | Qulfd. |
| English | 40 | 39 | 39 | 36 | 34 | 32 | 28 | 28 |
| Bengali | 35 | 34 | 41 | 41 | 34 | 33 | 33 | 33 |
| Hindi | 38 | 32 | 37 | 35 | 36 | 27 | 42 | 37 |
| Economics | 17 | 17 | 18 | 15 | 45 | 31 | 27 | 22 |
| History | 20 | 17 | 18 | 18 | 37 | 35 | 37 | 35 |
| Physics | 21 | 21 | 10 | 10 | 30 | 28 | 30 | 26 |
| Chemistry | 14 | 14 | 19 | 19 | 36 | 35 | 34 | 33 |
| Mathematics | 11 | 10 | 17 | 17 | 26 | 22 | 35 | 29 |
| Computer Sc. | 15 | 15 | 21 | 21 | 16 | 16 | 12 | 12 |
| Journalism | 29 | 29 | 30 | 30 | 31 | 31 | 26 | 25 |
| Commerce | 146 | 142 | 117 | 116 | 83 | 80 | 73 | 67 |
| MORNING | Apprd. | Qulfd. | Apprd. | Qulfd. | Apprd. | Qulfd. | Apprd. | Qulfd. |
| English | 25 | 22 | 43 | 40 | 26 | 23 | 32 | 32 |
| Bengali | - | - | - | - | 16 | 15 | 37 | 33 |
| Hindi | - | - | - | - | 18 | 10 | 42 | 41 |
| Philosophy | 6 | 6 | 9 | 9 | 6 | 3 | 5 | 3 |
| Political Sc. | 16 | 15 | 19 | 19 | 22 | 21 | 22 | 21 |
| Psychology | 22 | 22 | 21 | 21 | 14 | 13 | 13 | 13 |
| Food & Nutrition | 35 | 35 | 34 | 34 | 31 | 31 | 29 | 28 |
| Commerce | 229 | 227 | 194 | 190 | 209 | 202 | 206 | 189 |
| EVENING | | | | | | | | |
| Commerce | 318 | 312 | 395 | 373 | 338 | 326 | 320 | 320 |

FIRST CLASS IN UNIVERSITY EXAMINATIONS:

| SUBJECT/YEAR | 2010 | 2011 | 2012 | 2013 |
|------------------|------|------|------|------|
| English | 1 | 2 | | 1 |
| Bengali | | 1 | | 2 |
| Hindi | | 3 | 4 | 1 |
| Philo. | 1 | 1 | | 1 |
| Pol. Science | | 1 | | 2 |
| Journalism | 5 | 5 | | 6 |
| Psychology | 3 | 1 | - | 3 |
| Food & Nutrition | 24 | 24 | 24 | 23 |
| Economics | | | 3 | 5 |
| Physics | 6 | 5 | 13 | 12 |
| Chemistry | 6 | 7 | 23 | 23 |
| Mathematics | 1 | 3 | 5 | 7 |
| Computer Science | 9 | 13 | 10 | 6 |
| Commerce (day) | 82 | 50 | 52 | 32 |
| Commerce (morn.) | 73 | 79 | 111 | 66 |
| Com. (eve.) | 123 | 106 | | 65 |

CRITERION 3 : RESEARCH CONSULTANCY AND EXTENSION

3.1 Promotion of research

The Institution provides full freedom to the Researcher-Teacher / Principal Investigator to pursue research work under various universities or in projects funded by UGC-MRP schemes. The institution disburses the amount immediately after receiving it from the UGC. It provides logistics in the form of Computers with high speed internet facilities, laboratories and library. Due to shortage of teaching staff it is not always possible to reduce teaching load of the concerned teacher but special leave as per Calcutta University statute is granted with permission of the Governing Body.

The institution facilitates timely auditing of the expenses incurred by the teacher and helps in submitting utilization certificate in time.

The Departments encourage not only teachers but also students to participate in seminars, poster presentations and oral presentations. Students also participate in quiz competitions, mock- parliaments, and exhibitions. Students researching under teachers of this institution are allowed to avail of the college library and the Laboratory. They are encouraged to attend Talks and Lectures by eminent scholars at seminars in different parts of the city.

Individual/collaborative research activity :

Dr. Mitali Mandal is actively engaged in collaborative research work on experimental high energy physics with Nuclear and Particle Physics Research Centre, Department of Physics, Jadavpur Univ.

Given below is a chart on UGC-MRP grants received by teachers in the 12th Plan scheme.

| YEAR | RESEARCHER | TITLE/ AREA | TOTAL GRANT (Rs.) | GRANT RECEIVED (Rs.) |
|-------------|---------------------------------|--|-------------------|----------------------|
| 2009 – 2010 | Ritu Sen (Mathematics) | Investigations of some problems of topology and certain allied structures | 1,88,500 | 1,88,500 |
| 2010-2012 | Radhanath Pyne (Commerce) | Humanities and Social Scheme | 1,27,500 | 1,01,244 |
| 2010-2011 | Nandita Chakrabarty (Economics) | Humanities and Social Scheme | 55,000 | 41,000 |
| 2011 | Debashis Dutta | Physics | 1,52,000 | 1,44,000 |
| 2012 | Anil Kr. Saha (Commerce) | Humanities and Social Scheme | 1,02,000 | 73,500 |
| 2012 | Mou Chattopadhyay (English) | Humanities and Social Scheme | 91,000 | 75,500 |
| 2014 | Mitali Mondal | Study of Self-Organised Criticality and Critical Behaviour of Quadra-Hadron Phase Transition | 4.1 Lakh | Lakh3.7 |
| 2014 | Shanta Adak | Study of Health Effects, Cytogenetic Damage & Genetics Variants in Children exposed to Arsenic through drinking water in West Bengal | 1.5 Lakh | |

3.6. ISR :

It has been mentioned in the executive summary how the institution creates a network of institution-neighbourhood – community chain to engage students in acts of social responsibility. It has been elaborated elsewhere in the SSR how ISR is conducted with the help of NCC,& NSS teams. Students' Union and Teachers' Council activities also cater to community improvement as mentioned earlier. Human Rights Certificate course is another channel for awareness development programme. Specific examples of such activities are provided in the Exe. Summary and Criterion I & II. Individually too some teachers are involved in NGO work and social service activities.

True, apart from NCC & NSS cadets the institution does not have any mechanism to monitor the social service quotient in a student's rearing. However, persistent encouragement in this direction is offered by the teachers. The Dept. of Journalism and Mass Com. contributes in this field by preparing documentaries on social issues and often inviting other Depts to partake of their socially relevant film shows.

The institution forges bonding with larger social groups by inviting NGOs, lawyers, doctors, psychologists, social activists, environmentalists, political theorists and Fellows from the Human Rights wing of Calcutta and Jadavpur Univ. and other college bodies.

CRITERION 4 : INFRASTRUCTURE AND LEARNING RESOURCES

Infrastructure facilities can be the pride of an institution. From safe drinking water and proper/separate toilets for girls and boys, to high-end computer facilities, infrastructural components form a part of the Right to Education, which is now a law. The facilities available in our college are as follows:

4.1 Physical Facilities – (30 marks)

4.1.1 Policy of the institution for creation and enhancement of infrastructure to facilitate teaching-learning:

- a) to install a lift and construct slopes and ramps to facilitate the movement of physically challenged candidates.
- b) to acquire new property for establishment of a college hostel as there are huge number of outstation candidates lodging in private hostels and paying-guest accommodations.
- c) to possess an exclusive playground for the college in lieu of temporary sportsfields rented on specific days.

d) to build a high-end auditorium in place of the present improvised one for hosting of seminars, workshops, and cultural programmes.

e) to promote new spaces for accommodating more classes and introducing new subjects.

f) to introduce a Dietary Counselling unit run by the Dept of Food & Nutrition .

g) to transform a section of the garden into a medicinal herbs section.

4.1.2 Facilities available for (a) curricular and co-curricular activities, (b) extra-curricular activities:

Needless to say time and space in this college is optimally used as there are three shifts running back to back in the same campus.

Facilities under (a) :

Classrooms – 24

Technology enabled learning spaces- 7

Laboratories – 15 [Physics-5, Chemistry- 4, Computer Science- 1, Biology-2, Food&Nutrition-1, Psychology-1, Geography - 1, IT- 2].

Botanical garden-1

Seminar hall – improvised [The library at present serves as the seminar hall causing minimal hindrance to its regular work.]

Facilities under (b):

Sports – The College does not have its own playground. The restricted campus area does not allow the scope for one. However there is a sports room and a sports board to look into the needs and demands of the students. Till recently there had also been an extremely dedicated and qualified physical instructor to manage the sports affairs. Presently, we have a new temporary instructor to keep the good work going. About 150 to 200 students are involved in sports activities every year.

Outdoor and Indoor Games – outdoor practices in cricket, football and badminton are performed in common playgrounds outside the campus. Indoor games like carom, chess or table-tennis are provided for in the Girls' and Boys' common room.

Gymnasium – A gymnasium has been set up this year with all necessary equipments for both teachers and students. It is taken care of by the physical instructor of the college.

Auditorium – improvised; [cultural programmes are often held by dismantling the partitions in between room nos. 5, 6, and 7.]

NSS – Now regarded as the third dimension of education after teaching/learning and research, the NSS provides ample scope to teachers and students to engage in extension activities like community and social service. NSS volunteers are allowed to participate in different programmes like Orientation Programme, Special Camping programme, National Integration Camps, Youth Exchange Camps, R.D .Camps etc. The NSS unit of this college established in 2010 is affiliated to the University of Calcutta. **It operates from the NCC room with the same staff members.**

NCC – The NCC staff works from its designated office room in the college. The NCC unit of the college is affiliated to the West Bengal and Sikkim Directorate, Kolkata B Group. This course has become popular among the students as it develops qualities of discipline and leadership. Every year cadets join several National and State Level camps on National Integration, Rock Climbing and Republic Day Parade etc. Presently there are about 58 boys and 19 girls in this unit. Cadet Biswarup Roy attended the Republic Day parade in Delhi in 2013; also, four boys participated in the NCC Day Camp, six boys in the ATC camp, one boy and one girl at the LRDC, 2013. Classes are held on Sundays at Fort William and B1 and C1 certificate examinations are held every year.

Cultural Activities - The Three Students' Unions of each of the three shifts hold cultural programmes every year in public auditoriums. College fests with inter and intra-college competitions are held within the college premises itself. The Staff Recreation Club with staff and teachers as members holds yearly cultural programmes and competitions to celebrate the college foundation day. This is a unique occasion when all members of the college meet on an equal footing to strengthen emotional and extra-professional bonds. Public auditoriums or improvised space in the college are used for this purpose

Communication Skills Development & Public Speaking – Student Seminars, Project Presentations, Business communication and Communicative English classes are some of the ways and means for developing soft skills. A seminar on Soft Skill Learning was held by the Dept. of Commerce (Morning), in the recent past (2011) to groom their students in this field. A Computer centre in the college which helps with IT Practical also offers courses in

Cheap store – The college cheap store offers books and stationery at a reasonably lower price compared to the market rate. Every Jaipurian can avail of this opportunity.

4.1.3 Available infrastructure in line with academic growth is optimally utilized: facilities developed, augmented and amount spent during last four years:

The infrastructure is developed and modernized every year. There are regular restructuring and overhauling of the available space to meet new and emerging demands. All space is optimally used by allowing three shifts to operate in succession from 6.30a.m. to 9 p.m. Over the last few years space has been created a) to accommodate new subjects, b) to accommodate zonal centres for univ. exams. c) to create storage space for univ.exam. scripts and project works, d) to set up new laboratories e) to make provisions for ICT facilities. However, owing to non-availability of adjacent land space, paucity of accommodation shall always remain a perennial problem unless alternative modes such as new premises or new floors are created.

Facilities developed during last four years: A new building (G+2) of about 1500 sq. feet has been constructed in this phase .It consists of the gymnasium in the ground floor , a conference hall in the first floor and a NAAC office room cum IQAC unit in the second floor .All three floors are AC adorned and suitably furnished. A substantial amount of UGC fund has been utilized for the construction of this wing.

Facilities augmented during last four years :

- The teachers' reading room has been refurbished with new furniture and computer deployment facilities. Its round-mode sitting arrangement is space saving and compact.
- A room adjacent to the faculty staff- room has been transformed into the teachers' computer room with internet facilities.
- The fourth floor has been converted into a second IT lab – an extension of the pre-existing one in the second floor.
- Computer facilities have been augmented in the library, office, departments, labs, principal and vice-principal's rooms.
- Students' canteen has been painted, furnished, modernized with coffee machine, microwave, fridge and lightweight furniture. The staff canteen too is accommodated with modern kitchenware, gadgets and beverage- machine, in collaboration with Caffe Coffee Day.
- Staff Toilets have been reconstructed and given a sheen look.

4.1.4 Infrastructural facilities for students with physical disabilities:

Nothing at present but seriously being considered for installation in immediate future.

4.1.5 Details on residential facility:

No accommodation for students available at present. A few tenements, adjacent to the campus, are available for Group-D staff, especially guards and sweepers.

4.1.6 Health-care for students and staff ON-CAMPUS and OFF-CAMPUS:

The Students' Health Home unit, a Govt. initiative, had long been active in the campus for students' health care. Although suspended for some time now, hope for its revival is expected in near future. In emergency needs there are local doctors who immediately rush in to offer medical help. For the staff (both teachers and non-teaching) drawing salary within a certain limit, the ESI scheme has proved to be a great boon. They are offered cash free medical treatment both for themselves and for dependent family members in ESI recognized hospitals of the city. 1.75% of their salary is deducted for the scheme every month while the employer i.e. College compensates with 4.75% of the gross salary of employee. Presently 71 staff members are eligible for this facility.

4.1.7 Common facilities available on the campus : SPACES FOR ,

- IQAC- yes
- Grievance Redressal Cell- online
- Womens' Cell – no
- Counselling and Career Guidance – no
- Placement unit- no
- Health Centre- yes
- Canteen- yes
- Recreational spaces- Girls' and Boys' Common Room.
- Safe drinking water facility- Drinking water facility is installed in each floor of the college building. Special facilities like Coolers - one each in staff-canteen and students' canteen, and Aquaguards- one each in the Principal's room, the Day Office, the Morning Office, Staff room and Students canteen - ensure safe and hygienic drinking water for all members of the institution.
- Auditorium- improvised.

The amount spent on infrastructure during the last four years is as follows:

| Year/Item | Building (in INR) | Furniture(in INR) | Equipment(in INR) |
|-----------|-------------------|-------------------|-------------------|
| 2009-2010 | 0.00 | 15296.00 | 227389.00 |
| 2010-2011 | 0.00 | 86828.00 | 359557.00 |
| 2011-2012 | 0.00 | 79783.00 | 886230.00 |
| 2012-2013 | 462000.00 | 47807.00 | 448922.00 |

Amount = UGC + College grant

Master Plan of the institution/campus indicating existing physical infrastructure and planned expansion:

To be shown during peer team visit.

4.2 Library as a Learning Resource- (20 marks)

The mission of S.A. Jaipuria College has always been to impart education through quality teaching. The college library reflects this aim by committing itself to the task of making education essentially knowledge based, not just exam oriented. Books, computers, newspapers, journals, and magazines are utilized as channels for accumulating and disseminating knowledge. Career orientation is encouraged through relevant magazines and latest information resources. Nine newspapers of which 5 are Bengali, 2 English and 2 Hindi are distributed at the Faculty Staff Room, Students' Union Room and The Library Reading Room. The magazines cover a wide variety of range and subject: *Desh, E.P.W, Sportstar, Gyan Bigyan, Competition Success Review, Science Reporter, Khela, Prakriti*. A good number of journals, both of general and specialized nature, are also subscribed to by the library for the use of teachers and students. Other resources like CDs and cassettes however await inclusion as important repository of study material..

4.2.1 Advisory Committee – its composition and initiatives to render the library user-friendly:

The Library Advisory Committee consists of 1) The Principal 2) Four members of the faculty 3) The two Librarians 4) Three non-teaching representatives 5) Three students' union representatives 6) Ex-officio members - Teachers' Council Secretaries (morning, day & evening), and the Bursar.

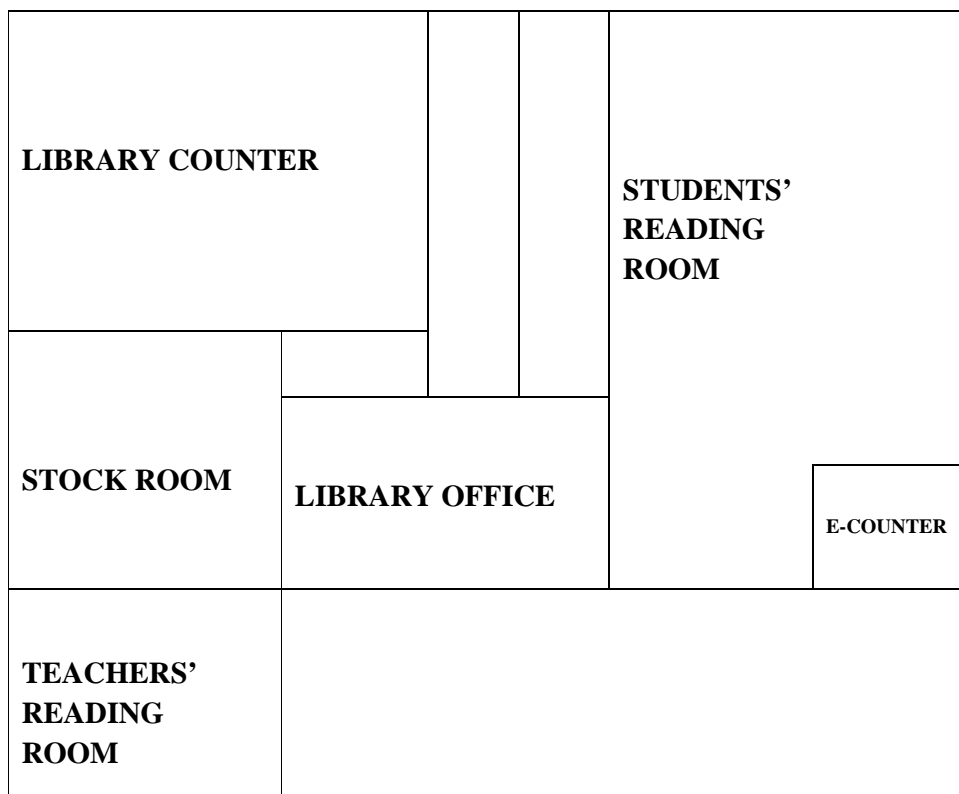
Though our college library is considered as one of the most organized libraries, its updation and modification remains a continuous process. It is expected that the library would soon be more equipped by incorporating the suggestions of the advisory committee. Some of the initiatives would be as follows :

- a) A Librarian may be appointed in the morning shift to supervise
- b) activities in the early hours.
- c) The space of the reading room should be expanded.
- d) Library hours should be extended.
- e) A fully computerized service should be put into place.
- f) More tables and chairs should be procured for the students' reading room.
- g) A computer printer should be installed.
- h) Should be transformed into a digital library.
- h) A library website is to be launched so that the college library may be connected to other national and international libraries.
- i) special services for the physically challenged persons should be in place .

4.2.2 Location, layout, timings :

The college has a well equipped library with spacious reading rooms – one for teachers and the other for students. It is located in the first floor of the college building and includes the stock area, lending and reference section, computer space for students, and the two reading rooms. Total area of the library is 500 square metres and the seating capacity is 150. The library operates with three sets of staff at three different timings catering to each of the three shifts. The entire process is guided by the two expert Librarians of day and evening shifts. Working Hours: Monday to Friday : 6.30am to 9pm, Saturday : 6.30 am to 6 pm, Sunday & Holidays : Closed.

The Layout of the Library is as follows :



4.2.3. Amount spent on purchase during last four years:

Orders for new books are placed by the departmental head in consultation with other teachers at the end of every academic session. Most of the books are procured under the scheme of UGC book grant. Books are purchased in a way so that thirst for knowledge and need for good exam. results are met with in a balanced manner.

Number of books and journals procured over the last four years:

4.2.4 Details on ICT and other tools deployed for maximum access to library :

Over the last few years computers have made inroads into every sphere of college administration .This, in effect, has contributed towards academic growth by facilitating logistics for students' use. The library has been computer equipped for official work a few months back. Computerised cataloguing of books (through the open source software KOHA) is almost complete while digitisation remains not too far a dream. Computerisation of library membership of teachers and staff is over, while that of the students awaits inclusion. Circulation of books - their issue and return – is very close to automation. Online Public Access Catalogue is available to in-house users while augmentation is contemplated in the form of web OPAC to make the library catalogue accessible from outside. Nine computers with internet connection are made available in the students' section; facilities for computer deployment are available in the teachers' reading room. Internet band is 10 mbps and participation in resource sharing networks/consortia (like inflibnet) is N List. Other features like content management system for e-learning, institutional repository, and printers for public access are nil.

4.2.5 Details of averages :

Average no .of books issued/returned: 200 +

Ratio of library books to students enrolled: 5: 1

Average no. books added during last three years: 1400 +

Average no. of log in to OPAC : shall commence soon.

Average no. of log in to e-resource : 5

Average no. of e-resource download/printed : N.A.

Number of information literacy training organized : NO

Details of 'weeding' out of books and other materials : Maintained in the Register

4.2.6 Details of specialized services :

Manuscripts : NIL

Reference : yes

Reprography : No

ILL (inter library loan service) : No

Information deployment and notification : Yes

Download : Yes

Printing : No

Reading List- Bibliography compilation- Yes

In house/ Remote access to e-resource No

User orientation and awareness : No

4.2.7 Support provided by the library staff to students and teachers.

The college library intends to cater to its user with different types of services. Right now it renders the following - Lending and Reference. For home use, students in general courses are allowed to borrow one book at a time and retain it for a fortnight. Honours students are permitted to borrow two books at a time. Students failing to return books within the stipulated period are fined for each day's delay. Books and magazines are also allowed against the reference card for use in the Reading Room in leisure period. Defacing books by scribbling or any other way is liable to punishment; books lost or damaged are supposed to be replaced by the borrower. The library provides closed access service to students and open access service to teachers. Teachers have access to the stock area for selection of books. They are allowed to issue books for their classroom teaching and reference use.

4.2.8 Special facilities offered to the visually/ physically challenged persons :

No special facilities are offered to the physically challenged. We are aware of this need and hope to accomplish the needful in near future. Stocking of CDs and DVDs, on music, film, learning-modules and various discourses will be the first step in this direction.

4.2.9 Feedback from the users :

Both verbal and structured feedbacks are received from students. They are discussed and addressed at the library committee meetings.

4.3 – IT Infrastructure (30 marks)

The institution has latest computing facilities in both hardware and software. Total number of computers running in labs, departments, and offices are 108. Of these, 26 are branded and the rest assembled. The IT lab on the 4th floor houses 18 and the IT lab on the 2nd floor houses 10 sets. The distribution in other labs and depts. are as follows :

| | | | |
|---------------------------------|-----------|----------------------------|----------|
| Journalism dept. | 4 | Accounts Dept.- | 1 |
| Computer Sc. Lab : | 19 | Admission | 1 |
| Physics Lab | 5 | UGC | 1 |
| Bio-Science Dept. | 1 | Library (server) | 2 |
| Physics Dept | 2 | Staff Room | 4 |
| Food and Nutrition Dept. | 1 | NAAC | 1 |
| Psychology Dept. | 1 | Day Office | 2 |
| Principal's Room | 1 | Evening Office | 1 |
| Vice Principal's Room | 1 | Day Office | 2 |
| HODs | 16 | Library(employees) | 5 |
| | | Library (students) | 9 |

Documents on Hardware and Software will be presented on-site during peer team visit.

INSTITUTIONAL PLANS AND STRATEGIES FOR DEPLOYING AND UPGRADING IT INFRASTRUCTURE AND ASSOCIATED FACILITIES:

- a) It is essential to have one Server room in the college with Manage Antivirus Server and Domain Server.
- b) It is required to install a Proxy Server in order to restrict use of illegal/non-academic sites.
- c) Asset maintaining process with asset tags like SAJC- 001,002etc.is essential for keeping tabs on all computer systems. With equipment auditing done till 31 Jan. 2013, the record and numbering of all furniture and equipments till this period is complete. Only the rest remains to be done.
- d) Required, one ISP connection against Broad Band connections.
- e) Need to install a Firewall to protect network from external assaults like hacking.

- f) Need to train the teachers in using the ICT modes and thereby reduce reluctance to or techno phobia of gadget teaching.

Details on the provision made in the annual budget for procurement upgradation deployment and maintenance of computers and accessories (last four years):

Budget provision is made for purchase, upgrading, and maintenance of computers.

| | Actual | | Actual | | Budgeted | | Budgeted | | Budgeted |
|----------|---------------|--|---------------|--|-----------------|--|-----------------|--|-----------------|
| | 2009-10 | | 2010-11 | | 2011-12 | | 2012-13 | | 2013-14 |
| Computer | 111334.00 | | 303769.00 | | 450000.00 | | 650000.00 | | 1000000.00 |

The maintenance chart may be viewed as follows:

| Year | Maintenance cost (UGC + College grant in INR) |
|-------------|--|
| 2009-2010 | 37521.00 |
| 2010-2011 | 60815025 |
| 2011-2012 | 81906.00 |
| 2012-2013 | 339829.00 |

4.3.5: Extensive use of ICT resources including development and use of computer –aided teaching/learning process :

- Departmental Facebook pages.
- Projectors and collar mikes
- Online Admission
- Online Grievance Cell
- College Website
- Online Journal – www.thescape.in
- Computerised Library

- CCTV at strategic points
- Smart Classes
- IT Labs
- Computerised Data for conduct of Examination.

4.3.6 - Examples on learning activities and technologies deployed that place the student at the centre of teaching- learning process:

We are still in the interim phase of transition from teacher-centric to student-centric teaching. Teachers are still more comfortable with the chalk and board method, but signs of imbibing the ICT mode is slowly but strongly catching on. Internet connection is available in 16 computing systems, while wi-fi facility is available for the 16 laptops provided to HODs of each Dept. Students of 2nd Year Commerce are regulars at IT Labs to negotiate a Practical Paper of 50 marks. Other project based subjects like Economics too utilize ICT as an essential tool for data research and inference manoeuvring. Students of Journalism Hons .procure hands-on experience in Web-designing, Ad copy design, Website designing, and Documentary film editing through various softwares in ICT. III year Commerce students prepare individual projects of 100 marks each and explicate it to the teacher-evaluator through power point presentation. The student thus acquires the role of the interlocutor while teachers serve as guides and facilitators. This exercise, needless to say, enhances articulation- skill, self-reliance and self- learning. It is a pleasure to observe students pouring over computers at the Library Room browsing for study material, surfing for practice lessons, and hunting for information on higher studies and competitive exams. ICT thus is a lethargy-breaker that replaces isolated individual thinking with interactive knowledge extension. Interface between teacher and student becomes the new activity domain in place of the old lecture method from the podium.

Maintenance of Campus Facilities :

Maintenance of Campus facilities is as follows: maintenance is taken care of by the maintenance dept .consisting of three staff members; one of them is an electrician. They operate from the designated room in the college and are available 24x7. The head staff is housed in the staff-quarter located within the college premises.

The institution has a budget for maintenance of facilities. Budgetary allocations for the last four years are as follows: (Physical and Academic facilities).

There are established procedures and systems for maintaining and utilizing physical and academic support facilities - library, sports complex, computer, classrooms etc.

Funds allocated for maintenance of infrastructure are utilised in total for planned activities :

| SETH ANANDRAM JAIPURIA COLLEGE | | | | | |
|---------------------------------------|---------------|---------------|-----------------|-----------------|-----------------|
| | Actual | Actual | Budgeted | Budgeted | Budgeted |
| | 2009-10 | 2010-11 | 2011-12 | 2012-13 | 2013-14 |
| PAYMENTS | | | | | |
| Prospectus & Forms | 92102.00 | 191432.00 | 176960.00 | 88000.00 | 89950.00 |
| Students Aid Fund | 27240.00 | 36010.00 | 12615.00 | 18200.00 | 31179.00 |
| Electricity & Generator Charges | 461686.00 | 503705.90 | 430372.50 | 464760.00 | 568569.00 |
| Books Purchase & Binding | 41150.50 | 230673.00 | 32580.00 | 36105.00 | 240782.00 |
| Sports & Games | 86331.00 | 180351.50 | 165679.00 | 163937.00 | 126291.00 |
| Canteen Dev. & Subsidiary | 33935.00 | 48535.00 | 60195.00 | 54884.00 | 51312.00 |
| <u>Laboratory Contingency</u> | | | | | |
| a) Phy. & Electronics | 7889.15 | 15476.85 | 11857.00 | 22052.00 | 28143.00 |
| b) Chemistry | 59954.75 | 20035.25 | 183002.50 | 224302.50 | 31765.00 |
| C) Zoology | 3189.00 | 8964.00 | 8140.75 | 5493.00 | 7121.00 |
| d) Botany | 3555.00 | 8738.00 | 29650.00 | 8879.00 | 16508.00 |
| e) Mathematics | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| f) Computer Science | 9406.39 | 0.00 | 0.00 | 0.00 | 0.00 |
| g) Journalism | 291113.75 | 23545.00 | 25954.00 | 0.00 | 0.00 |
| h) Food & Nutrition | 1500.00 | 9134.00 | 14002.50 | 26847.00 | 0.00 |
| Printing & Stationary | 79388.50 | 127974.60 | 144435.75 | 268290.00 | 261701.00 |
| Conveyance | 103508.50 | 188389.00 | 79305.50 | 76948.50 | 109520.00 |
| Office Expenses | 425427.75 | 435982.70 | 337311.50 | 421148.50 | 613184.50 |

| | | | | | |
|-------------------------------------|-----------|-----------|-----------|-----------|------------|
| Telephone Charges | 79458.00 | 100048.00 | 148785.00 | 119427.00 | 114545.00 |
| Misc. Service Charges | 17292.00 | 10665.00 | 20984.00 | 23918.00 | 64486.00 |
| Staff Recreation Club | 41460.00 | 38200.00 | 35770.00 | 61320.00 | 48180.00 |
| | | | | | |
| Excursion Grant (Various Dept.) | 49728.00 | 50844.00 | 38235.00 | 62000.00 | 18000.00 |
| Gas Charges | 24454.00 | 30412.00 | 46239.00 | 64300.00 | 51529.00 |
| Computer | 111334.00 | 303769.00 | 450000.00 | 650000.00 | 1000000.00 |
| | | | | | |
| <u>Annual Maintenance Charges</u> | | | | | |
| a) Aqua guard | 12700.00 | 0.00 | 14900.00 | 0.00 | |
| b) Pest Control | 0.00 | 0.00 | 0.00 | 3943.00 | |
| C) Generator | 0.00 | 0.00 | 8108.60 | 34997.20 | 30476.00 |
| d) Intercom | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| e) Software for office | 4462.00 | 0.00 | 56574.00 | 0.00 | 0.00 |
| f) Air – Conditioner | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Cost of Software for Office | | | | | |
| Audit Fees (including A/c Charges) | 49780.00 | 71390.00 | 106715.00 | 27500.00 | 141400.00 |
| Purchase of Furniture & Fans | 15296.00 | 27571.00 | 79783.00 | 87354.00 | 30330.00 |
| <u>Repair Work / Construction</u> | | | | | |
| a) Electrical Renovation | 4858.00 | 20000.00 | 2600.00 | 35154.00 | 25771.00 |
| b) Building Repair & Renovation | 88454.00 | 225197.00 | 193134.00 | 163670.00 | 243409.00 |
| c) Wooden Repair | 6634.00 | 10000.00 | 0.00 | 0.00 | 2325.00 |
| d) Overhead Tank | 3252.00 | 28556.00 | 12980.50 | 16579.00 | 26125.00 |
| Principal, Shift-in-Charge & Bursar | 24000.00 | 32000.00 | 87000.00 | 98800.00 | 106600.00 |

| | | | | | | |
|--|--------------------|--------------------|-------------------|-------------------|-------------------|--|
| Allowance | | | | | | |
| Part Time Salary (Teaching & Non-Teaching) | 7707986.00 | 7755704.00 | - | - | - | |
| Part Time Salary (Casual Non Teaching Staff) | - | - | 1033112.00 | 908680.00 | 1107970.00 | |
| Remuneration for Guest Lecturer | 651898.50 | 696000.00 | 2035400.00 | 1830505.00 | 1879150.00 | |
| 50% OF Tuition Fees (Sent to Govt.) | - | - | - | 2205543.00 | 2317888.00 | |
| Misc. Expenses | 222571.00 | 103396.00 | 145857.00 | 55946.50 | 26600.00 | |
| College Examination Cost | 295248.75 | 147480.75 | 174078.70 | 84390.50 | 75247.00 | |
| Special Allowance | 18000.00 | 39255.00 | 97500.00 | 106017.00 | 122700.00 | |
| Bank Charges | 3510.00 | 2238.50 | 3183.98 | 16910.88 | 10614.50 | |
| Seminar Grant | 0.00 | 5000.00 | 38101.00 | 20867.00 | 60000.00 | |
| Corporation Tax. | 0.00 | 0.00 | 1158089.00 | 443240.00 | 0.00 | |
| | 11159753.54 | 10535965.65 | 7699190.78 | 9000908.58 | 9679371.00 | |

- For maintenance and upkeep of sensitive instruments, a yearly fund is allocated to the Departmental Laboratories. Both internal and external technicians are employed for the purpose. Teachers of Physics Deptt. are interested in holding a workshop to earn hands-on experience on maintenance of basic instruments.

CRITERION 5 : STUDENT SUPPORT AND PROGRESSION :

5.1- STUDENT MENTORING AND SUPPORT

The institute is proud to proclaim a solid infrastructure for student mentoring and support. All information regarding the institution is publicly accessible via its website www.sajaipuricollege.in. The college E- mail: sajaipuricollege@gmail.com and the four phone lines attached to the principal and shift-in-charge's chambers, the staff-room and office-room also

cater to the immediate needs of the public. The college prospectus published every year contains key information for all stakeholders.

Various schemes, monetary and academic, are in place to buttress students' needs.

The Students' Aid Fund scheme renders financial assistance to deserving students to meet their tuition or examination fees or to purchase books relevant to undergraduate studies. The fund is composed of contributions from university grants commission (as and when available) and from students as part of their admission fee.

Free Studentship and Half-free Studentship are granted every year on a merit- cum- means basis. The college notifies the date for submission of application and the list of documents required. Continuation of such stipends and aids however are subject to good conduct, regular attendance, and satisfactory academic performance. Students enjoying any kind of Govt. Scholarship however are not eligible to partake of this grant.

Railway Concession is granted to students commuting daily by train from the suburbs to the city. The college office arranges for their concession as per the Indian Railways guidelines.

UGC sponsored **Remedial Course** and **Entry-in-Service** coaching classes are run by the college under the able guidance of teachers selected for the purpose. Remedial classes offered to students, academically and financially backward, continue till the beginning of university exams every year. As of now, the course has been found to be most popular with students of Hindi and Accountancy Hons. Entry-in-service classes have had a more resounding response. Thirty to Forty students are coached every year in subjects common to all competitive exams, namely, Maths., General Knowledge, Reasoning, and English.

Apart from the formal coaching classes, individual departments offer **special nurturing session** for their students. In the interim period between college test and univ. examination, tutorials and practice classes are held to enhance the performance of good students and uplift the weaker ones. Occasional seminars and special lectures are held to promote skill development and extended knowledge. One may refer to the recent seminar on 'Leadership' held by the Morning Commerce Dept. in this field. Cognitive ability is enhanced (a) by encouraging understanding through FAQs, (b) by framing subjective, creative, open-ended questions, (c) by learning through investigative project report, (d) by power point presentations, (e) through educational excursions, (f) through exhibitions and awareness programmes- as the ones on 'Cancer' and 'Obesity' held by the Dept. of Food and Nutrition. (g) through OTBA or Open Text Based Assessment, to reduce memorisation h)

through audio-visual medium like cinema to make education more impressive and entertaining. i) by motivating students to deliver lecture to their peers in class in lieu of the teacher.

The Placement cell of the college instituted since 2008 is instrumental in inducting students into various positions in renowned companies through campus interviews. Balmer Lawrie, HCL, GE Capitals, Blow Plast, IBM are some of the companies which have recruited our students through this process. In 2011, HCL had selected students of Physics and Computer Science for service oriented Training Programmes; IBM has absorbed about 15 to 20 students in the technical category over the last two years from the Depts. of science and commerce; this year TCS has recruited 3 data analysts from general level students; students from the Dept. of Economics have served as interns at SBI and Bandhan Microfinance.

True, the college does not have a formal body for **redressing students' grievances** but all cases of grievance are taken care of by the Principal and his select team of teachers. A complaint box is placed in front of the principal's room and **a special e-mail facility** is provided for this purpose alone. Sometimes, contentious matters are resolved at the level of concerned depts. themselves. Glaring incidence of ragging or sexual harassment have not occurred so far but considering the recent spate of assault on women, there is serious thought to set up a **sexual harassment cell**. The **Alumni Association** has fizzled out over the years but efforts are on to revive it in full glory. Several Depts. have already formed their alumni through reunion programmes; it is expected that they would soon coalesce to form a single body overarching the entire college.

5.2 – STUDENT PROGRESSION :

A three part examination system (Part I, II and III), has been introduced by the univ. since 2006. College Tests are held at least three months prior to the Univ. Exam and students advised and guided on the basis of their performance in these tests. Mid-Term tests are held in the middle of the year while class tests and oral tests, feature all round the year. Students with extremely poor marks are often advised to shift to general courses or to continue in the same class for better results.

To reduce dropout rates teachers maintain personal contact with students offering them academic and psychological counselling. Problems relating to Family, Health, Finance are discussed in special sessions outside the class and all kinds of confidence building measures are suggested. The teacher acts as a friend, philosopher and guide to lead his ward by the hand. Parent –Teacher meetings act as valuable components in this direction.

The college Register maintains a record of University Results. The college prospectus also publishes a Performance Record of yearly results showing the number of students appeared, qualified, secured above 50%, secured above 60% in the University. This helps us to monitor the progression or regression in a particular Dept.

Reunion Programmes enable the Depts. to connect to former students and derive information on their higher education and employment status. Matters on these issues are also posted on the facebook page of Alumni Association. Our students pursue higher education in premier institutes both within and outside the state. They spread out to various professions all over the country in Schools and Colleges, Financial Institutions, Newspaper Houses, Advertising, Television, Police, and Research. Students from the Commerce Dept. often proceed to professional courses like Chartered Accountant, Cost Accountant and Company Secretaryship.

As per data provided by our departments –

- 80% students from Commerce (Day) progress to PG from UG.
- 60% do so from the Dept. of Maths.
- 70% students from Commerce (Evening).
- 50% students proceed from UG to PG, 2% from PG to M.Phil,5% from PG to Ph.D in the Dept. of Physics.
- 100% from the Dept. of Chemistry.
- 80% from the Dept. of Food & Nutrition
- 40 -50% from the Dept. of Journalism and Mass Com.
- 90% from the Dept. of Hindi
- 55% average from the Dept. of Political Science
- 70-80% from the Dept. of English (Morn.)
- 10% from the Dept. of History

NET, SLET, GATE, Civil Services, Defense Services etc.:

- 1% NET, 10% GATE (Physics)
- 5% NET/SLET of total students enrolled. (Commerce Eve.)

- 1 NET qualified student since inception (Food & Nutrition). 10% students engaged as teachers and guest lecturers. 25% as interns and Dietitians in nursing Homes & Hospitals.
- Every year 10-20% students employed in academic, research, Govt. office, NGO, self-employment (Political Science).

5.3 - STUDENT PARTICIPATION AND ACTIVITIES : Games and extracurricular activities form the bedrock of the college education system. College Fests and College Socials arranged by the three students' unions represent the cultural aspect of student activity. The union helps the Principal and teachers to organise social and literary functions, community programmes and sports meet. The Principal, as the Patron of the Union, functions through a teacher who is its President. All regular students of the college are members of the college union.

The College Magazine encourages original thought and expression among the students. Three magazines are published separately by the Morning, Day and Evening shifts. Separate wall magazines are also brought out by each shift. Academic journals of high repute featuring contributions from teachers and students are also published.

Students' Union representatives are always made a party to discussions and decision making processes – in matters of admission, examination, sports & games, library matters, and other college programmes. Their representation at the college governing body is a long awaited demand.

The Sports and Games Department of the college has attained a high degree of eminence by virtue of the consistent success of its students at inter-college, inter-university, State, National, and International level meets. They have won inter college table tennis, badminton and cricket championships in a row (vide our prospectus- 2011, 2012, 2013). Our student Tapasi Mondal represented India at the World Univ. Archery Tournament in China in the year 2011.

Criterion 6 : Governance, Leadership and Management.

The college shows remarkable achievement in several grids of good governance. Much however still remains to be done. Attempts are made to follow key governance indicators like stability, accountability, transparency,

& participatory management. There still remains scope to improve by promoting greater equity, inclusiveness, decentralized authority and a consensus based approach. There are challenges in the form of diverse ideological forces but it is hoped all diversifications shall be set to rest. Focus on teaching-learning and research, adherence to values, peer cooperation with mutual faith and trust, and resolve to balance quality with quantity can go a long way in resuscitating the institution.

6.1- Institutional Vision and Leadership:

The vision mission and goals of the institution are in tune with the objectives of higher education. As per RUSA (Rashtrya Uchchatar Shiksha Abhiyan), the flagship programme for higher education, the key focus in the XIIth and XIIIth plan is to increase enrolment ratio from 19% at present to 30% by 2020. Accordingly, institutions are required to be self sufficient in Quality Education and Professional Management. Our institution gears itself up in this direction. Even while working under norms and parameters laid down by monitoring agencies like the Calcutta Univ., the State Govt., the State Higher Education Dept., the institution performs its micro level reforms and quality drives at a consistent pace.

The governance of the institution is reflective of an effective leadership. The institution is uniquely three-shift and therefore a markedly heterogeneous domain. There are very few colleges in West Bengal with a centrally governed three -shift structure. The act of manoeuvring, streamlining, implementing plans and policies therefore is a massive strategic task. Leadership in this college takes into account both long term goals and short term needs. Ideology and practicality are balanced to reach desired ends. The leadership is both generic and specific in transacting interpersonal relationship. Personal attention to individuals and their status as members of a group are both recognized and catered to.

- The institution practices decentralization and participative management. At the helm of affairs does the Governing body comprise representatives of the Trustee, the Principal, the Bursar, the teacher-representatives, and other designated members. This is the highest decision making body that guides the administration in policy formulation. The principal, the bursar, the shifts-in-charge, and the co-ordinators constitute the Administrative segment. Four major committees headed by the principal work centrally for all shifts: Academic Committee, Administration co-ordinating Committee, Finance Committee, UGC Planning Board. Several

subcommittees covering all aspects of college activities are also formed at each individual shift. Departments are given enough autonomy to frame class time table, lesson plan, evaluation process, and extra-academic activities. Non-teaching staff and students' representatives are given due space by being substantially absorbed into committees wherever it is necessary: for example, Admission committee, Examination committee, Provident Fund Committee, College Cooperative Society.

- The institution formulates its strategic planning and interacts with stakeholders. The Students' Union has a teacher as the president to coordinate between teachers and students. Parent-Teacher meetings are held as and when necessary especially after publication of results in college tests. Problem- issues common to all three shifts are discussed at the joint Teachers' Council Meeting. Shift specific issues are taken care of in respective Teachers' Council meetings. Decisions taken at teachers' meetings are forwarded to the Governing body for its approval. The college serves as a venue for all university exams. and also functions as zonal centre for distribution and correction of Univ. answer scripts.
- The institution monitors and evaluates its policies and plans at regular intervals. This speaks of the leadership's flexibility and open mindedness. Great extent of perspective planning is not possible because the framework is already laid down by the University, the State Govt. and the Dept. of Higher Education. However, Principals contribute by – a) expanding participatory spaces b) privileging access, equity, transparency and accountability, c) allowing reformative steps.

Over the last five years, one notices sweeping changes restructuring the face of the institution. These include: a) Online Admission b) Rotational Assignment for HOD's and Shifts-in-Charge. c) Computer deployment in Office, Library, Classrooms, Laboratories, & Departments. d) installation of CCTV cameras e) Permanent post for part-time teachers on State Govt. order. f) Introduction of UGC sponsored certificate course in Human Rights.

- The institution grooms leadership at various levels. Leadership is the manifestation of strong compassion and camaraderie and a commitment to principles. Teachers, both seniors and juniors, are assigned responsible administrative tasks, and a policy of rotation for a three year term is followed for positions like Teachers' Representatives to the GB, Teachers' Council Secretaries, HODs,

Shifts-in-Charge, Exam. Co ordinator and the like. The Bursar's post, is preferred fixed to suit the ground level needs of the college.

At the Students' Level, leadership is groomed through various portfolios in the Students' Union. Elected candidates act as secretaries to various committees like sports, dramatic & cultural, magazine and literary. Students enrolled under NCC and NSS find ample scope for honing leadership skills through organizational activities and social contact.

Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolutions :

| DATES OF G.B. MEETINGS AS ON 11-03-2014 | | |
|--|----------------------------|--|
| Tenure of Dr. A. Mukhopadhyay | | |
| G.B. Meeting | G.B. By Circulation | Subjects |
| | 25-02-2013 | Corrections of the records of the part-time teachers |
| | 26-02-2013 | Re-fixation of pay of the Principal |
| | 28-02-2013 | Legal suit against the University of Calcutta |
| 04-04-2013 | | G.B. Meeting |
| | 12-04-2013 | Formation of fact finding Committee |
| | 21-05-2013 | Opening of CMS A/c in IOB |
| | 18-06-2013 | Modification of records of two CWTTs |
| 20-08-2013 | | Emergency G.B. Meeting |
| | 22-08-2013 | Enquiry Committee regarding die-in harness cases |
| | 29-08-2013 | Permission of filling up the Post of Head Clerk in Morning |
| | 29-08-2013 | Application of Sri. Suranjan Banerjee, Library Bearer for his voluntary retirement |
| | 29-08-2013 | The report of the Enquiry Committee regarding die-in harness cases |
| | 11-09-2013 | Credit balance of Earned leave of Sri. Nanda Kumar Bhar and Smt. Renuka Ganguly |
| | 11-09-2013 | Resignation of Mrs. Udit Sen |
| | 11-09-2013 | Pay re-fixation of the Principal |
| 6-10-2013 | | G.B. Meeting |
| | 22-01-2014 | Earned Leave of S.Kundu and Sekhar Kumar Kundu, Bidhan Chandra Kuila, Sunanda Mukherjee, Supriya Bandyopadhyay |
| | 28-01-2014 | Promotion of Mou Chattapadhyya & Rajib Roy |
| | 20-02-2014 | Resignation of Amit Das and Lipi Banik (PTTs) |
| 23-03-2014 | | G.B. Meeting |
| | 03-04-2014 | Pending (Cease to be members of the Students' Union) |

| | | |
|--|------------|---|
| | | on completion after 3 rd year and enhance their port-folio members.) |
| | 18-04-2014 | Enhanced trustee quota for admission to 1st year classes |
| | 18-04-2014 | Development fees be enhanced to Rs. 1000/- instead of Rs. 550/- |
| | 02-05-2014 | Enquiry Committee regarding die-in harness cases of Shri. Arjun Chhetry , Shri PremBhadur Bhatta , Shri Samir Ganguly |
| | 05-05-2014 | remuneration of part-time teachers be enhanced through slab-changes |
| | 06-05-2014 | Earned leave of 282 days standing in favour of Sri. Ranjan Kumar Bose |

6.3 Faculty Empowerment strategies.

Professional development of the teaching and non-teaching staff is accomplished through trainings, workshops, seminars. Research work is encouraged by granting special leave. Orientation and Refresher Courses are ensured as compulsory in-service programmes for career advancement. Non-teaching staff are updated with computer training in their relevant field. They are also made to participate in meetings and discussions at college, university and higher education level to keep up with the trends.

Given below is the list of UGC sponsored seminars undertaken by the faculty in recent years:

| Seminar/Workshop | Name of Seminar | Convenor | Sanctioned Amount | Amount Released | Utilized Amount | Unspent Amount | Whether account have been settle |
|------------------|---|-------------------------------------|-------------------|-----------------|-----------------|----------------|----------------------------------|
| Workshop | Implementing the Human Right Scheme | M. Chattarjee (Dept. of English) | 1,50,000 | 1,20,000 | 1,07,910 | 12,090 | U/C submitted |
| Seminar | The role of R.B.I. in the changed globalized scenario | J. Dutta (Dept. of Economics) | 1,00,000 | 75,000 | 87,217 | NIL | U/C submitted |
| Seminar | The Indian Experience of Planning, 1938-1991 | N. Chakraborty (Dept. of Economics) | 85,000 | 63,750 | 68,593 | NIL | U/C submitted |
| Seminar | Contemporary Environmental Issues : A | R. Pyne (Dept. of Commerce) | 75,000 | 56,250 | 63,958 | NIL | U/C submitted |

| | | | | | | | |
|--|--------------------|--|--|--|--|--|--|
| | Critical Appraisal | | | | | | |
|--|--------------------|--|--|--|--|--|--|

There is no stringent performance appraisal system of the staff but with the constitution of the IQAC, it is hoped that a regular appraisal system shall come into force. Presently, a) the attendance register records the arrival and departure of the staff ,b)departmental meetings are held to discuss class performance, c)students' feedback serves as a mechanism for teacher's self evaluation, d)Principal assesses the staff through regular interaction and delegation of tasks.

Among the welfare schemes, mention may be made of – a) **Staff Cooperative Society** to lend out funds as loans, b) **ESI Health Scheme** for teachers and staff drawing a stipulated salary c) **Donations** made from Teachers' Council Fund or Trustee Fund to meet emergency needs like prolonged illness and expensive treatment d) **Interest free loans** to the financially weak in times of dire distress.

6.4 Financial Management and Resource Mobilization:

The chief financial resources of the college are: **1. Collection from students, 2. State Govt. Grant. 3. UGC grant.** For effective and efficient use of available resources all grants are channelized through relevant committees to different administrative and academic units – Departments, Library, Laboratory, Infrastructure , Sports and Games, and the like. Collection from students is utilized for development work and day to day expenses of the college.

There are supporting personnel for day to day maintenance of accounts. Moreover an external auditor is appointed every year by the Education Directorate, Govt. of West Bengal. The last Statutory Audit done was for the year 2010-2011. Major audit responses in the report were:

1. Suggestion for reducing number of bank accounts.
2. Suggestion to reconcile some very old differences in P.F. account.

There has been no deficit during the last four years. The Audited pages of income, expenditure and investment for the last four years are hereby enclosed. (ATTACH)

The institution is presently making efforts to obtain grant through M.P. LAD/MLA quota.

6.5 Internal Quality Assurance Cell (IQAC)

IQAC is supposed to come up after first cycle NAAC Accreditation. Our IQAC unit has been prematurely established to meet the demands of State Higher Education Dept. in connection with the career advancement of our teachers. Presently, IQAC engages itself with the issue of teachers' promotion alone. As yet, it has engaged itself with the career advancement of seven faculties.

The members of the cell are as follows :

1. The Principal, 2. The Co-ordinator, 3. Administrative Official, 4. G.B.Secretary, 5. G.B.Managing Committee Member 6. Alumni Member. 7. Teacher Members (5).

Criterion 7 : Innovations & Best Practices

7.1 – Environment Consciousness:

Though located within city surroundings and a limited strip of open land, the college has managed to maintain a well manicured garden of seasonal flowers, green lawns and a refreshing fountain. There is sufficient light, air and cross ventilation to keep the inmates healthy and vigorous. The Ganga, which flows by at a distance of one & half kms always lends a whiff of fresh air. The regular infrastructural and administrative reforms exhibit the green audit undertaken by the institution from time to time.

Most of the college area today comes under a no-smoking zone .We look forward to keeping the campus plastic free and energy efficient. Although a property of the 19th century illustrious Deb family, the college building remains in tune with the micro-climate, maximizing ventilation through its carefully placed antique styled doors and windows; Energy consumption is reduced by the free flow of natural light. Right from the main entrance, down to the corridors, staircase and classrooms the overwhelming impression is one of space and largeness. The immensity of roof height (13 ft.) and heights of doors and windows (at least two to three feet higher than normal) add to greater air circulation in the entire space. The extended height in the office – room, it is assumed, may provide space for a circular closet to preserve old documents.

Visual pollution is controlled by keeping the walls taint-free. Notices and wall magazines are hung in specific glass framed boards while posters are allotted fixed places for display. Litter bins are placed at the landing of each floor apart from the ones kept in canteens, kitchen, staff room, office, common room, and in rooms of administrative officials.

Non- toxic indoor materials are preferred for all new schemes in expansion, renovation and reconstruction and LED bulbs in place of conventional ones. Acid proof porcelain channels are used in chemistry labs to save the building from corrosion; exhaust fans are also fitted to exhale chemical fumes. Thoughts are on to apply alkali and acid resistant paint on the lab. tables. Dustless chalks and dust free green boards are made available in most classes.

Environmental Studies paper of 100 marks is taught as a compulsory subject in the third year classes of all streams. Project reports are prepared on varied issues. We are fortunate to have a Geography Dept .to discuss and disseminate environmental awareness academically. Mention may also be made of a UGC sponsored seminar on ‘Contemporary Enviromental Issues : A Critical Appraisal’ by the Dept. of Commerce (Day), held on 23 March 2012.

No remarkable activity is yet in place for E-waste management, hazardous waste management, energy conservation, use of renewable energy, or water harvesting. However, **waste-paper management** is to a certain extent followed, by selling off old storage of papers like project copies and exam. answer scripts, to registered companies engaged in **waste-paper recycling**.. Considering our extended roof-top, it is also not unlikely to harness great quantum of solar energy in future.

1. – Innovations :

Academic innovation:

- A **telescope** on the roof of this college offers unique opportunity to every aspiring skywatcher to observe planetary movements under the expert guidance of teachers of the Dept. of Physics.
- A **Cine Commune** under the dept. of Journalism & Mass communication provides ample exposure to cinema of both Indian and Global Panorama by organising screening of features and documentaries at a regular basis. Lively interactive sessions are also held on the films screened. It is a matter of great pride that the society now owns its own film archive.
- Academic journals featuring contributions from teachers and students have been published over the last few years. Some of these have been discontinued but the list presents an interesting array. Moreover, the scope for reviving those does not seem bleak.

Sphulinga

Dept. of Bengali (Day)

Mayukh

Dept. of Bengli (Morning)

| | |
|--------------------------|-----------------------------------|
| Penscape | Dept. of English (Day) |
| Words | Dept.of English (Morning) |
| Ensemble | Dept. of Political Science (Day) |
| Scape (e-journal) | Dept. of Journalism (Day) |
| J-Commerce | Dept.of Commerce (Morn-Day-Even.) |

Besides these, wall magazines are also brought out by each of the three shifts.

- **The College Magazine** encourages original thought and expression among students. Three magazines are published separately by the Students' Union of Morning, Day and Evening shifts.
- **Tidings**, a National Workshop on Print and Visual Media is held every year by the Dept. of Journalism and Mass Communication.
- In compliance to the **Nutrition Week** observed by **WHO** every year in the first week of September, the Food and Nutrition Department in the Morning shift celebrates a **Nutrition Day** within the stipulated week. The day is marked by poster and model exhibitions, and by awareness programmes on lifestyle diseases like diabetes, blood pressure, obesity, cancer. Food stalls with cheap nutritious food items are set up; common health check-ups are also conducted for every visitor to the programme.
- **The e-journal (www.thescape.in)** run by the Dept. of Journalism and Mass Communication is a great success. Initiated in the year 2011, it had received more than one lakh hits within a year. Eminent personalities like member of the National Film Jury Board for example, have contributed to this paper. The Head of the Department is the Editor in Chief of the journal but all associated activities

related to its publication are entirely handled by the students themselves.

- **Late Prof. Deepak Kumar Bose Memorial Award and Grant** are awarded annually to two deserving students in the Dept. of Political Science. Both the award and the grant founded by the family of the late teacher carry a monetary incentive worth Rs. 5000 each. The Award is given to the top scorer from the Dept. in the final year University Exam; the Grant is earmarked for a student of limited family means.

- **Late Dr. K. M. Lodha**, former President of the College Governing Body, has left behind a sum of Rs. 1 lakh as an incentive for the students of the Department of Hindi. The yearly interest accrued on this amount is supposed to be disbursed as awards to the top scorers in University Part I, II and III exams. The project is still in the pipeline and awaits introduction.

Administrative innovations :

- CCTV installed at strategic locations to check and monitor unsavoury practices like ragging, harassments, scuffles or any other form of violation and indiscipline.
- Rs. 17 lakh resource mobilized by selling admission forms at Rs.100 each. This step was taken last year for the first time without causing much burden on the students' purse. It was quite a moderate price compared to that of other colleges.
- ATM facility of the Indian Overseas Bank opened at the outside rear section of the building. This is supposed to fetch Rs. 10000/- per month.
- Salary transferred to individual accounts from college account through NEFT system since

2003. This saves loads of office work and excess use of cheques.

7.3 Best Practices

Title of the Practice: SPORTS and GAMES

Goal :

The institution has a long history of achievements in Sports. The practice of nurturing a strong sports contingent has remained one of the fundamental goals of the college. 'A Healthy Mind in a Healthy Body' we all know is the first step towards youth development. Sports instil a competitive zeal, a sense of camaraderie, and above all a sportsman like spirit - equanimity in victory and defeat. A sportsperson is decidedly a better personality than an average human being. The urge to win and the ability to sustain the laurels speak of tenacity and grit. It is both a manifestation of individual skill and collective team spirit. It is the best space for character development in terms of leadership, punctuality, discipline, fellow-feeling, responsibility and hard work. It is in reverence to these qualities that educational institutions and professional institutes reserve seats and posts for persons proficient in sports.

The Context:

The institution's rise in sports since the year 1975 was steered almost single handed by our very able Physical Instructor who holds a degree in Badminton Coaching from the INS Patiala. The college did not have its own sports field; students had to be mentored for varied events; the college sports day had also to be conducted. In all these affairs, the sports teacher was sufficiently helped by the Students' Union but the need for involvement of a few more teachers was felt. With this issue in mind a Sports Board was formed in the year 2006 with teachers representing all three shifts.

The Instructor's prime concern over the years was to hunt for and identify talented young sportspersons in different first division clubs of Kolkata and get them admitted to this college. The college has provision for admission against sports quota for candidates with national level credentials. It was in this way that quite a strong contingent could be roped in and this has remained a practice ever since. In the absence of a college ground other first division club grounds had to be availed of; all planning and mentoring for the coming tournaments were done there. Needless to say this was and is the major constraint encountered by the sports team of the college.

The Practice and its Implementation:

The aim of the institution is to help sports persons continue with higher education. For this they were granted concession in terms of entry level marks at the UG course, their preferred subjects, and the required attendance. Today, every prospective sportsman knows that Jaipuria College is one of the finest spaces for talent growth. Football, Cricket, Badminton, and Table Tennis are its forte. The winning spree begun in the inception year 1975-76 has continued unabated; the college today is in a proud position to claim a galaxy of world class players. It also holds the incomparable record of winning the TT Championship (Inter-college – Male) **for nine years** in a row. Some of the world level names from this college are Surjya Shekhar Ganguly (Chess), Nishi Mohta (Chess), Sourav Saha, Raj Mondal, Kritika Sinha Roy (Table Tennis), Abhishek Jhunjhunwala, Subhomoy Das, Arindam Das (IPL cricket), Priyanka Roy (World Cup Cricket).

The Sports unit operates from its designated room with three staff members - the Instructor at the helm, an assistant and an attendant. The morning girls' shift has an attendant to help girls with indoor games equipment in the Common Room. Teachers and non-teaching staff too participate in indoor and outdoor games. The indoor games competitive section played over several months is supervised by one of the teachers. Outdoor games are played on the sports day itself and prizes are awarded to the winners. All this is done in a jest to form an amicable bond with students and staff in the freedom of the sports ground.

A **gymnasium** had been a long awaited demand. Finally it came into place towards the end of 2013. It offers space and equipment for yoga, free hand exercise and machine - exercises for all interested members of the college. The equipments include: treadmill, ab-exerciser, four station gym, twister, weighing machine, 29 Kg. barbell and two push up bars. A gym trainer will be appointed soon. For now, the Physical Instructor supervises gym training from 2 – 4 p.m. dividing time between girls and boys.

There has never been dearth of fund in implementing the sports projects. All expenses are met with from the college Games Fund. Extra resources, if required, are also provided by the college. Winning teams are often gifted with track suits and sports shoes.

It is to be noted however that appreciation for sports is still not sufficiently widespread among students. The College Sport still remains a secluded affair with majority of students remaining off the field. The event can be made more colourful and grand by inviting renowned sports personalities as Chief Guest and by including display of acrobatics, drill, ballet, and other fitness skills. Such shows we know have also become a part of Olympic Games and other sports events.

Evidence of Success :

The spree of success has continued right from the early years of the institution's sports history. Some of the winning highlights are -

1975-76 : Khoko Championship organized by Kolkata Univ. Sports Board .

1977-78: Football Runners Up trophy at the Hardinge Birthday Challenge Shield.

1981-82-83: TT Runners Up at the Elliot Shield Championship. First Championship Trophy won in 1984.

2000-2012 : The peak years of achievements.

Given below is a summary of trophies won during the last four years –

2010-2011

18 Calcutta University Blues

Champion in Inter-college Table Tennis tournament (*men's*) organised by C.U. Sports Board. **Champions from 2004-2010 in a row (University record).**

Champion in Inter-college Table Tennis tournament (*women's*) organised by C.U. Sports Board for two consecutive years.

Runners-up in Inter-college Badminton tournament (*men's*) organized by C.U. Sports Board.

Semi-finalist in Inter-college Football tournament (*men's*) organised by W.B.Govt.

Sourav Saha & Kritika Sinha represented Junior Indian Table Tennis team in the **World-Cup Championship** [held in **Slovakia**. They also represented C.U. Table Tennis (*men's* & *women's*) teams that emerged **Champions** and **Runners-up** respectively in the All India University Table Tennis Tournament (2010-11).

Sourav Chakraborty (goalkeeper) & Saurav Chakrabarty (defender) represented Senior Bengal Football team that emerged **Champion** in **NATIONAL GAMES** held in **Jharkhand**.

All four players of the C.U. Archery Women's team, 2010, were from our college. They won the gold & silver in Individual Events and the bronze medal in Team Event in the **All India University Archery tournament** (2010-2011).

Reshma Banerjee & Tapasi Mondal represented the Senior Bengal Women's Archery Team that won the Silver medal in **NATIONAL GAMES** held in **Jharkhand**.

Rimo Saha represented Indian Para-Swimming team in the **Commonwealth Games 2010, held in Delhi**.

2011-2012

- **22 Calcutta University Blues**
- Winners in Tournaments organized by C.U. sports board :
 - **Champion**, inter-college Table Tennis (Men); [for 8 years in a row]
 - **Champion**, inter-college Table Tennis (Women)
 - **Runners up**, inter-college Badminton (Men)
 - **Second Runners-up**, inter-college Cricket (Men)
 - **Champion**, inter-college Aquatic Championship (Women)
- Winners in Tournaments organized by W.B. Govt.
 - **Champion, inter-college Football Tournament**
 - **Champion, inter-college Athletic Meet (Men)**
- Our student Tapasi Mondal featured in the India Univ. Archery team at the **World Univ. Archery Tournament** in China.

2012- 2013

1. **Table Tennis (Men)** – Inter college tournament – Winners.
2. **Table Tennis (Women)** – **Inter** college tournament – Runners up
3. **Football** (Elliot Shield) – Winners.

2013-2014

1. **Table Tennis (Men)** – Runners Up - Inter-College Tournament, organised by C.U.
2. **Table Tennis (Men)** - Champions – Invitation Tournament – organised by St. Xavier’s College, Kolkata.
3. **Swimming** – Runners-Up - Inter-College Tournament organised by C.U.
4. **Football** – Semi-finalists – Inter-College Tournament.
5. **Cricket** – Qualified for CAB tournament in 20-20 format.

Problems encountered and Resources required: Financial, Human, others required to implement the practice. (150 words) :

There appears to be a distinct division between students admitted under sports quota and those in mainstream academics. We need a closer connection between the two. We need the spirit of Sports to predominate the college ambience. Involvement in sports not only allows profitable use of spare time but also diverts young mind from fruitless leisure to pleasurable physical activity. For this,

1. Games should be made a regular campus activity for common students.
2. One more physical instructor may be appointed to help deliver the best by students of three different shifts.
3. In the absence of a college ground, nearby local parks or playgrounds may be reserved for a specific time of the day.
4. There should be special coaches to provide lessons in popular games like table tennis, badminton, volleyball & yoga.
5. Winning Trophies should be properly showcased for the proud viewing of all.
6. Achievements of our students in university, national and international level sports should be widely announced through notice boards, posters, photographs. They should also be felicitated at college functions. This would surely instil a sense of pride in young minds and help develop bonding with their institution.

The college is proud of its Sports Division and would pledge to sustain its glory for all years to come.

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Best Practices: II

TITLE

THE DEPARTMENTAL LIBRARIES

GOAL :

1. To disperse the increased load of main library.
2. To provide a more accessible and a more personalized service
3. To develop and enrich healthy academic interaction between departmental teachers and students,
4. To affirm the value of sustained inquiry in particular fields,
5. To provide up-to-date, scholarly editions of authors, as well as a cross-section of recent and influential criticism,
6. To provide stimulus to reading by procuring materials for study and analysis,
7. To introduce open access system,
8. To provide long library hours,
9. To organize the library resources in a systematic way

The Context:

In a society where individuals spend more time watching television than reading, it is imperative that departmental libraries emphasize the power and enjoyment that comes with reading.

Running a departmental library is about creating environments where young people feel welcomed and supported by the teachers of their very own department— i.e where they find structure and possibility.

Many young people, especially those not interested in reading, see the library simply as a vessel for books. What is unknown to them is the variety of media that awaits them once they walk through the doors. To impart context and synthesis to knowledge produced within particular fields of study is the most challenging issue which can be handled effectively by running the departmental library --- it is always there to provide physical and mental space for the students and the teachers.

While increased access to online content might create the illusion that information is easier to access, the physical presence of a departmental library inculcates self study, group study, consultation, and presentation in a free and open manner.

The present structure of the departmental libraries began to emerge more than two decades back when the need to provide the students with the relevant guidelines and books on the part of the departments was gradually felt more and more due to the excessive work pressure on the Main Library.

The Practice and its Implementation:

The primary function of the Departmental Library is to enable the library user i.e. mainly the students along with the Faculty members to make the most effective use of the resources of the library and to provide access.

Space devoted to the departmental libraries involves the floor space of the Main Library itself. Presently, the departments of English, Bengali, Hindi, History, Political Science and Economics are running their respective libraries.

As an extension of the classroom, these departmental libraries provide both Reference cum borrowing facilities. They have become extremely effective medium of instruction at all levels of need of the departmental students. The libraries are run by the departmental teachers and therefore the best advice can be given to the students regarding their selection of particular books. Special care is always taken for the mediocre and weak students while the advanced ones get what they deserve.

Borrowing privileges are extended to all currently enrolled students and staff along with a few most deserving ex- students who are pursuing their higher studies. However, if a student gets irregular for a certain stretch of time, s/he cannot continue to remain entitled to avail such facility till s/he improves her/his percentage of attendance in class.

The acquisition, management and maintenance of the Library's collection is a primary function of the library's mission to provide resources that best support and enhance the institutional mission of the College. The goal is to ensure that all library- related activities are attuned to that mission.

Organizing, cataloguing, and physically processing the library materials are done by the trained library staff under the supervision of the Librarian. This includes listing them in online databases such as the Library's online catalogue.

However, formal stocktaking of the Departmental libraries is a bi-annual practice and the teachers get a few highly responsible students involved in this activity always under their strict supervision.

Mobile phones are turned off inside the library hall and maximum effort is taken to maintain silence and discipline.

Recognized for its emphasis on personalized and interactive teaching, the College as a whole provides for the direct involvement of faculty and students in the entire functioning of the Departmental Libraries.

Evidence of Success:

The following departments have maintained their own library to provide close personalized service:

Day Shift :

Morning Shift :

Evening Shift :

| Department | No. of books | Department | No. of books | Department | No. of books |
|-------------------|--------------|-------------------|--------------|------------|------------------------------|
| English | 1,000 | English | 350 | Commerce | 200 (for teachers' use only) |
| Bengali | 700 | Hindi | 250 | | |
| Hindi | 900 | Philosophy | 250 | | |
| Political Science | 500 | Political Science | 400 | | |
| History | 500 | | | | |
| Journalism | 300 | | | | |
| Chemistry | 600 | | | | |
| Economics | 800 | | | | |

The success is evident from the brisk transactions with which these libraries function. This is evident from the Register maintained for this purpose. The borrowings can be interdisciplinary too. Latest publications and prize-winning books are stacked for the interest of all. Such actions are prompt because the Departments work with autonomy and are not constrained by the red tapism of the main library. These libraries hold not only scholarly texts but popular works as well. This draws the interest of students and teachers of all disciplines. Question papers of Entrance Examination to various premier institutes of Post Graduate Studies are also preserved here for the benefit of interested students. In short, the Departmental Library is a space and mechanism for academic nurturing and self- learning. The library maintained by the Dept. of English (Day) may be cited as a model library in these directions.

Problems and Requirements:

- As is evident, not all depts. have their own libraries. This is to be facilitated.
- Departments in this college do not have exclusive rooms for themselves. Almiraahs and shelves containing books have to be placed in the main library itself. There is hardly any space left for inclusion of more book-shelves.
- Book grants exclusively for Departmental Libraries need to be sanctioned so that funds granted for main library are not reduced and both are equally enriched.

The Departmental Library may said to be the heart and soul of the academic environment. It is from here that blood flows into the brain and the limbs. We wish it to grow into a centre of true intellectual nurturing.

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EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department :** Chemistry
2. **Year of Establishment :** 1952
3. **Names of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters; Integrated Ph.D., etc.) :** UG – Honours Programme and UG – General Programme
4. **Names of Interdisciplinary courses and the departments / units involved :** Nil
5. **Annual/ semester / choice based credit system (programme wise) :** Annual
6. **Participation of the department in the courses offered by other departments :** General Chemistry taught to honours students of Physics, Mathematics, Biology Nutrition, Psychology and to 3-Year B.Sc. General Pure and B.Sc. General Bio
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** Nil
8. **Details of courses / programmes discontinued (if any) with reasons:** Nil
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 1 | 1 |
| Assistant Professors | 6 | 3 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./ Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualification</u> | <u>Designation</u> | <u>Specialization</u> | <u>No. of Years of Experience</u> | <u>No. of Ph.D. Students guided for the last 4 years</u> |
|------------------------------|----------------------|---------------------|-----------------------|-----------------------------------|--|
| Manisha Ukil | M.Sc. – M. Phil. | Associate Professor | Inorganic Chemistry | 22 years | Nil |
| Dipanwita Guha Bose | M.Sc. – Ph.D. | Asst. Professor | Physical Chemistry | 12 years | Nil |
| Anwasha Bhattacharyya | M.Sc. – Ph.D. | Asst. Professor | Organic Chemistry | 7½ years | Nil |
| Dinesh Ch. Ghosh | M.Sc. | Asst. Professor | Organic Chemistry | 7 years | Nil |

11. List of senior visiting faculty : Nil

**12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :
IN THE SESSION 2013-2014**

| Name of the teacher | Classes | | | | | | | | | | | | Total Classes | | % of classes | |
|---------------------|----------------------|----|-----|----|----------------------|----|-----|----|----------------------|----|-----|----|---------------|-----|--------------|-------|
| | 1 st Year | | | | 2 nd Year | | | | 3 rd Year | | | | | | | |
| | Hons | | Gen | | Hons | | Gen | | Hons | | Gen | | Hons | Gen | Hons | Gen |
| | T h | Pr | T h | Pr | T h | Pr | T h | Pr | T h | Pr | T h | Pr | | | | |
| Avishek Ghoshal | 2 | 0 | 2 | 0 | 2 | 0 | 2 | 6 | 2 | 0 | 0 | 0 | 6 | 10 | 6.97 | 12.82 |
| Manjur Alam Molla | 0 | 0 | 0 | 0 | 1 | 0 | 3 | 6 | 1 | 0 | 0 | 0 | 2 | 9 | 2.32 | 11.54 |
| Susmita Kar | 1 | 0 | 2 | 0 | 1 | 0 | 2 | 3 | 1 | 0 | 0 | 0 | 3 | 7 | 3.49 | 8.97 |
| Susmita Jana | 1 | 0 | 3 | 6 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 3 | 9 | 3.49 | 11.54 |
| Mousumi Banerjee | 0 | 0 | 1 | 2 | 1 | 0 | 2 | 0 | 2 | 0 | 0 | 0 | 3 | 5 | 3.49 | 6.41 |
| Saurav Saha | 1 | 0 | 2 | 0 | 1 | 0 | 0 | 3 | 2 | 0 | 1 | 0 | 4 | 6 | 4.65 | 7.69 |

13. Student-Teacher Ratio (programme wise): Honours - 151:10; General – 75:2

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Six

15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phill / PG. : Ph. D. – two; M. Phil. – one; PG – one

16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : None

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** None
18. **Research Centre / facility recognized by the University :** None
19. **Publications :**
- * Publication per faculty- **Dipanwita Guha Bose – 17;**
Anwasha Bhattacharyya – 5;
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated :** None
21. **Faculty as members in :**
- a) National Committees b) International Committees c) Editorial Boards **List of Members of IACS :** Dipanwita Guha Bose and Anwasha Bhattacharyya; **Life Member of Indian Physical Society, IACS :** Dinesh Ch. Ghosh; **Member of BCL :** Manisha Ukil
22. **Student Projects**
- (a) **Percentage of students who have done in-house projects including inter departmental / programme :** All 3rd Year students are doing projects on environmental studies as a part of their curriculum
- (b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :** Nil
23. **Awards / Recognitions received by faculty and students :** Awards received by Students – 1st Prize of SCINTILLA-2013
24. **List of eminent academicians and scientists/ visitors to the department :** None

25. **Seminars / Conferences / Workshops organized & the source of funding : None**
 a) **National - None**
 b) **International – None**

26. **Student profile programme / course wise:**

| Name of the Course/programme (refer questions no. 4) | Applications received 1 st Year Hons. | Selected | Enrolled | | Pass Percentage |
|--|---|----------|----------|----|-----------------|
| | | | *M | *F | |
| B. Sc. Hons. (2013) | 527 | 75 | 37 | 34 | 100% |

*M = Male *F = Female

27. **Diversity of Students**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.Sc. Honours | 100% | 0 | 0 |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : N.A.**

29. **Student progression**

| Student progression | Against % enrolled |
|--|--|
| UG to PG | 100% (on the basis of the number of candidate appeared in B. Sc. 3 rd Yr. Honours Exam. |
| PG to M. Phil | N.A. |
| PG to Ph.D. | N.A. |
| Ph.D. to Post-Doctoral | N.A. |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | N.A. |
| Entrepreneurship / Self-employment | N.A. |

30. **Details of Infrastructural facilities**
 (a) Library : Yes
 (b) Internet facilities for staff & Students: Yes
 (c) Class rooms with ICT facility: Yes
 (d) Laboratories : Yes
31. **Number of students receiving financial assistance from college, university, government or other agencies : 5 – 10% students**
32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Yes**
33. **Teaching methods adopted to improve student learning :** i) Audio visual method of class room teaching; ii) Teaching with models; iii) Interactive tutorials; iv) Class tests and mock practical exams.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities :** NCC, Sports, Cultural Programmes
35. **SWOC analysis of the department and Future plans:**
Strength – 1) Well equipped and airy laboratory ideal for chemistry experiments
 2) Small but supportive seminar library for chemistry honours student
 3) Small but hardworking and dedicated group of teachers
 4) Efficient laboratory staff

Weakness – 1) Shortage of fulltime teaching staff
 2) Slow maintenance of laboratory due to financial constraints
 3) Occasional shortage of instrument and chemicals
 4) Inability of teaching staff to engage in research work or project work due to workload and also due to infrastructural problem in the department

Future Plan – 1) Departmental Journal for undergraduate chemistry education
 2) Evaluative seminar by honours students
 3) Designing of classroom experiments for innovative teaching
 4) Lab. Facilities to teachers for carrying out short projects in the dept.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Computer Science**
2. **Year of Establishment : Year of affiliation 2006**
3. **Names of Programmes : UG (B.Sc. Hons) in Computer Science**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Annual for UG Courses**
6. **Participation of the department in the courses offered by other departments : Supports in the teaching within the curriculum of the Department like Physics, Mathematics, Economics, etc.**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | Nil | - |
| Assistant Professors | Nil | - |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designatio n</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the <u>last 4 years</u></u> |
|-----------------------------------|---------------------------|--|----------------------------|--|--|
| Sri Pritam Ghosh | M.C.A. | Assistant Professors (Contractual Govt. aided) | | 9 years | |
| Ms Oindrilla Ghosh | M. Sc. (Elec. Sc.) | Assistant Professors (Contractual Govt. aided) | | 5 years | Nil |
| Sri Ashis Majumdar | M.C.A. | Part-time (Govt. aided) | | 11 years | |
| Ms Swati Banerjee | M. Sc. (Comp. Sc.) | Part-time (Govt. aided) | | 5 years | |
| Sri Arun Kumar Chakraborty | M. Sc. (Comp. Sc.) | Part-time (Management Appointee) | | 3 years | |
| Ms Debolina Chowdhury | M.Sc. (Comp. Sc.) | Part-time (Management Appointee) | | 2 years | |
| Ms Swati Saha | M. Sc. (Comp. Sc.) | Part-time (Management Appointee) | | 1 years | |

11. **List of Senior visiting faculty :** Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :** Nil
13. **Student-Teacher Ratio (programme wise):** 4:1 (2012-13)
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled :** 2 - (Sri Bikash Naskar, Sri Rabi Shankar Roy)
15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phil / PG. :** PG-7
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** None
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** Nil
18. **Research Centre / facility recognized by the University :** None
19. **Publications :**
 - * Publication per faculty - **Sri Arun Kumar Chakraborty**
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students – Sri Arun Kumar Chakraborty (International)
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income :** None
21. **Faculty as members in :** None
 - a) National Committees
 - b) International Committees
 - c) Editorial Boards

22. **Student Projects**
 (a) **Percentage of students who have done in-house projects including inter departmental / programme : At PG Level – 80%**
 (b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : At PG Level – 20%**
23. **Awards / Recognitions received by faculty and students : Nil**
24. **List of eminent academicians and scientists/ visitors to the department : Mr K N Dey, M.Tech Status : Readers, Department of Computer Science and Engg, Calcutta University; Dr. S Chowdhury, Ph. D. Status : SL. Gr. Lecturers, Department of Comp. Sc. and Engg., Calcutta University**
25. **Seminars / Conferences / Workshops organized & the source of funding :**
 a) **National : Nil**
 b) **International : Nil**

26. **Student profile programme / course wise:**

| Name of course / programme (refer question no. 4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | M* | F* | |
| UG (Hons) | | | M* | F* | |
| 2012-13 | 242 | 25 | 10 | 15 | 100% |

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG (Hons) | Nil | Nil | Nil |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil**

29. Student progression

| Student progression | Against % enrolled |
|--|---------------------------|
| | 2012-13 |
| UG to PG | 66% |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed | |
| <ul style="list-style-type: none">• Campus Selection• Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

30. Details of Infrastructural facilities

(a) Library - Yes

(b) Internet facilities for staff and students - Yes

(c) Class rooms with ICT facilities and accessories - Yes

(d) Laboratories - Yes

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning: a) Learner centered IT oriented teaching methodology with stress on assignments b) Self learning and appropriate testing systems c) Presentation by faculty & students d) Outreach programme, seminars, assignments & Projects e) Practical sessions f) Workshops, debates, walk-in-quiz

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil

35. SWOC analysis of the department and Future plans: Future Programme of the Department (in detail)

1. To implement CBCS (Choice Based Credit System) in B. Sc. Curriculum.
2. To encourage UG students in extensive collaborative interdisciplinary research work.
3. To encourage the involvement of all departmental Teachers in research activities.
4. Subscribe for more e-journals and newsletters
5. Organize International, National & State Level Seminars.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department :** Economics & Statistics
2. **Year of Establishment :** 1945
3. **Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG
4. **Names of Interdisciplinary courses and the departments / units involved :** Nil
5. **Annual / semester / choice based credit system (programme wise) :** B.A. / B.Sc (Gen) – annual: B.Sc. (Hon) – annual
6. **Participation of the department in the courses offered by other departments :** Offered lectures on Human Rights
7. **Courses in collaboration with other universities, industries, foreign institutions :** Nil
8. **Details of courses / programmes discontinued (if any) with reasons :** Nil
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 2 | 2 |
| Assistant Professors | 1 | 1 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the <u>last 4 years</u></u> |
|----------------------------|---------------------------|-------------------------|---|--|--|
| Dr. Neepa Bisi | M.A.; Ph.D. | Associate Professor | Monetary Economics | 29 years | Nil |
| Nandita Chakraborty | M.Sc. : M. Phil. | Associate Professor | Econometric s & Agricultural Economics | 28 years | Nil |
| Jaydip Datta | M.Sc. : M.B.A. | Assistant Professor | Economic theory & Urban Economics | 17 years | Nil |
| Gautam Bhattacharya | M.Sc. : PGDBM | Part Time Lecturer | Mathematica l Economics & Statistics | 20 years | Nil |
| Jhantu Pal | M.Sc Statistics | Guest Lecturer | | | |
| Sanchita Biswas | M Sc Statistics | Guest Lecturer | | | |

11. List of Senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student-Teacher Ratio (programme wise): B.Sc.(H) 10:1; BA/B.Sc (G) 10:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./M Phil / PG. :** Ph.D.-1, M.Phil. -1, PG - 4
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** Nandita Chacraborty carrying a minor research project funded by UGC.
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** Nil
18. **Research Centre / facility recognized by the University :** Nil
19. **Publications :**
- * Publication per faculty - Nandita Chakrabarty – no of publications -2
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students -
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated :** Nil
21. **Faculty as members in :**
- a) National Committees b) International Committees c) Editorial Boards Nil
22. **Student Projects**
- (a) **Percentage of students who have done in-house projects including inter departmental / programme :** 100% Final Year Honours students in the academic year 2012-13 & 2013-14 as part of a curriculum
- (b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :** 97%
23. **Awards / Recognitions received by faculty and students :** Nil

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars / Conferences / Workshops organized & the source of funding :

a) National : UGC sponsored national level seminar held on

b) International : Nil

26. Student profile programme / course wise:

| Name of course / programme (refer question no. 4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | M* | F* | |
| General | | | M* | F* | |
| B.Sc.(H) 1 st Year (2013-14) | 520 | 60 | 33 | 27 | 85% |
| B.Sc.(H) 2 nd Year (2012-13) | | 51 | 25 | 26 | 85% |
| B.Sc.(H) 3 rd Year (2011-12) | | 84 | 35 | 49 | 90% |

*M = Male *F=Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|---|-----------------------------------|---------------------------------|---------------------------|
| B.Sc. (H) 1 st Year(2013-14) | 91% | 9% | Nil |
| B.Sc. (H) 2 nd Year(2012-13) | 100% | Nil | Nil |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :42

29. Student progression

| Student progression | Against entrolled | % |
|---|--------------------------|----------|
| UG to PG | 80% | |
| PG to M. Phil | Not applicable | |
| PG to Ph.D. | Not applicable | |
| Ph.D. to Post-Doctoral | Not applicable | |
| Employed | | |
| <ul style="list-style-type: none"> • Campus Selection | | 10% |
| <ul style="list-style-type: none"> • Other than campus recruitment | | 87% |
| Entrepreneurship / Self-employment | | 1% |

30. Details of Infrastructural facilities**(a) Library** - Runs a regular departmental seminar library**(b) Internet facilities for staff and students** - Yes**(c) Class rooms with ICT facilities and accessories** -Yes**(d) Laboratories** - Not applicable**31. Number of students receiving financial assistance from college, university, government or other agencies : 1%****32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil****33. Teaching methods adopted to improve student learning: Nil****34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil****35. SWOC analysis of the department and Future plans:
Strength :**

- Dedicated faculty members
- Excellent student pool
- Avery rich Seminar Library
- The students pool of good merit and large in number compared to other neighbouring colleges

Weakness :

- Lack of full-time faculty
- Lack of proper class-room
- Lack of administrative staff

Opportunities :

- Inter-Departmental exchange of faculty and curriculum

Challenges :

- More faculty inclusion

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Electronics**
2. **Year of Establishment :**
3. **Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG – B.Sc. General in Electronics**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Annual-for UG Courses**
6. **Participation of the department in the courses offered by other departments : Supports in the teaching within the curriculum of the Department Physics**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | Nil | - |
| Assistant Professors | Nil | - |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./ Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designatio n</u> | <u>Spacializatio n</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the last 4 years</u> |
|--------------------------|----------------------------------|--------------------------------------|-----------------------------------|---|---|
| Sri Sajal Sarkar | M. Tech | Part time Lecturer (Govt. aided) | Electronics & Communication | 5 Years | Nil |
| Ms Alakananda Das | M. Sc. (Elec. Sc.) | Guest Faculty (Management Appointee) | | 2 years | Nil |

- 11. List of Senior visiting faculty :** Nil
- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :** Nil
- 13. Student-Teacher Ratio (programme wise):** 6:1
- 14. Number of academic support staff (technical) and administrative staff sanctioned and filled :** 1) Sri Bikash Naskar 2) Sri Rabi Shankar Roy
- 15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phill / PG. :** PG-2
- 16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** None
- 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** Nil
- 18. Research Centre / facility recognized by the University :** Nil

19. Publications :

- * Publication per faculty – **Sri Sajal Sarkar** : No. of Publication -1
- * Number of papers published in peer reviewed journals (national/international) by faculty and students -
- * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in :

a) National Committees b) International Committees c) Editorial Boards ...Nil

22. Student Projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars / Conferences / Workshops organized & the source of funding :

a) National : Nil

b) International : Nil

26. Student profile programme / course wise (Accounts & Finance):

| Year | Applications received | Selected | Enrolled | Pass percentage |
|---------|-----------------------|----------|----------|-----------------|
| 2013-14 | 13 | 13 | 13 | |

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG | Nil | Nil | Nil |

28. How many students have cleared National and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? Nil

29. Student progression

| Student progression | Against % enrolled |
|---|--------------------|
| UG to PG | Nil |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed | |
| <ul style="list-style-type: none"> • Campus Selection | |
| <ul style="list-style-type: none"> • Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

30. Details of Infrastructural facilities

(a) Library – Yes

(b) Internet facilities for staff and students -Yes

(c) Class rooms with ICT facilities - Yes

(d) Laboratories - Computer Lab :1 and Electronics Lab : 1

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning : Nil

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil

35. SWOC analysis of the department and Future plans: Nil

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department :** Food & Nutrition
2. **Year of Establishment :** 1996 (General), 2006 (Hons.)
3. **Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.) :** UG (Hons), (General)
4. **Names of Interdisciplinary courses and the departments / units involved :** Nil
5. **Annual/ semester / choice based credit system (programme wise) :** Annual
6. **Participation of the department in the courses offered by other departments :** Nil
7. **Courses in collaboration with other universities, industries, foreign institutions:** Participation in Internship Courses by 3rd Year (Hons) students as the part of their curriculum, visit to West Bengal Food Processing Center, Belgachia Milk Colony
8. **Details of courses / programmes discontinued (if any) with reasons :** Nil
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | Nil | Nil |
| Assistant Professors | Nil | Nil |

10. Faculty profile with name, qualification, designation, spcialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the <u>last 4 years</u></u> |
|--|--|-------------------------|----------------------------|--|---|
| Madhuchan da Bose | B.Sc., M.Sc. | CWTT | Food & Nutrition | 29 Years | Nil |
| Debarati Das Pramanick | B.Sc., M.Sc., NET (UGC) | CWTT | Food & Nutrition | 7 years 5 months | Nil |
| Dr. Asima Bhanja | B.Sc., M.Sc., NET (ICAR), Dip Diet (Diploma), Ph.D. | PTT | Food & Nutrition | 12 Years 4 months | Nil |
| Sujata Bhowmick (Ganguly) | B.Sc., M.Sc., NET (UGC) | PTT | Food & Nutrition | 3 years 6 months | Nil |

11. List of Senior visiting faculty : 1) Prof. Nabanita Bhattacharya 2)
Dr Aparna Moitra

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 10%

13. Student-Teacher Ratio (programme wise): 14:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled :1 temporary Lab. Attendant (No Sanctioned Posts)

15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phil / PG. :PG – 4, M.Phil – Nil, Ph.D. – 1, D.Sc. – Nil, D.Litt - 1**
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : Nil**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
18. **Research Centre / facility recognized by the University : Nil**
19. **Publications :**
- * Publication per faculty – **Dr Asima Ghosh** : No. of books -3, Posters -4; **Debarati Das Pramanik** : Poster – 1, Paper -1
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students -
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated : Nil**
21. **Faculty as members in :**
- a) **National Committees** b) **International Committees** c) **Editorial Boards : Nil**
22. **Student Projects**
- (a) **Percentage of students who have done in-house projects including inter departmental / programme :** i) ICDS project, ii) Market Survey Project, iii) Internship Project, iv) Nutrition week celebration
- (b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :** i) 10% students are engaged as teachers and Guest Lecturers ii) 25% students as interns and Dietitians in different Nursing Homes, Hospitals

23. Awards / Recognitions received by faculty and students: Awards received by students :-

i) Nutrition Awareness Programme by SND (2012) at Jadavpur University – 2 students got 2nd position in debate competition.

ii) College Fest – ‘Zeal’ (2012)

- Elocution competition – 3rd Prize (1 student)

- Debate competition – 3rd Prize (1 student)

iii) St. Xavier’s – ‘Xavotsav’ 2013

- Flower arrangement – 2nd prize (1 student)

iv) IINM 2013

- Essay Writing & Debate competition – 3rd Prize (1 student)

v) NSAM 2013

- Treasure Hunt – 2nd Prize (1 student)

vi) Sri Shikshayatan 2013

- Essay Competition (Participation)

vii) SND 2013

- Quiz Competition – 2nd Prize (1 student)

- Participation (3 students)

University Rank Holders : 2009 - 1 (10th); 2011 -1 (1st), 1 (4th), 1 (6th); 2012 -1(4th), 1 (9th)

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars / Conferences / Workshops organized & the source of funding :

a) National : Nil

b) International : Nil

26. Student profile programme / course wise:

| Name of course / programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
| | | | M* | F* | |
| B.Sc. in Food & Nutrition | | | M* | F* | |
| 2013-14 | 527 | 40 | Nil | 34 | Pending |

*M = Male *F = Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| NIL | NIL | NIL | NIL |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services. Defense services, etc. ? : NET - 1

29. Student progression

| Student progression | Against enrolled | % |
|---|--|---|
| UG to PG | 80% | |
| PG to M. Phil | NIL | |
| PG to Ph.D. | NIL | |
| Ph.D. to Post-Doctoral | NIL | |
| Employed | | |
| <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | Hospitals, Schools, Colleges, Health Centers, ICDS Centres | |
| Entrepreneurship / Self-employment | | |

- 30. Details of Infrastructural facilities**
a) Library - Yes
b) Internet facilities for staff and students - Yes
c) Class rooms with ICT facilities and accessories - Yes
d) Laboratories –Yes
- 31. Number of students receiving financial assistance from college, university, government or other agencies :** 1st Year – 1, 2nd Year – 1, 3rd Year – 2 (Present Years)
- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :** a) Small Class tests, Group Discussions, Quiz
b) Nutritional Week, preparing Charts, Models, Power Point Presentations
- 33. Teaching methods adopted to improve student learning:** Chalk and Board, Power Point Presentations, Charts and models
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities :** 2 students in previous years
- 35. SWOC analysis of the department and Future plans:**
Strength - This subject is highly applicable in personal life.
Weakness - Awareness regarding the subjects is less among the people.
Opportunities - Jobs as Dietitian in Health Sectors, NGOs, as Teachers in schools, colleges universities, Nutritionists in different food companies.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Psychology**
2. **Year of Establishment : 2006**
3. **Names of Programmes Courses Offered (UG, PG, M.Phil, Ph.D. Integrated Masters; Integrated Ph.D., etc.) :UG**
4. **Names of Interdisciplinary course and the departments / units involved : N.A.**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : Participation in UGC affiliated Human Resource Certificate Course.**
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. : N.A.**
8. **Details of courses / programmes discontinued (if any) with reasons : N.A.**
9. **Number of Teaching Posts (Sanctioned / Filled): No sanctioned post by UGC**
10. **Faculty profile with name, qualification, designation, spcialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):**

| <u>Name</u> | <u>Qualificati on</u> | <u>Designatio n</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Student s guided for the last 4 years</u> |
|-----------------------------|---------------------------|--|-----------------------------|--|--|
| Sharmistha Sadhukhan | M.A. in Psychology | Contractua l Whole Time Teacher | Clinical Psychology | 5 years and 5 months | Nil |
| Poulami Bhar | M.Sc. in Applied | Contractua l Whole Time | Stress Management and | 4 years and 5 | Nil |

| | | | | | |
|---------------------------|--|-------------------|----------------------|-----------------------|-----|
| | Psychology (Qualified State Eligibility Test in 2011) | Teacher | Community Psychology | months | |
| Sharmila Mukherjee | M.A. in Psychology | Part Time Teacher | Social Psychology | 7 years and 6 months | Nil |
| Dr. Piyale De | M.A. and Ph.D. in Applied Psychology | Part Time Teacher | Clinical Psychology | 5 years and 5 months | Nil |
| Dr Rimjhim Ray | M.A. in Psychology | Part Time Teacher | Clinical Psychology | 4 years and 11 months | Nil |

11. **List of Senior visiting faculty :** Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :** Theory – Hons : 8.97%, Gen: 0%; Practical – Hons : 0%, Gen : 0%
13. **Student-Teacher Ratio (programme wise):** Hons - 28:5, Gen – 70:5
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled :** No sanctioned post (one temporary staff)
15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phill / PG. :** PG-3, Ph.D.-2
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** UGC-library and laboratory grant
18. **Research Centre / facility recognized by the University :** C.U. practical examination center

19. Publications :

- * Publication per faculty – *Dr. Piyaly De* : No. of papers - 2; *Dr Rimjhim Ray* : No. of papers - 3
- * Number of papers published in peer reviewed journals (national/international) by faculty and students -
- * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : *Poulami Bhar* – i) Psychological Counselor in Narula Institute of Technology, Agarpara.
Dr Rimjhim Ray – i) Consultant Psychologist in S.A. Bagchi Arogya Sadan Pvt. Ltd.

21. Faculty as members in : *Dr Rimjhim Ray* – i) Affiliated member and student of Indian Psychoanalytical Society, India. Registered under Act xxi of 1860, Kolkata. (Affiliated to International Psychoanalytical Association)
ii) Honorary member of Monitoring Committee of private television channels at the state and district levels, Ministry of Information and Broadcasting Wing, Govt. of India, West Bengal (Howrah district monitoring committee).

22. Student Projects : Not applicable (No Projects)
(a) Percentage of students who have done in-house projects including inter departmental / programme

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :

23. **Awards / Recognitions received by faculty and students :**
a) Faculty:
Poulami Bhar- Received the “Best Paper Award” for the paper entitled “A Study of self-concept, Perceived Daily-hassles and Life-style Patterns of Single Male and Female Adults” in the 47th National and 16th International Conference of the Indian Academy of Applied Psychology, 2012 (under the section Applied Social Psychology)
b) Students: Moulisha Sarker ranked 8th in B.A./B.Sc. Part III (Hons) Examination, 2013 in Psychology in the University of Calcutta.
24. **List of eminent academicians and scientists/ visitors to the department : N.A.**
25. **Seminars / Conferences / Workshops organized and the source of funding : Nil**
a) National :
b) International :

26. **Student profile programme /course wise:**

| Name of course / programme (Refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
| | | | M* | F* | |
| B.A./B.Sc. (Hons) | 123 | 35 | M* | F* | |
| | 123 | 123 | | 27 | 100% |

*M=Male *F=Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A./B.Sc. Hons | 100% | 0% | 0% |
| B.A./B.Sc. (Gen) | 100% | 0% | 0% |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services. Defense services, etc. ? : Nil**

29. Student progression

| Student progression | Against % enrolled |
|---|---------------------------|
| | |
| UG to PG | 50% |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed | |
| <ul style="list-style-type: none">• Campus Selection | |
| <ul style="list-style-type: none">• Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

30. Details of Infrastructural facilities

(a) Library - Yes

(b) Internet facilities for staff and students - Yes

(c) Class rooms with ICT facilities and accessories - Yes

(d) Laboratories - Yes

31. Number of students receiving financial assistance from college, university, government or other agencies : Nil

32. Details on student enrichment programmes (special lectures / workshops / seminars) with external experts : Not Applicable

33. Teaching methods adopted to improve student learning: Film review using projector regarding relevant syllabus topics.

34. Participation in Institutional Social Responsibility (ISR) and Extensional activities : Not Applicable

35. SWOC analysis of the department and Future plans:

S(Strength) : The knowledge and understanding of the subject is very good of the faculty members. Students are being taught in interactive and audio-visual methods. Practicals are done very meticulously also. Extra classes are taken regularly for the sake of students. A good and healthy academic ambience is maintained within the department. A healthy, cooperative mutual understanding between the faculties and the students are also maintained.

W(Weakness) : There is no UGC post in the department. Insufficient room and instruments are a big problem here. There is also no lab assistant also.

O(Opportunity) : The students can be provided mock viva test, mock seminar, group discussion and educational tour to enrich their knowledge.

C(Challenge): Students' knowledge can be enriched by arranging movie clubs, book reviews and journal clubs.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Geography**
2. **Year of Establishment : 2006**
3. **Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D. Integrated Masters; Integrated Ph.D., etc.) : UG**
4. **Names of Interdisciplinary courses and the departments / units involved : ENVIS**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : Nil**
7. **Courses in collaboration with other universities, industries, foreign institutions : N.A.**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|--------------------------|----------------------|
| Professors | | |
| Associate Professors | - | - |
| Assistant Professors | - | - |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualification</u> | <u>Designation</u> | <u>Specialization</u> | <u>No. of Years of Experience</u> | <u>No. of Ph.D. Students guided for the last 4 years</u> |
|--------------|----------------------|--------------------|---|-----------------------------------|--|
| Shila Basu | M.A., Ph.D. | Guest Lecturer | Geo Morphology, River Geography (3 Papers), Agro Metereology, H. Geography, Metereology | 15 Years | - |
| Suravi Nandi | M.A. | W.T.C. | Reg. Planning, River Geography | 34 Years | - |
| Alo Guha | M.A. | P.T. | Geomorphology, River Geography | 4 Years | - |

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student-Teacher Ratio (programme wise): Nil
14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Nil
15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phil / PG. : Ph.D.-1, PG-2

16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : Nil**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
18. **Research Centre / facility recognized by the University : Nil**
19. **Publications :**
- * Publication per faculty - **Suravi Nandi** : Test books for class X, XI, XII **Shila Basu** : 3 papers in Geographical review of India Fellow – MOMEX Project of Central Government of India
 - * Number of papers published in peer reviewed journals (national/international) Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) by faculty and students
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated : Nil**
21. **Faculty as members in :**
 a) National Committees b) International Committees c) Editorial Boards **Suravi Nandi** – Member of Syllabus Committee, NCERT (For Darjeeling Hill Council)
22. **Student Projects**
(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil
23. **Awards / Recognitions received by faculty and students : Nil**
24. **List of eminent academicians and scientists/ visitors to the department : Prof Alok Ganguli of Presidency University**

25. **Seminars / Conferences / Workshops organized & the source of funding :**

a) **National** : Nil

b) **International** : Nil

26. **Student profile programme / course wise:**

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| UG (General) | | | *M | *F | |
| 2013-14 | 83 | 30 | 20 | 10 | 100% |

*M = Male *F = Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG (General) | 90% | 10% | - |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :** Nil

29. **Student progression**

| Student progression | Against enrolled % |
|--|--------------------|
| UG to PG | Nil |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

- 30. Details of Infrastructural facilities**
a) Library - Yes
b) Internet facilities for Staff & Students - Yes
c) Class rooms with ICT facility - Yes
d) Laboratories - Yes
- 31. Number of students receiving financial assistance from college, university, government or other agencies : Nil**
- 32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts : Nil**
- 33. Teaching methods adopted to improve Student learning : Nil**
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil**
- 35. SWOC analysis of the department and Future plans: Nil**

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Mathematics**
2. **Year of Establishment : 1952**
3. **Names of Programmes Courses Offered (UG, PG, M.Phil, Ph.D. Integrated Masters; Integrated Ph.D., etc.) : UG – Honours Programme and UG – General Programme**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programmewise) : Annual**
6. **Participation of the department in the courses offered by other departments : General Math course taught to Physics, Chemistry, Computer Science, Economics, B.Sc. General students, B.Com Math**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 1 | 1 |
| Assistant Professors | 4 | 3 |

10. Faculty profile with name, qualification, designation, spcialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificatio n</u> | <u>Designatio n</u> | <u>Spacializatio n</u> | <u>No. of Years of Experienc e</u> | <u>No. of Ph.D. Student s guided for the <u>last 4 years</u></u> |
|-----------------------------|---------------------------|-------------------------|----------------------------|--|--|
| Dr. Sukdev Datta | M.Sc. – Ph.D. | Associate Professor | Elasticity | 15 years | Nil |
| Dr. Ritu Sen | M.Sc. – Ph.D. | Asst. Professor | Topology | 5 years | Nil |
| Dr Amit Kumar Pal | M.Sc. - Ph.D. | Asst. Professor | Mathematical Biology | 4 years | Nil |
| Mr Subrata Bhakta | M.Sc. | Asst. Professor | Plasma Physics | 4 years | Nil |
| Mr Gouri Shankar Dey | M.Sc. | Part Time | | 19 years | Nil |

11. List of Senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student-Teacher Ratio (programme wise):

| <u>Honours</u> | <u>General</u> |
|---|---|
| Part I – 7:1, Part II – 6:1, Part III – 7:1 | Part I – 40:1, Part II- 35:1, Part III - 10:1 |

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Nil

15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D. M Phil / PG. : Ph. D. – 3; M. Phil. – 1; PG – 1

16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : None

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : None

18. Research Centre / facility recognized by the University : None

19. Publications :

- * Publication per faculty- Dr Ritu Sen : 12; Dr Amit Pal : 5 Dr Sukdev Dutta : 7
- * Number of papers published in peer reviewed journals (national/international) by faculty and students
- * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. **Areas of consultancy and income generated** : None
21. **Faculty as members in** : Nil
 a) National Committees b) International Committees c) Editorial Boards
22. **Student Projects**
- (a) **Percentage of students who have done in-house projects including inter departmental / programme** : Nil
- (b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies** : Nil
23. **Awards / Recognitions received by faculty and students** : Nil
24. **List of eminent academicians and scientists/ visitors to the department** : None
25. **Seminars / Conferences / Workshops organized & the source of funding** :
 a) **National** - None
 b) **International** – None

26. **Student profile programme / course wise:**

| Name of the Course/programme (refer questions no. 4) | Applications received 1 st Year Hons. | Selected | Enrolled | | Pass Percentage |
|--|--|----------|----------|----|-----------------|
| | | | *M | *F | |
| B.Sc. Part-I | 713 | 69 | 24 | 15 | |
| B.Sc. Part-II | | 43 | 29 | 14 | |
| B.Sc. Part-III | | 33 | 19 | 14 | |

*M = Male *F = Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| | 100% | | |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services. Defense services, etc. ? : Not applicable**

29. **Student progression**

| Student progression | Against enrolled | % |
|--|-------------------------|----------|
| UG to PG | | 60% |
| PG to M. Phil | | |
| PG to Ph.D. | | |
| Ph.D. to Post-Doctoral | | |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | | |
| Entrepreneurship / Self-employment | | |

30. **Details of Infrastructural facilities**

(a) **Library : Yes**

(b) **Internet facilities for staff & Students: Yes**

(c) **Class rooms with ICT facility: Yes**

(d) **Laboratories : Yes**

31. **Number of students receiving financial assistance from college, university, government or other agencies : 5 – 10% students**

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Not Applicable**

33. **Teaching methods adopted to improve student learning : Regular lectures are given and class tests are taken.**

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities : NCC, Sports, Cultural Programmes**

35. **SWOC analysis of the department and Future plans: Nil**

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Physics**
2. **Year of Establishment : 1965**
3. **Names of Programmes Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Annual as well as choice based credit system**
6. **Participation of the department in the courses offered by other departments : Nil**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**
ACADEMIC YEAR 2013-2014

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 1 | 1 |
| Assistant Professors | 6 | 2 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualification</u> | <u>Designation</u> | <u>Specialization</u> | <u>No. of Years of Experience</u> | <u>No. of Ph.D. Students guided for the last 4 years</u> |
|-----------------------------|----------------------|---------------------|--|-----------------------------------|--|
| Sanghamitra Banerjee | Ph.D. | Associate Professor | Electronics | 27 Years | Nil |
| Mitali Mondal | Ph.D. | Asst. Professor | Electronics | 9 years | 2 |
| Swati Midda | Ph.D. | Asst. Professor | Molecular Physics | 7 years | |
| Goutam Anchalia | M. Sc. | Part-time Lecturer | High Energy & Particle Physics | 3 years | |
| Sudeshna Sircar | M. Sc. | Guest Lecturer | | 1 year | |
| Sujoy Dutta | M. Sc. | Guest Lecturer | Solid State Electronics & Computer Electronics | 2 years | |
| Nilanjan Aich | M. Sc. | Guest Lecturer | Solid State Electronics & Computer Electronics | 2 years | |
| Atri Goswami | M. Sc. | Guest Lecturer | High Energy & Particle | 2 years | |

| | | | | | |
|--------------------------------|--------|----------------|--------------------------------|--------|--|
| | | | Physics | | |
| Prasun Sharma Chowdhury | Ph.D. | Guest Lecturer | | 1 year | |
| Sudip Mukherjee | M. Sc. | Guest Lecturer | High Energy & Particle Physics | 1 year | |
| Dipan Sinha | M. Sc. | Guest Lecturer | Condensed Matter | 1 year | |

11. **List of Senior visiting faculty :** Dr. Manisha Banerjee, Ph.D.
Dr. Manjusha Sinha (Bera), Ph.D.
Dr. Jayashree Mukherjee, Ph.D.

12. **Percentage of lectures delivered and practical classes handled (programmewise) by temporary faculty :**

| Programme | Lectures | Practical Classes |
|------------------|-----------------|--------------------------|
| Honours Course | 60% | 30% |
| Pass Course | 40% | 60% |

13. **Student-Teacher Ratio (programme wise):** Honours – 10:1;
Pass 25:1
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled :** 5
15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D. M Phill / PG. :** Nil
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** None
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** None
18. **Research Centre / facility recognized by the University :** None

19. Publications :

- * Publication per faculty- **Mitali Mondal** : No. of Publication 4;
Swati Midda : No. of Publication 2
- * Number of papers published in peer reviewed journals (national/international) by faculty and students
- * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * H-index

20. Areas of consultancy and income generated : None

21. Faculty as members in :

- a) National Committees b) International Committees c) Editorial Boards Nil

22. Student Projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : Palash Baran Pal

25. Seminars / Conferences / Workshops organized & the source of funding : National : Nil
International : Nil

26. **Student profile programme / course wise:**

| Name of the Course/programme (refer questions no. 4) | Applications received | Selected | Enrolled | | Pass Percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| UG (Hons) | 470 | 50 | 28 | 12 | 100% |
| UG (Pass) | 150 | 150 | 29 | 14 | |

*M = Male *F = Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG (Hons) | 99.5% | 0.50% | NIL |
| UG (Pass) | 90% | 10% | NIL |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : NET – 1%, GATE – 10%**

29. **Student progression**

| Student progression | Against % enrolled |
|--|--------------------|
| UG to PG | 50% |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

30. **Details of Infrastructural facilities**
 (a) Library : Yes
 (b) Internet facilities for staff & Students: Yes
 (c) Class rooms with ICT facility: Yes
 (d) Laboratories : Yes
31. **Number of students receiving financial assistance from college, university, government or other agencies : Nil**
32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :**
- The Department has organized a National Seminar on “Quantum Mechanics: Inception, Evolution and Future” in association with N. D. College, Howrah and provided a platform for academicians, researchers and students to exchange ideas and enhance their knowledge and skills. The Department has organized a good number of departmental seminars, where ex-students and ex-teachers also participate and exchange their ideas regarding the future prospects of the subject.
 - To equip the students with the knowledge of the latest developments in the field of Nuclear and Particle Physics the Department has organized educational tours to **Variable Energy Cyclotron Centre (VECC), Kolkata**, where students accompanied by teachers and scientists visit superconducting Cyclotron (SCC), Cryogenic Plant and associated subsystems and Radioactive Ion Beam (RIB) accelerators.
 - The Department has also organized an educational tour to Birla Planetarium, where students visited Planetarium Show and attended a lecture on Stellar Evolution.
33. **Teaching methods adopted to improve student learning: Nil**
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil**
35. **SWOC analysis of the department and Future Plans:**
STUDENT ACHIEVEMENTS
- ★ More than 70% students of this department secure 1st class in University Examinations.
 - ★ Among them approximately 5% students secure above 80% marks each year.
 - ★ It is a matter of great pleasure that our student Mr. Sumit Kumar Saha scored 82.63% marks and achieved the prestigious honour of 1st Class First in Physics Honours of Calcutta University in the year 2013.
 - ★ After completion of B.Sc. Physics Honours Course 60% students get admitted to different PG courses all over India.

FACULTY ACHIEVEMENTS

- ★ Dr Mitali Mondal, HOD achieved the best oral presentation award in PHYSICS in 21st WB State Science & Tech Congress, 2014.
- ★ Dr Mondal has received a grant of Rs. 4.01 Lakh from University Grants Commission for pursuing Minor Research Projects entitled “Study of Self Organized Criticality and Critical Behaviors of the Quark-Hadron Phase Transition”.

FUTURE PLAN

If the infrastructure permits

- ★ Research facility may be provided to the students under the guidance of departmental faculty members.
- ★ Departmental magazine can be published regularly.
- ★ If sufficient space for laboratory and equipments are provided and also number of teachers increases a PG program may take into consideration.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department :** Zoology
2. **Year of Establishment :** 1989
3. **Names of Programmes / Courses offered(UG, PG, M.Phil, Ph.D., Integrated Masters; Integrated Ph.D., etc.) :** UG –General
4. **Names of Interdisciplinary courses and the departments / units involved :** Nil
5. **Annual/ semester / choice based credit system (programme wise) :** Annual Credit System
6. **Participation of the department in the courses offered by other departments :** Botany, Nutrition and Psychology
7. **Courses in collaboration with other universities, industries, foreign institutions :** Nil
8. **Details of courses / programmes discontinued (if any) with reasons :** Nil
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | - | - |
| Assistant Professors | 2 | 1 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificatio n</u> | <u>Designatio n</u> | <u>Spacializatio n</u> | <u>No. of Years of Experienc e</u> | <u>No. of Ph.D. Student s guided for the <u>last 4 years</u></u> |
|---|---------------------------|-------------------------|----------------------------|--|--|
| Dr Ipsita Chand a | Ph.D. | Asst. Prof. | Env. Biology | 3 years | Nil |
| Mr Pradip Kr. Pahari | M. Sc. | PTT | Ifsheries | 16 years | Nil |
| Dr Shanta Adak | Ph. D. | PTT | Parasitogy & Immunology | 4 years | Nil |
| Dr Soumi Nandi | Ph. D. | Guest | Cell and Mol. Biology | 4 years | Nil |

11. List of Senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

| Course | Year | Lecturers | Practicals | Total |
|----------------|-----------------|------------------|-------------------|--------------|
| General | 1 st | 1 | 3 | 4 |
| | 2 nd | 2 | Nil | 2 |
| | 3 rd | 1 | 3 | 4 |
| | Total | 4 | 6 | 10 |

13. **Student-Teacher Ratio (programme wise):** General Course : 45 :1
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled :** Academic Support staff- Sanctioned : 1; Filled : 1
15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D. / M Phill / PG. :** Ph.D - 3 PG-1 : TOTAL - 4
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** Submitted Minor Research Project to UGC by 2 (Two) faculties
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** None
18. **Research Centre / facility recognized by the University :**None
19. **Publications :**
- * Publication per faculty - **Dr Ipsita Chanda** : No. of Publications - 3, **Dr Santa Adak** : No. of Publications - 6, **Dr Soumi Nandy** : No. of Publications - 5
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students -
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - *
 - * h-index
20. **Areas of consultancy and income generated :** None
21. **Faculty as members in :**
- a) National Committees b) International Committees c) Editorial Boards Dr Ipsita Chanda, Dr Santa Adak, Dr Soumi Nandy
22. **Student Projects**
- (a) **Percentage of students who have done in-house projects including inter departmental / programme :** In-house departmental project : 100% students; Interdepartmental project : 100% students

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars / Conferences / Workshops organized & the source of funding :
 a) National : Nil
 b) International : Nil

26. **Student profile programme / course wise:**

| Name of course / programme (refer question no. 4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | M* | F* | |
| General | | | M* | F* | |
| 2013-14 | 278 | 78 | 46 | 32 | Result awaiting |

*M=Male *F=Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| General | | | |
| 2013-14 | 100% | Nil | Nil |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Civil Service : 1 student

29. Student progression

| Student progression | Against % enrolled |
|---|---------------------------|
| | 2013 |
| UG to PG | 5% |
| PG to M. Phil | N.A. |
| PG to Ph.D. | N.A. |
| Ph.D. to Post-Doctoral | N.A. |
| Employed | |
| <ul style="list-style-type: none">• Campus Selection | Nil |
| <ul style="list-style-type: none">• Other than campus recruitment | 60% |
| Entrepreneurship / Self-employment | 45% |

30. Details of Infrastructural facilities

(a) Library - Yes

(b) Internet facilities for staff and students - Yes 1

(c) Class rooms with ICT facilities and accessories - Yes

(d) Laboratories - Yes

31. Number of students receiving financial assistance from college, university, government or other agencies : 5-10%

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning :
Demonstration with audiovisual method, chart, specimen, model, microscope, interactive tutorial, class-test & mock practical test

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participation in NCC, sports, cultural programme and excursion

35. SWOC analysis of the department and Future Plans : To upgrade the department to Honours programme

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department :** Botany
2. **Year of Establishment :** 1989
3. **Names of Programmes Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :** UG –General
4. **Names of Interdisciplinary courses and the departments / units involved :** Nil
5. **Annual/ semester / choice based credit system (programmewise) :** Annual Credit System
6. **Participation of the department in the courses offered by other departments :** Zoology and Psychology
7. **Courses in collaboration with other universities, industries, foreign institutions :** Nil
8. **Details of courses / programmes discontinued (if any) with reasons :** Nil
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | - | - |
| Assistant Professors | 2 | - |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designatio n</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Student s guided for the <u>last 4 years</u></u> |
|-----------------------------------|---------------------------|-------------------------|---------------------------------|--|--|
| Dr Arunima Bardhan | Ph.D. | Guest | Plant Physiol. & Biochem. | 11 years | Nil |
| Munmun Kundu | M. Sc. | Guest | Plant Taxon. & Biosystem | 6 years | Nil |
| Madhumi ta Mishra | M. Sc. | Guest | Cytogenetics & Pl. breeing | 3 years | Nil |
| Dr Moumita Datta | Ph. D. | Guest | Microbiolog y | 5 years | Nil |
| Tanima Das | M. Sc. | Guest | Microbiolog y | 5 years | Nil |

11. List of Senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 72% (2013-14)

13. Student-Teacher Ratio (programme wise): General Course - 40 :1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Academic Support staff, Sanctioned : 1; Filled : 1

15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./M Phil / PG. : Ph.D - 2 PG-3 : TOTAL - 5

16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : None

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** None
18. **Research Centre / facility recognized by the University :** None
19. **Publications :**
- * Publication per faculty –**Dr Arunima Bardhan** : No. of Publications -5
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students -
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated :** None
21. **Faculty as members in :**
a) National Committees b) International Committees c) Editorial Boards Nil
22. **Student Projects**
(a) Percentage of students who have done in-house projects including inter departmental / programme : In-house departmental project : 100% students; interdepartmental project : 100% students
- (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :** Nil
23. **Awards / Recognitions received by faculty and students :** Nil
24. **List of eminent academicians and scientists/ visitors to the department :** Nil

25. **Seminars / Conferences / Workshops organized & the source of funding :**

- a) **National :** Nil
b) **International :** Nil

26. **Student profile programme / course wise:**

| Name of course / programme (refer question no. 4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | M* | F* | |
| General | | | M* | F* | |
| 2013-14 | 278 | 78 | 46 | 32 | Result awaiting |

*M= Male * F=Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| General | | | |
| 2013-14 | 100% | Nil | Nil |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Civil Service : 1 student**

29. **Student progression**

| Student progression | |
|------------------------|------|
| | 2013 |
| UG to PG | 5% |
| PG to M. Phil | N.A. |
| PG to Ph.D. | N.A. |
| Ph.D. to Post-Doctoral | N.A. |

| | |
|------------------------------------|-----|
| Employed | |
| • Campus Selection | Nil |
| • Other than campus recruitment | 60% |
| Entrepreneurship / Self-employment | 45% |

- 30. Details of Infrastructural facilities**
(a) Library - Having departmental library
(b) Internet facilities for staff and students - Yes
(c) Class rooms with ICT facilities and accessories - Yes
(d) Laboratories - Yes
- 31. Number of students receiving financial assistance from college, university, assistance from college, university, government or other agencies :** 5-10%
- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :** Nil
- 33. Teaching methods adopted to improve student learning:** Demonstration with audiovisual method, chart, specimen, model, microscope, interactive tutorial, class-test & mock practical test.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities :** Participation in NCC, sports, cultural programme and excursion
- 35. SWOC analysis of the department and Future plans:** To upgrade the department to Honours programme

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Bengali (Morning)**
2. **Year of Establishment : 2009**
3. **Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : Honours in Bengali, General Bengali for Pass and Honours Courses; Compulsory Bengali for all UG courses; Communicative Bengali for the B.Com Pass and Honours Courses.**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : As already mentioned, the Department of Bengali courses in General Bengali, and Communicative Bengali to students in other UG departments.**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | Nil | Nil |
| Assistant Professors | 2 | 1 |

10. Faculty profile with name, qualification, designation, spcialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializat ion</u> | <u>No. of Years of Experie nce</u> | <u>No. of Ph.D. Students guided for the last 4 years</u> |
|-----------------------------|---------------------------|-------------------------|----------------------------|--|--|
| Sarmistha Sardar | M.A., MPhil, Ph.D. | Assistant Professor | | 15 | |
| Anuja Seth | M.A. | Part Time | | 10 | |
| Samar Biswas | M.A. | Guest | | 10 | |
| Payel Mukherjee | M.A. | Guest | | 03 | |
| Avishek Gupta | M.A. | Guest | | 03 | |
| Arpita Mullik | M.A. | Guest | | 03 | |

11. List of Senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : about 55% of the classes are handled by temporary Guest Faculty

13. Student-Teacher Ratio (programme wise): 117:6

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Nil

15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D. M Phil / PG. : PG-5; M.Phil,Ph.D. - 1

16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : N.A.

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
18. **Research Centre / facility recognized by the University : Nil**
19. **Publications :**
- * Publication per faculty – **Anuja Seth** : No. of publications – 19;
Payel Mukherjee : No. of Publications – 7
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated : Nil**
21. **Faculty as members in : N.A.**
a) National Committees b) International Committees c) Editorial Boards
22. **Student Projects**
(a) **Percentage of students who have done in-house projects including inter departmental / programme : Nil**
- (b) **Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil**
23. **Awards / Recognitions received by faculty and students : Nil**
24. **List of eminent academicians and scientists/ visitors to the department : Nil**
25. **Seminars / Conferences / Workshops organized & the source of funding :**
a) **National : Nil**
b) **International : Nil**

26. **Student profile programme / course wise:**

| Name of the Course/program (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| Bengali Honours | 282 | 44 | | 44 | |

*M = Male *F = Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| Bengali Honours | Nil | Nil | Nil |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :N.A.**

29. **Student progression**

| Student progression | Against enrolled % |
|--|--------------------|
| UG to PG | 20% |
| PG to M. Phil | N.A. |
| PG to Ph.D. | N.A. |
| Ph.D. to Post-Doctoral | N.A. |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | N.A. |
| Entrepreneurship / Self-employment | N.A. |

30. **Details of Infrastructural facilities**
 a) **Library - Yes**
 b) **Internet facilities for Staff & Students - Yes**
 c) **Class rooms with ICT facility - Yes**
 d) **Laboratories - Nil**
31. **Number of students receiving financial assistance from college, university, government or other agencies : Nil**
32. **Details on student enrichment Programmes (special lectures / workshops / seminar) with external experts :** Department arranged seminar in the year 2010 & 2011.
33. **Teaching methods adopted to improve student learning:** Audio-visual media are often used to reduce the tedium of traditional teaching methods.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities :** Students are encouraged to join the various National Service Scheme (NSS) activities organised by the central NSS cell of the college.
35. **SWOC analysis of the department and Future plans :**
- Strengths**
- Good Infrastructure
 - Good Faculty
 - Convenient Location
 - Good Reputation
- Weakness**
- Poor attendance in the first two periods
 - Limited teaching hours (only 4 hrs available in the Morning Shift)
 - Absence of a full-time librarian
 - Vacant teaching posts
 - Vacant non-teaching posts
- Opportunities**
- Bengali is the popular language
 - Existence of various U.G.C. schemes / funds for further development of teaching-learning processes and infrastructure

Challenges

- Attracting students with better Bengali Language skills
- Providing assistance in developing writing skills
- Improving library facilities

Future Plans

- ***Developing Writing Skills*** : Students will be encouraged to write creatively. Short stories, poems, and essays, written by students of the department will be published in a departmental magazine named “MAYUKH”.
- ***Arranging UGC Seminar*** : The department want to arrange UGC seminar.
- ***Educational Excursion***
- ***Arranging Extension Lectures*** : University teachers and other academicians of repute will be frequently invited to deliver lectures on topics relevant to the university syllabus. The lectures will be followed by interactive sessions. Former students of the Department, who have done well academically, will also be invited to give talks. These students will surely be a source of inspiration and their presence will help in the maintenance of a high level of morale.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Bengali (Day)**
2. **Year of Establishment : 16th August, 1996**
3. **Names of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.) : UG (Hons)**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Nil**
6. **Participation of the department in the courses offered by other departments : Nil**
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | - | - |
| Associate Professors | 1 | 1 |
| Assistant Professors | 2 | 2 |

10. Faculty profile with name, qualification, designation, spcialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the <u>last 4 years</u></u> |
|--|---------------------------|-------------------------|----------------------------|--|--|
| Dr Srilekha Rai Choudh uri (Basu) | M.A., Ph.D. | Associate Professor | Autobiograp hy | 22 Years | - |
| Dr Debadw uti Banerjee | M.A., Ph.D. | Assistant Professor | Bengali Novel | 15 years | - |
| Dr Kaushik Halder | M.A., Ph.D. | Assistant Professor | Midiaval Age | 9 years | - |
| Dr Sanchari Datta | M.A., Ph.D., B.Ed | Part Time lecturer | | | |

11. List of Senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student-Teacher Ratio (programme wise): B.A. (Hons.)-10:1
14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Nil
15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D/ M Phil / PG. : Ph.D - 4

16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** Srilekha Basu - MRP funded by U.G.C.
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** Nil
18. **Research Centre / facility recognized by the University :** Nil
19. **Publications :**
- * Publication per faculty - **1. Srilekha Ray Chaudhuri (Basu) : 2; 2. Debadwuty Banerjee : 14; 3. Sanchari Datta : 3**
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students
 - * Number of publications listed in International Database (For eg: Web ofScience, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated :** Nil
21. **Faculty as members in :**
a) National Committees b) International Committees c) Editorial Boards Nil
22. **Student Projects**
(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil
- (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :** 3 -Awards / Recognitions received by faculty and students
24. **List of eminent academicians and scientists/ visitors to the department :** Nil

25. **Seminars / Conferences / Workshops organized & the source of funding :**

- a) National : Nil
b) International : Nil

26. **Student profile programme / course wise:**

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| Bengali (Hons) | 320 | 35 | 02 | 33 | |

*M = Male *F = Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| Bengali (Hons) | Nil | Nil | Nil |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense NET, SLET, GATE, Civil services. Defense services, etc. ? : Nil**

29. **Student progression**

| Student progression | Against % enrolled |
|--|--------------------|
| UG to PG | 40% |
| PG to M. Phil | Nil |
| PG to Ph.D. | Nil |
| Ph.D. to Post-Doctoral | Nil |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | Nil |
| Entrepreneurship / Self-employment | Nil |

- 30. Details of Infrastructural facilities**
a) **Library** - Departmental Seminar Library
b) **Internet facilities for Staff & Students** - Yes
c) **Class rooms with ICT facility** - Yes
d) **Laboratories** – N.A.
- 31. Number of students receiving financial assistance from college, university, government or other agencies :** Nil
- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :** Nil
- 33. Teaching methods adopted to improve student learning:** Nil
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities :** Nil
- 35. SWOC analysis of the department and Future plans:** Nil

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : English (Morning)**
2. **Year of Establishment : 1960**, as an extension of the Department of English in the Day Shift
3. **Names of Programmes / Courses Offered (UG, PG, M.Phil, Ph.D. Integrated Masters; Integrated Ph.D., etc.) : UG Honours in English; General English for Pass and Honours Courses; Compulsory English for all UG courses; Communicative English for the B.Com Pass and Honours Courses.**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : As already mentioned, the Department of English offers courses in General English, and Communicative English to students in other UG departments.**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 1 | 1 |
| Assistant Professors | 2 | 2 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the <u>last 4 years</u></u> |
|----------------------------|---------------------------|-------------------------|----------------------------|--|--|
| Prativa Sarkar | M.A. | Associate Professor | | 25 Years | - |
| Mou Chattopadhyay | M.A., Ph.D. | Reader | Women and Poetry | 17 years | - |
| Rajiv Roy | M.A. | Assistant Professor | | 14 years | - |
| Sraboni Chakraborty | M.A. | Part Time Teacher | | 15 years | - |

11. List of Senior visiting faculty : None at present

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : about 8% of the classes are handled by temporary Guest Faculty.

13. Student-Teacher Ratio (programme wise): approximately 10:1

14. Number of academic support staff (Technical) and administrative staff sanctioned and filled : Nil

15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phill / PG. : PG -3; M.Phil – 1; Ph.D. -1

16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : Dr. Mou Chattopadhyay is currently doing a Minor Research Project funded by the U.G.C. She has received a total grant amount of Rs. 70,000.

17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
18. **Research Centre / facility recognized by the University : Nil**
19. **Publications :**
- * Publication per faculty - Nil
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated : Nil**
21. **Faculty as members in :Nil**
a) National Committees b) International Committees c) Editorial Boards
22. **Student Projects**
(a) Percentage of students who have done in-house projects including inter departmental / programmes : All students are required to do project work for internal exams.

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Students in Departments of English, at the UG level, do not normally have such opportunities.
23. **Awards / Recognitions received by faculty and students : Nil**
24. **List of eminent academicians and scientists/ visitors to the department : Nil**
25. **Seminars / Conferences / Workshops organized & the source of funding :**
a) **National : Nil**
b) **International : Nil**

26. Student profile programme/course wise:

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| English(Hons) | 500 | 50 | | 50 | 80% |

*M = Male *F = Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| English (Hons) | 90% | 10% | Nil |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :Nil

29. Student progression

| Student progression | Against % enrolled |
|--|--------------------|
| UG to PG | 70%-80% |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

30. Details of Infrastructural facilities

- a) Library - Yes
- b) Internet facilities for Staff & Students - Yes
- c) Class rooms with ICT facility - Yes
- d) Laboratories - Nil

31. **Number of students receiving financial assistance from college, university, government or other agencies :** Varies from year to year. Five at present.
32. **Details on student enrichment programmes (special lectures / workshops /seminar) with external experts :** Nil
33. **Teaching methods adopted to improve Student learning :** Audio-visual media are often used to reduce the tedium of traditional teaching methods. Films based on plays and novels taught in class are often screened to enhance comprehension. Discussion classes follow the screenings. Audio recordings of plays such as those by Shakespeare are often used during teaching.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities :** Students are encouraged to join the various National Service Scheme (NSS) activities organized by the Central NSS cell of the college.
35. **SWOC analysis of the department and Future plans :**
Strengths
- Excellent Infrastructure
 - Good Faculty
 - Convenient Location
 - Good Reputation

Weakness

- Poor attendance in the first two periods
- Limited teaching hours (only 4 hrs. available in the Morning Shift)
- Absence of a full-time librarian
- Vacant teaching post
- Vacant non-teaching posts

Opportunities

- English is still a very popular area of studies in India
- Existence of various U.G.C. schemes/funds for further development of teaching-learning processes and infrastructure

Challenges

- Attracting students with better English Language skills
- Providing assistance in developing writing skills
- Improving library facilities

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department :** English (Day)
2. **Year of Establishment :** 1947
3. **Names of Programmes Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :** UG – Hons., General, Compulsory & Communicative English
4. **Names of Interdisciplinary courses and the departments / units involved :** Nil
5. **Annual/ semester / choice based credit system (programme wise) :** Annual
6. **Participation of the department in the courses offered by other departments :** 1) Compulsory & Communicative English taught in all three streams of Arts / Science / Commerce to all students of all Departments. 2) Teachers as co-ordinator & member of the Certificate Course in Human Rights.
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** Nil
8. **Details of courses / programmes discontinued (if any) with reasons :** Does not arise
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | By promotion | 3 |
| Assistant Professors | 5 | - |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the <u>last 4 years</u></u> |
|-------------------------------------|---------------------------|-------------------------|--|--|--|
| Debashis Gupta | M.A. | Associate Professor | Indian English Literature | 30 years | Nil |
| Srimanti Chowdhuri | M.A., M.Phil, Ph.D. | Associate Professor | Modern Poetry & Modern Drama with specializatio n on T.S. Eliot. | 24 years | Nil |
| Barnali Pain | M.A. | Associate Professor | Women's Studies. | 24 years | Nil |
| Soumyabra ta Seal | M.A. | Guest Lecturer | Cultural Studies | 6 months | Nil |
| Amrita Bhattachar ya | M.A. | Guest Lecturer | American Literature & Feminist Studies | 2 years 16 months | Nil |

11. List of Senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 20%

13. Student-Teacher Ratio (programme wise): 18:1 (Hons.)

14. **Number of academic support staff (technical) and administrative staff sanctioned and filled:** Nil
15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phil/ PG. :** Ph.D - 1; M.Phil – 1; PG-4
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** Nil
18. **Research Centre / facility recognized by the University :** Nil
19. **Publications :**
- * Publication per faculty : Debashis Gupta - 1, Srimanti Chowdhuri - 5, Barnali Pain - 7 , Amrita Bhattacharya - 5
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students :
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated :** Nil
21. **Faculty as members in :**
- a) National Committees b) International Committees c) Editorial Boards
 - i) Member, PG Board of Studies, Lady Brabourne College, Srimanti Chowdhuri;
 - ii) Member, UG Board of Studies, Kalyani University – Debashis Gupta;
 - iii) Editor, Khonj Ekhon- manabi chetonar patrika ; Editor , *Penscape*; Co-editor ‘Nirbachito Sampurna’, Barnali Pain.
22. **Student Projects**
- (a) **Percentage of students who have done in-house projects including inter departmental / programme:** All students are supposed to participate in departmental programmes.

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil

23. Awards / Recognitions received by faculty and students :

i) 2nd Year student : Anirbit Paul wins 1st position in recitation competition at the State level Cultural & Sports Competition organized by The Youth Development, Department of West Bengal Government, 2013. Prize Amount : Rs. 3,000/- ; ii) 1st Year student : Chinmoy Samaddar wins 1st Prize in Poster drawing competition at South Calcutta Girls' College.

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars / Conferences / Workshops organized & the source of funding :

a) National : Nil
b) International : Nil

26. Student profile programme / course wise:

| Name of course / programme | Applications received | Selected | Enrolled | | Pass percentage |
|----------------------------|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| UG (Hons) | | | | | |
| 2013-14 | 380 | 50 | 16 | 28 | 96% |
| | | | | | |
| | | | | | |

*M= Male *F=Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG (Hons) | | | |
| 2013-14 | 100% | 0% | Nil |
| 2012-13 | 98% | 2% | Nil |
| 2011-12 | 99% | 1% | Nil |
| 2010-11 | 100% | 0% | Nil |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. **Student progression**

| Student progression | Against % enrolled | | | |
|------------------------------------|--------------------|-------|-------|------|
| | 2013 | 2012 | 2011 | 2010 |
| UG to PG | 38% | 45% | 43% | |
| PG to M. Phil | | | | |
| PG to Ph.D. | | | | |
| Ph.D. to Post-Doctoral | | | | |
| Employed | | | | |
| • Campus Selection | | | | |
| • Other than campus recruitment | ✓ 7.6% | ✓ 12% | ✓ 23% | ✓ |
| Entrepreneurship / Self-employment | | | | |

30. **Details of Infrastructural facilities**

(a) **Library** - Central Library, Departmental Library

(b) **Internet facilities for staff and students** - Adequate

(c) **Class rooms with ICT facilities and accessories** - Adequate

(d) **Laboratories** – does not arise

31. **Number of students receiving financial assistance from college, university, assistance from college, university, government or other agencies** : 6 to 8

32. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts** : Special lectures by teachers of Bengali & Hindi Departments and also by ex-students and teachers.

33. **Teaching methods adopted to improve student learning:** Film shows, students' project, quiz, debates, interactive collaborative learning, library visit, academic counseling, excursions and short trips.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities** : Teachers are individually & collectively engaged in ISR. But not much has been explored, regarding involvement of students in this field.

35. SWOC analysis of the department and Future plans:

Strength :

- Publication of the Journal 'Penscape' with contributions from teachers and students of this Dept. and other Depts.
- Quality students who have later excelled in higher studies at premier institutes of India.
- An exemplary close bond between teachers & students.
- A richly equipped seminar Library for the use of students, teachers, scholars, and former students.

Weakness:

- Shortage of Full Time Teachers
- Overloading of assignments that leaves little time for experimental teaching
- Shortage of space restricting number of classes.

Opportunities :

- English is a very popular subject offering manifold job opportunities.
- Ample scope of research both in Language and Literature.

Challenges :

- Students with deficiency in English language skill.
Teachers in the Dept. make it a point from the beginning to relate the subject in a meaningful way to the students coming from various socio-economic background. Since a large number of students are admitted every year who have previously studied all other subjects in Bengali/ Hindi, the responsibility to connect and make them feel at home in an English Literature Class is always a challenge.
- Lack of an exclusive ICT enabled classroom. Teachers' lack of expertise with the audio-visual medium.

Future Plans :

- To hold more workshops and seminars.
- To enhance use of the audio-visual medium.
- To promote student-centric learning.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Hindi**
2. **Year of Establishment : 1945**
3. **Names of Programmes / Courses Offered (UG, PG, M.Phil, Ph.D., Integrated Masters; Integrated Ph.D., etc. :** UG (Honours & General)
4. **Names of Interdisciplinary courses and the departments/units involved :** None
5. **Annual/ semester / choice based credit system (programme wise) :** Annual
6. **Participation of the department in the courses offered by other departments :**
Compulsory Hindi is taught in commerce & science department
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. :** N.A.
8. **Details of courses / programmes discontinued (if any) with reasons:** Functional Hindi teaching is discontinued due to lack of Infrastructure of the college
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|-------------------|---------------|
| Professors | - | - |
| Associate Professors | - | - |
| Assistant Professors | 5 | 3 |

10. **Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):**

| <u>Name</u> | <u>Qualificat ion</u> | <u>Designati on</u> | <u>Spacializat ion</u> | <u>No. of Years of Experie nce</u> | <u>No. of Ph.D. Stude nts guided for the last 4 years</u> |
|------------------|---------------------------|----------------------------|----------------------------|--|---|
| Dr. Indu Joshi | M.A., Ph.D. | Associate Professor | Prasad | 17+ Years | - |
| Mr. S P Shah | M.A. | Assistant Professor (S.G.) | Prasad | 17+ Years | - |
| Rekha Singh | M.A | Assistant Professor | | | |
| Manish Pandey | M.A | CWT | | | |
| Jyotsna Pandey | M.A | CWT | | | |
| Dr Kamalesh Jain | M.A, Ph. D | PTT | | | |
| Dharmendra Das | M.A. | Guest Lecturer | Anuvad Vigyan | 1 Year | - |
| Dr Sahanaz Baro | M.A., Ph.D. | Guest Lecturer | Tulsidas | 1 Year | - |
| Mr Ganga Koiri | M.A. (Double) | Guest Lecturer | Dalit Sahitya | 1 Year | - |

11. List of senior visiting faculty : N.A.

12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : N.A.**
13. **Student-Teacher Ratio (programme wise): 36:1**
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled : N.A.**
15. **Qualifications of teaching faculty with D.Sc./D.Lit./Ph.D./M Phil/PG :** Ph.D.-02, M.Phil – 01, PG - 02
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : N.A.**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : N.A.**
18. **Research Centre / facility recognized by the University : N.A.**
19. **Publications :** Nil
 - * Publication per faculty
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated : N.A.**
21. **Faculty as members in : N.A.**
 - a) National Committees
 - b) International Committees
 - c) Editorial Boards
22. **Student Projects**
 - (a) **Percentage of students who have done in-house projects including inter departmental / programme : Nil**

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : Prof Kedar Nath Singh (JNU)

25. Seminars / Conferences / Workshops organized & the source of funding : a) National :

b) International :

Two seminars held funded by College Authority

26. Student profile programme / course wise:

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| B.A. (Hons.) & (Gen) | 172 | 56 | 25 | 31 | |

*M = Male *F = Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|---------------------|-----------------------------------|---------------------------------|---------------------------|
| B.A. (Hons) & (Gen) | Nil | Nil | Nil |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : N.A.

29. Student progression

| Student progression | Against % |
|---------------------|-----------|
|---------------------|-----------|

| | |
|--|-----------------|
| | enrolled |
| UG to PG | 90% |
| PG to M. Phil | N.A. |
| PG to Ph.D. | N.A. |
| Ph.D. to Post-Doctoral | N.A. |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | N.A. |
| Entrepreneurship / Self-employment | N.A. |

30. Details of Infrastructural facilities

- a) Library - Yes
b) Internet facilities for Staff & Students - Yes
c) Class rooms with ICT facility - Yes
d) Laboratories - No

31. Number of students receiving financial assistance from college, university, government or other agencies : 10% – 20% students

32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts : Special lectures & seminars

33. Teaching methods adopted to improve Student learning : By Lectures, Class test, Video, Internet, Power Point Projection & Wall Magazine

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : NCC, NSS

35. SWOC analysis of the department and Future plans : Nil

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Education (Morning)**
2. **Year of Establishment :**
3. **Names of Programmes / Courses Offered (UG, PG, M.Phil, Ph.D. Integrated Masters; Integrated Ph.D., etc. : UG - General**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : Nil**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**

9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | Nil | Nil |
| Assistant Professors | 2 | 1 |

10. **Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):**

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the <u>last 4 years</u></u> |
|---|---------------------------|-------------------------|----------------------------|--|--|
| Dr. Chandra Mukherj ee | M.A., M.Phil, Ph.D. | Assistant Professor | Education | 9 Yrs | NA |
| Anamika Dutta | M.A. | Guest | Education | | |

11. **List of senior visiting faculty :** Total 6 lectures delivered per week
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :** 20%
13. **Student-Teacher Ratio (programme wise):** 413:2
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled :** Nil
15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phil / PG. :** Dr Chandra Mukherjee – M.A., M.Phil, Ph.D.; Anamika Dutta – M.A./M.Sc.
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** Nil
18. **Research Centre / facility recognized by the University :** Nil
19. **Publications :** Nil
 - * Publication per faculty

- * Number of papers published in peer reviewed journals (national/international) by faculty and students
- * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in :

a) National Committees b) International Committees c) Editorial Boards Nil

22. Student Projects : Nil

(a) Percentage of students who have done in-house projects including inter departmental / programme

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars / Conferences / Workshops organized & the source of funding : Nil

a) National :

b) International :

26. Student profile programme / course wise:

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|-----|-----------------|
| | | | *M | *F | |
| UG (General) | | | | | |
| 2013-14 | 220 | 220 | | 220 | 85% |

*M = Male *F = Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--|-----------------------------------|---------------------------------|---------------------------|
| 28. How many students have cleared national and state competitive examinations such as NI | | | |
| UG (General) | Nil | Nil | Nil |

29. Student progression

| Student progression | Against enrolled | % |
|--|------------------|---|
| UG to PG | Nil | |
| PG to M. Phil | | |
| PG to Ph.D. | | |
| Ph.D. to Post-Doctoral | | |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | | |
| Entrepreneurship / Self-employment | | |

30. Details of Infrastructural facilities

- a) Library - Yes
b) Internet facilities for Staff & Students -Yes
c) Class rooms with ICT facility - Yes
d) Laboratories - N.A.

- 31. Number of students receiving financial assistance from college, university, government or other agencies : Nil**
- 32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil**
- 33. Teaching methods adopted to improve Student learning : Nil**
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil**
- 35. SWOC analysis of the department and Future plans: Nil**

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : History**
2. **Year of Establishment : 1995**
3. **Names of Programmes / Courses Offered (UG, PG, M.Phil, Ph.D. Integrated Masters; etc.) : UG (Hons.)**
4. **Names of Interdisciplinary courses and the departments / units involved : None**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments :N.A.**
7. **Courses in collaboration with other universities, industries, foreign institutions : N.A.**
8. **Details of courses / programmes discontinued (if any) with reasons :Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 01 | 01 |
| Assistant Professors | 02 | 02 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualification</u> | <u>Designation</u> | <u>Specialization</u> | <u>No. of Years of Experience</u> | <u>No. of Ph.D. Students guided for the last 4 years</u> |
|------------------------------|----------------------|---------------------|--|-----------------------------------|--|
| Bonobehar Mondal | M.A. | Assistant Professor | Modern History | 15 years | Nil |
| Gopa Basu Mondal | M.A. | Associate Professor | Modern History | 24 years | Nil |
| Suparna Bhattacharyya | M.A., Ph.D. | Associate Professor | Socio Economic conditions of Sundarban | 5 years | Nil |

11. List of senior visiting faculty : N.A.
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : N.A.
13. Student-Teacher Ratio (programme wise): 20:1
14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Nil
15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D. / M Phil / PG. : N.A.
16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : N.A.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : N.A.
18. Research Centre / facility recognized by the University : N.A.

19. Publications :

- * Publication per faculty - N.A.
- * Number of papers published in peer reviewed journals (national/international) by faculty and students –

- * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : N.A.

21. Faculty as members in : N.A.

- a) National Committees b) International Committees c) Editorial Boards

22. Student Projects : N.A.

(a) Percentage of students who have done in-house projects including inter departmental / programme :

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories /Industry / other agencies :

23. Awards / Recognitions received by faculty and students : N.A.

24. List of eminent academicians and scientists/ visitors to the department : N.A.

25. Seminars / Conferences / Workshops organized & the source of funding :

a) National : Yes

b) International : Nil

26. Student profile programme / course wise:

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| UG (Hons) | | | | | |
| 2013-2014 | 103 | 55 | 25 | 30 | 80% |

*M = Male *F = Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG(Hons) | Nil | Nil | Nil |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : N.A.

29. Student progression

| Student progression | Against % enrolled |
|--|--------------------|
| UG to PG | 10% |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

- 30. Details of Infrastructural facilities**
a) Library - Yes
b) Internet facilities for Staff & Students -Yes
c) Class rooms with ICT facility - Yes
d) Laboratories - No
- 31. Number of students receiving financial assistance from college, university, government or other agencies : Nil**
- 32. Details on student enrichment programmes (special lectures / workshops/ seminar) with external experts : Nil**
- 33. Teaching methods adopted to improve Student learning :** The department tries to follow the rules and regulations laid down by the University in the method of evaluation. We also provide special assistance to the students even outside the class room and encourage them to submit answers to the questions discussed in the classroom to improve their writing skill. Both slow and quick learners are identified and the guardians are informed regularly about the performance of their wards.
Limitations :
1. The students demand more books for the seminar library.
 2. The department needs a public address system at least for general classes.
 3. Needs assistance to take the students to different museums and also to visit heritage sites.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil**
- 35. SWOC analysis of the department and Future plans : Nil**

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Journalism & Mass Communication**
2. **Year of Establishment : 1996**
3. **Names of Programmes/Courses Offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG**
4. **Names of Interdisciplinary courses and the departments / units involved : Certificate Course on Human Rights**
5. **Annual/ semester / choice based credit system (programme wise) : Nil**
6. **Participation of the department in the courses offered by other departments :**
Active Participation
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. : N.A.**
8. **Details of courses / programmes discontinued (if any) with reasons : N.A.**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|--------------------------|----------------------|
| Professors | | |
| Associate Professors | | |
| Assistant Professors | 1 (one) | 1(one) |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.) : Abir Chattopadhyay - Enrolled

| <u>Name</u> | <u>Qualificat ion</u> | <u>Designati on</u> | <u>Spacializat ion</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Students guided for the last <u>4</u> years</u> |
|--------------------------------|---------------------------|-------------------------|----------------------------|--|---|
| Abir chatterjee | M.A | Assistant Professor | | | |
| Arup Ratan Acharjee | M.A | CWT | | | |
| Swapan Mukherjee | M.A | PTT | | | |
| Sudarshan Basak | M.A | PTT | | | |

11. List of Senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student-Teacher Ratio (programme wise): 7:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : Nil

**15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M
Phill / PG. :
PG**

**16. Number of faculty with ongoing projects from (a) National (b)
International funding agencies and grants received : Nil**

**17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR,
etc. and total grants received : Nil**

18. Research Centre / facility recognized by the University : Nil

19. Publications :

- * Publication per faculty - **Abir Chattopadhyay** – No. of papers -6,
No. of books-4
- * Number of papers published in peer reviewed journals (national/international) by faculty and students –
- * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in :

- a) National Committees b) International Committees c) Editorial Boards www.thescape.in<yours own online journal>

22. Student Projects

(a) Percentage of students who have done in-house projects including inter departmental / programme : Nil

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :Nil

23. Awards / Recognitions received by faculty and students : 2 (Two)
University B.A. 1st Class 1st in 2011, 2013

24. List of eminent academicians and scientists/ visitors to the department :Nil

25. Seminars / Conferences / Workshops organized & the source of funding :

- a) **National** : Tidings : Workshop on Print & Visual Media
- b) **International** : Nil

26. Student profile programme / course wise:

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| UG-I | 500 | 25 | 8 | 17 | 100% |
| UG-II | | 22 | 4 | 18 | 100% |
| UG-III | | 27 | 4 | 23 | 100% |
| | | | | | |

*M = Male *F = Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG-I | 92% | 8% | |
| UG-II | 100% | 0% | |
| UG-III | 100% | 0% | |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression :

| Student progression | Against % enrolled |
|--|--------------------|
| UG to PG | 40-50% |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

- 30. Details of Infrastructural facilities**
a) Library - Yes
b) Internet facilities for Staff & Students - Broadband for Students and Teachers
c) Class rooms with ICT facility - Yes
d) Laboratories - Yes
- 31. Number of students receiving financial assistance from college, university, government or other agencies : Nil**
- 32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts : Workshop**
- 33. Teaching methods adopted to improve Student learning : Lecture Demonstration**
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Documentary Films on Social issues and awareness**
- 35. SWOC analysis of the department and Future plans: Nil**

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Political Science (Morning)**
2. **Year of Establishment : 1988 (Honours)**
3. **Names of Programmes / Courses Offered (UG, PG, M.Phil, Ph.D. Integrated Masters; etc.) : UG (Hons. & General)**
4. **Names of Interdisciplinary courses and the departments / units involved : None**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments :**
“Certificate Course on “Human Rights”
7. **Courses in collaboration with other universities, industries, foreign institutions :**
None
8. **Details of courses / programmes discontinued (if any) with reasons :**
None
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|-------------------|---------------|
| Professors | 0 | 0 |
| Associate Professors | | 1* |
| Assistant Professors | 4 | 1 (on Lien) |

Note : *Promoted to Associate Professor

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Studen ts guided for the <u>last 4 years</u></u> |
|---------------------------------------|---------------------------|-------------------------|----------------------------|--|--|
| Bulbul Ray Choudhury | M.A., M.Phil | Associate Professor | International Relations | 24 Yrs | NA |
| Zaad Mahmood (on-Lien) | M.A., Ph.D. | Assistant Professor | South Asian Politics | 6 Yrs | NA |
| Runa Saha | M.A. | Part-Time Lecturer | Indian Govt. & Politics | 10 Yrs. | NA |
| Baisakhi Bhattachar ya | M.A. | Part Time Lecturer | Political Theory | 7 Yrs | NA |
| Swagata Bhattachar ya | M.A. | Part Time Lecturer | | 5 Yrs. | NA |
| Anuesha Dasgupta | M.A., M Phil | Guest Lecturer | | 5 mths | NA |
| Deblina Mukherjee | M.A. | Guest Lecturer | | 5 mths | NA |

11. List of senior visiting faculty : None

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 28%

13. Student-Teacher Ratio (programme wise): 10:1 (for Honours students only) & 51:1 (General)

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : NIL

- 15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D. / M Phil / PG. :**
M.Phil-2, PG-7
- 16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : Nil**
- 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
- 18. Research Centre / facility recognized by the University : Nil**
- 19. Publications :**
- * Publication per faculty - **Anuesha Dasgupta : 3; Debolina Mukherjee : 1**
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
- 20. Areas of consultancy and income generated : Nil**
- 21. Faculty as members in : Nil**
a) National Committees b) International Committees c) Editorial Boards
- 22. Student Projects**
(a) Percentage of students who have done in-house projects including inter departmental / programme : Projects by 1st Year Students
- (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil**
- 23. Awards / Recognitions received by faculty and students : Nil**

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars / Conferences / Workshops organized & the source of funding : Nil

a) National :

b) International :

26. Student profile programme / course wise:

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|--|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| Political Science (Honors) | | | | | |
| 2013-14 | 108 | 31 | | 31 | 100% |

*M = Male *F = Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|----------------------------|-----------------------------------|---------------------------------|---------------------------|
| Political Science (Honors) | N.A. | N.A. | N.A. |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

| Student progression | Against % enrolled |
|--------------------------------|--|
| UG to PG | 64% |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed • Campus Selection | In each year 10% to 20% of the pass out students get |

| | |
|---|--|
| <ul style="list-style-type: none"> • Other than campus recruitment | employment in different sectors – academic, research, govt. office, public sector, private sector, NGO. |
| Entrepreneurship / Self-employment | Some of the students of the department engage themselves in self employment in various areas – consultancy service, teaching-learning process. |

- 30. Details of Infrastructural facilities**
a) **Library** - Seminar Library
b) **Internet facilities for Staff & Students** - Yes
c) **Class rooms with ICT facility** - Yes
d) **Laboratories** - Nil
- 31. Number of students receiving financial assistance from college, university, government or other agencies :** Nil
- 32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts :** Nil
- 33. Teaching methods adopted to improve Student learning :** Regular class test, Quiz, visit to nearby places of academic interest
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities :** NCC
- 35. SWOC analysis of the department and Future plans:**
- Strength –**
- Qualified and experienced faculty
 - Personal attention to each student
 - Well stocked central and departmental library
 - Book Bank facilities available for the students
 - Regular class test and project work
- Weakness –**
- Shortage of full time faculty members
 - Difficult to provide extra classes due to various combinations of subjects and courses and time constraints

Opportunity –

- Funding from UGC for organizing short term courses and programmes
- Support from the administration

Challenges -

- To decrease the numbers of dropout
- To provide the best teaching-learning methods of education

Future plan –

- Publication of departmental journal on regular basis
- Participation of students in project work
- Providing career information in mother subject and allied subjects
- Providing information on various job opportunities
- Initiating prize for good result and regular attendance

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Political Science (Day)**
2. **Year of Establishment :** 1945 (Since affiliation of the college)
3. **Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D. Integrated Masters; Integrated Ph.D., etc. :** UG
4. **Names of Interdisciplinary courses and the departments / units involved :** Participation in HR certificate course
5. **Annual/ semester / choice based credit system (programme wise) :**
Annual
6. **Participation of the department in the courses offered by other departments :**
HR
7. **Courses in collaboration with other universities, industries, foreign institutions :** N.A.
8. **Details of courses / programmes discontinued (if any) with reasons :** Nil

9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 1 | 1 |
| Assistant Professors | 2 | 1 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualification</u> | <u>Designation</u> | <u>Specialization</u> | <u>No. of Years of Experience</u> | <u>No. of Ph.D. Students guided for the last 4 years</u> |
|----------------------------|----------------------|---------------------|--------------------------|-----------------------------------|--|
| SANTANU SENGUPTA | M.A., M.Phil | Associate Professor | Russian Politics | 16 | |
| SIDDHARTHA DASGUPTA | M.A. | Assistant Professor | South Asian Politics | 10 | |
| BHASWATI ROY | M.A. Ph.D. | Part-time | Indian Political Thought | 17 | |
| SOMA BHATTACHARYA | M.A. | Part Time | Indian Administration | 8 | |
| MONALISA MOHANTA | M.A. | Part Time | South East Asia | 7 | |

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : N.A.

13. Student-Teacher Ratio (programme wise): Honours – 18:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : N.A.

15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phil / PG. : M Phil-1, PG-2

16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** Ongoing none. One MRP completed
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** N.A.
18. **Research Centre / facility recognized by the University :** No
19. **Publications :**
- * Publication per faculty -
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students –
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated :** Nil
21. **Faculty as members in :**
a) National Committees b) International Committees c) Editorial Boards N.A.
22. **Student Projects**
(a) Percentage of students who have done in-house projects including inter departmental / programme : N.A.

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : N.A.
23. **Awards / Recognitions received by faculty and students :** N.A.
24. **List of eminent academicians and scientists/ visitors to the department :** Sovanlal Dutta Gupta, SRC, PB, RC, Ashok Mukherjee, Tapan Chatterjee, Gautam Basu.

25. **Seminars / Conferences / Workshops organized & the source of funding :**

a) **National :** Nil

b) **International :** Nil

26. **Student profile programme / course wise:**

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
| | | | *M | *F | |
| Human Rights Certificate Course | 120 | 50 | 22 | 28 | 75% |
| | | | | | |
| | | | | | |

*M = Male *F = Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG | 95% | 5% | None found |
| | | | |
| | | | |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil**

29. Student progression

| Student progression | Against enrolled | % |
|---|-------------------------|---------------|
| UG to PG | 60% | |
| PG to M. Phil | 20% | |
| PG to Ph.D. | 10% | |
| Ph.D. to Post-Doctoral | Information available | not available |
| Employed <ul style="list-style-type: none">• Campus Selection• Other than campus recruitment | Information available | not available |
| Entrepreneurship / Self-employment | 5% | |

30. Details of Infrastructural facilities

(a) Library - Yes

(b) Internet facilities for Staff & Students -Available

(c) Class rooms with ICT facility - Available in class room

(d) Laboratories - N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : 2

32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts : Nil

33. Teaching methods adopted to improve Student learning : Use of audio-visual tools and internet. Constant evaluation through class tests

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Occasional participation of students in NSS & NCC

35. SWOC analysis of the department and Future plans: Nil

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Philosophy (Day & Morning)**
2. **Year of Establishment : 1979**
3. **Names of Programmes / Courses offered (UG, PG, M.Phil, Ph.D. Integrated Masters; Integrated Ph.D., etc. : UG Honours & General**
4. **Names of Interdisciplinary courses and the departments / units involved : N.A.**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : N.A.**
7. **Courses in collaboration with other universities, industries, foreign institutions : N.A.**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**

9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|----------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 1 | 1 |
| Assistant Professors | 3 | 0 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designatio n</u> | <u>Spacializati on</u> | <u>No. of Years of Experien ce</u> | <u>No. of Ph.D. Student s guided for the <u>last 4 years</u></u> |
|---------------------------|---------------------------|-------------------------|----------------------------|--|--|
| Dipa Pal | M.A., M.Phil | Associate Professor | | 25 | |
| Suparna De | M.A. | Guest Lecturer | | | |
| Moumita De | M.A. | Guest Lecturer | | | |
| Pinki Pal | M.A. | Guest Lecturer | | | |
| Chandrim a Pal | M.A. | | | | |
| Tabasum Akhtar | M.A. | Guest Lecturer | | | |

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : N.A.

13. Student-Teacher Ratio (programme wise): Honours – 40:1

14. Number of academic support staff (technical) and administrative staff sanctioned and filled : N.A.

15. Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M Phil / PG. : M Phil-1, PG-2

16. Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : Nil

- 17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : N.A.**
- 18. Research Centre / facility recognized by the University : No**
- 19. Publications :**
- * Publication per faculty - Nil
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students –
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
- 20. Areas of consultancy and income generated : Nil**
- 21. Faculty as members in :**
- a) National Committees b) International Committees c) Editorial Boards N.A.
- 22. Student Projects**
- (a) Percentage of students who have done in-house projects including inter departmental / programme : N.A.**
- (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : N.A.**
- 23. Awards / Recognitions received by faculty and students : N.A.**
- 24. List of eminent academicians and scientists/ visitors to the department : Sovanlal Dutta Gupta, SRC, PB, RC, Ashok Mukherjee, Tapan Chatterjee, Gautam Basu.**
- 25. Seminars / Conferences / Workshops organized & the source of funding :**
- a) National : Nil
- c) International : Nil

26. **Student profile programme / course wise:**

| Name of the Course/programme (refer question no.4) | Applications received | Selected | Enrolled | | Pass percentage |
|---|-----------------------|----------|----------|-----|-----------------|
| | | | *M | *F | |
| UG(Hons) Part-I | 124 | 42 | | 42 | |
| Part-II | | | | 18 | 80% |
| Part-III | | | | 13 | 90% |
| UG (General)Part-I | | 160 | | 160 | |
| Part-II | | 122 | | 122 | 80% |
| Part-III | | | | 35 | 80% |

*M = Male *F = Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| UG | 100% | | |
| | | | |
| | | | |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil**

29. Student progression

| Student progression | Against enrolled | % |
|---|-------------------------|----------|
| UG to PG | 70% | |
| PG to M. Phil | | |
| PG to Ph.D. | | |
| Ph.D. to Post-Doctoral | | |
| Employed <ul style="list-style-type: none">• Campus Selection• Other than campus recruitment | | |
| Entrepreneurship / Self-employment | | |

30. Details of Infrastructural facilities

(a) Library - Yes

(b) Internet facilities for Staff & Students -Available

(c) Class rooms with ICT facility - Available in class room

(d) Laboratories - N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : 10 to 20%

32. Details on student enrichment programmes (special lectures / workshops/seminar) with external experts : Nil

33. Teaching methods adopted to improve Student learning : Nil

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil

35. SWOC analysis of the department and Future plans: Nil

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Commerce (Morning)**
2. **Year of Establishment : 1990-1991**
3. **Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : Under Graduate**
4. **Names of Interdisciplinary courses and the departments/units involved : Economics, Mathematics and Languages**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : N.A.**
7. **Courses in collaboration with other universities, industries, foreign institutions, etc. : N.A.**
8. **Details of courses / programmes discontinued (if any) with reasons : N.A.**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 1 | 1 |
| Assistant Professors | - | - |

10. Faculty profile with name, qualification, designation, specialization,
(D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualificati on</u> | <u>Designati on</u> | <u>Spacializati on</u> | No. of Years of <u>Experien ce</u> | No. of Ph.D. Studen ts guided for the <u>last 4 years</u> |
|------------------------------|---------------------------|-------------------------|----------------------------|--|---|
| Dr. Tarun Kanti Ghosh | M.Com | Associate Professor | | 22 years 4 months | |
| Santa Dutta | M.Com | CWTT | | 21 years 4 months | |
| Manas Chakraborty | M.Com | CWTT | | 11 years 5 months | |
| Mrinmayi Sarker | M.Com | CWTT | | 9 years 8 months | |
| Chandrama Basu | M.Com | CWTT | | 12 years 7 months | |
| Sraboni Ghosh | | PTT | | 14 years | |
| Barun Kumar Das | | PTT | | 9 years 5 months | |
| Sujit Bose | | PTT | | 8 years 9 months | |
| Parichita Basu | | PTT | | 8 Years | |
| Roma Jaiswal | | PTT | | 5 years | |

| | | | | | |
|--------------------------|--|-----|--|------------------|--|
| Sarodiya Dutta | | PTT | | 5 years 4 months | |
| Moushri Guha | | PTT | | 5 years | |
| Pradipta Adhikari | | PTT | | 5 years | |

11. List of Senior visiting faculty : N.A.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

| Name of the Teachers | Classes | | | | | | Total Classes | | % of Classes | |
|-------------------------------|---------|------|-------|------|-------|------|---------------|------|--------------|------|
| | Ho ns | Ge n | Ho ns | Ge n | Ho ns | Ge n | Ho ns | Ge n | Hon s | Ge n |
| Debasish Bhattacharjee | | | 02 | | 02 | | 04 | | | |
| Leenapriya De | | | 04 | 02 | | | 04 | 02 | | |
| Riddhi Chatterjee | 01 | | | | 02 | | 03 | | | |
| Sonali Dutta | 02 | | | 05 | | 03 | 02 | 08 | | |
| Koyel Chakraborty | 02 | 01 | | | | | 02 | 01 | | |
| Arup Kumar Samui | 03 | 01 | | | | | 03 | 01 | | |
| Ashis Pal | 03 | 01 | | | | | 03 | 01 | | |

13. Student-Teacher Ratio (programme wise): 1260:21

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : N.A.

15. Qualifications of teaching faculty with DSc/ D. Litt. / Ph.D./ M Phil/ PG. :
Ph.D. – 1; PG 21

16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : N.A. (2013-14)**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : None**
18. **Research Centre / facility recognized by the University : None**
19. **Publications :**
- * Publication per faculty
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. **Areas of consultancy and income generated : None**
21. **Faculty as members in : None**
a) National Committees b) International Committees c) Editorial Boards
22. **Student Projects**
(a) Percentage of students who have done in-house projects including inter departmental / programme : 75%
- (b) Percentage of students place for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : N.A.**
23. **Awards / Recognitions received by faculty and students : N.A.**
24. **List of eminent academicians and scientists/ visitors to the department : N.A.**

25. Seminars / Conferences / Workshops organized & the source of funding : N.A.

a) National : Nil

b) International : Nil

26. Student profile programme / course wise:

| Name of the Course/programme (refer questions no. 4) | Applications received 1 st Year Hons. | Selected | Enrolled | | Pass Percentage |
|--|---|----------|----------|-----|-----------------|
| | | | *M | *F | |
| B.Com (Hons) 2013 | 1470 | 270 | - | 270 | |
| B.Com (Gen) 2013 | 516 | 150 | - | 150 | |

*M = Male *F = Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.Com (Hons) 2013 | 92.8% | 7.2% | NIL |
| B.Com (Gen) 2013 | 94% | 6% | NIL |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

| Student progression | Against % enrolled |
|---------------------|--------------------|
| UG to PG | |
| PG to M. Phil | N.A. |
| PG to Ph.D. | N.A. |

| | |
|--|------|
| Ph.D. to Post-Doctoral | N.A. |
| Employed <ul style="list-style-type: none"> • Campus Selection • Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

- 30. Details of Infrastructural facilities**
(a) Library : Commerce Books 2407
(b) Internet facilities for staff & Students: 12 PCs for students
(c) Class rooms with ICT facility- 7
(d) Laboratories : No
- 31. Number of students receiving financial assistance from college, university, government or other agencies :** Scholarship for Students : 1. Kanyasree, 2. Free Studentship, 3. For SC/ST
- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :** Nil
- 33. Teaching methods adopted to improve student learning:** i) Case Studies, ii) Games & Exercises, iii) Audio-Visual
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities :** Students participation in a) Road Safety week
b) Sharing emotions with old-age-home inhabitants
- 35. SWOC analysis of the department and Future Plans :** Let us narrate the Internal & External factors in the following order-
Strength - Location : Our campus is situated in the heart of Kolkata at an excellent place connected with Sovabazar Metro-rail Stn. and plenty of buses & mini buses routs. It is a very favourable location for both the teachers & taught.
- Jaipuria (Morning Shift) is a very famous Girls College in Kolkata under Calcutta University particularly for its Commerce Department, due to excellent result of its students. In 2013, 67 (Hons) and 1(Gen) got 1st class.
- Weakness –** Uncertain cash flow, weak management information system, low worker commitment.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Commerce (Day)**
2. **Year of Establishment : 1947**
3. **Names of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters, Integrated Ph.D., etc.) : UG Courses under University of Calcutta**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : Nil**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 1 | 1 |
| Assistant Professors | Nil | Nil |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualification</u> | <u>Designation</u> | <u>Specialization</u> | <u>No. of Years of Experience</u> | <u>No. of Ph.D. Students guided for the last 4 years</u> |
|-------------------------------|---|---------------------|---|-----------------------------------|--|
| Dr Radhanath Pyne | M.Com. L.L.B., AICWA, PhD. | Associate Professor | Accountancy | 20 years | 01 |
| Dr Madhusudan Saha Rau | B.Sc.(Hons). , L.L.B. (1 st Class), L.L.M. (High 2 nd Class) | Part-Time Teacher | Ph.D. in Law (C.U.) | 12 years | |
| Chaitali Pal | B.Sc.(Eco Hons.), M.A. (Eco) | Part-Time Teacher | Economics NET | 10 years | |
| Sucharita Bhattacharya | B.Com (Hons.), M.Com | Guest | M.Phil (C.U.), NET, Pursuing Ph.D. (C.U.) | 5 years | |
| Rimjhim Patra | B.Com (Hons.), M.Com | Part-time Teacher | M.Phil (B.U.), Pursuing Ph.D. (B.U.) | 4 years | |
| Ipsita Goswami | B.Com (Hons), M.Com. | Part-Time Teacher | | 10 years | |

| | | | | | |
|------------------------|-----------------------------|-------------------|-----------------------------|-----------|--|
| Debasish Roy | B.Com(Hon s.), M.Com | Part-Time Teacher | | 24 years | |
| Subhasish Kundu | B.Com (Hons.), M.Com | Part-time Teacher | | 18 years | |
| Manish Guha | B.Com,(Hon s), M.Com, PGDIM | Part-Time Teacher | SLET, Pursuing PhD (C.U.) | 15 years | |
| Soumendra Laha | B.Com(Hon s), M.Com | Guest Lecturer | M Phil, Pursuing PhD (C.U.) | 2.5 years | |

11. **List of Senior visiting faculty : Nil**
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 70%**
13. **Student-Teacher Ratio (programme wise): 75 : 01**
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled : Nil**
15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D./ M. Phil / PG. : As per item 10**
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received : Minor Research Project (one) by Prof. R. Pyne under UGC**
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil**
18. **Research Centre / facility recognized by the University : 1**
19. **Publications :**
 - * Publication per faculty - **Radhanath Pyne : 11; Madhushudan Saha Roy : 14; Barun Kumar Das : 5; Chaitali Pal : 2**
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students – Nil
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) - Nil

- * Monographs - Nil
 - * Chapter in Books - Nil
 - * Books Edited - Nil
 - * Books with ISBN/ISSN numbers with details of publishers - Nil
 - * Citation Index - Nil
 - * SNIP - Nil
 - * SJR - Nil
 - * Impact factor - Nil
 - * h-index - Nil
- 20. Areas of consultancy and income generated : Nil**
- 21. Faculty as members in :**
- a) National Committees b) International Committees c) Editorial Boards ...
- Prof. Radhanath Pyne, Member, Indian Accounting Association, Research Foundation, Prof. Radhanath Pyne, Member, Indian Accounting Association, Research Foundation 'Bulletin' Alumni Association, Department of Commerce, University of Calcutta
- 22. Student Projects**
- (a) Percentage of students who have done in-house projects including inter departmental / programme : 13.33% of the total strength**
- (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies : Nil**
- 23. Awards / Recognitions received by faculty and students : Nil**
- 24. List of eminent academicians and scientists/ visitors to the department : Prof. A K Basu, Ex-Professor of University of Calcutta and Dr. D. R. Dandapat, Professor of Calcutta University**
- 25. Seminars / Conferences / Workshops organized & the source of funding :**
- a) **National :** UGC Sponsored State Level Seminar on Contemporary Environmental Issues; A Critical Appraisal in collaboration with Centre for Energy and Environment Management (CEEM) Kolkata, on 23.3.2012
- b) **International :** Nil

26. **Student profile programme / course wise:**

| Name of course / programme (Refer Question No.4) | Applications received | Selected | Enrolled | | Pass percentage |
|---|-----------------------|----------|----------|----|-----------------|
| | | | M* | F* | |
| B.Com (Hons.) 2012-2013 | 2400 (approx) | 95 | 60 | 35 | 71% (Approx) |
| B.Com (Gen)2012-13 | 1600 (approx) | 133 | 94 | 39 | 20% |

*M=Male *F=Female

27. **Diversity of Students :**

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------------|-----------------------------------|---------------------------------|---------------------------|
| B.Com (Hons) (2013-2014) | 96 | 11 | Nil |
| B.Com (Gen) (2013-2014) | 144 | 09 | Nil |

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil**

29. **Student progression**

| Student progression | Against % enrolled |
|---------------------|--------------------|
| UG to PG | 80% |
| PG to M. Phil | |
| PG to Ph.D. | |

| | |
|---|---|
| Ph.D. to Post-Doctoral | |
| Employed | |
| <ul style="list-style-type: none"> • Campus Selection | 2014 – IBM : 5; TCS : 5 |
| <ul style="list-style-type: none"> • Other than campus recruitment | 2013 – TCS : 6 2012 – TCS : 5 2011 – TCS : 7 2010 – HDFC Std. Life : 3; Balmer Lawrie : 3 |
| Entrepreneurship/Self-employment | |

- 30. Details of Infrastructural facilities**
(a) Library - 6000 books & 10 computers
(b) Internet facilities for staff and students - 15 Computers
(c) Class rooms with ICT facilities and accessories - 3 Class Rooms
(d) Laboratories - NIL
- 31. Number of students receiving financial assistance from college, university, government or other agencies** : 19 students for the year 2012-2013
- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts** : Nil
- 33. Teaching methods adopted to improve student learning:** Use of modern audio visual apparatus
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities** : Nil
- 35. SWOC analysis of the department and Future plans** : In future a more visually upgraded system of teaching is to be implemented. More research facilities will be provided to the students through introduction of latest books and computer technologies. Technical sessions with students to be conducted to enhance their skills for group discussions, personal introduction and other aspects of facing interviews.

EVALUATIVE REPORT OF THE DEPARTMENTS

1. **Name of the Department : Commerce (Evening)**
2. **Year of Establishment :1945**
3. **Names of Programmes Courses Offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG**
4. **Names of Interdisciplinary courses and the departments / units involved : Nil**
5. **Annual/ semester / choice based credit system (programme wise) : Annual**
6. **Participation of the department in the courses offered by other departments : Nil**
7. **Courses in collaboration with other universities, industries, foreign institutions : Nil**
8. **Details of courses / programmes discontinued (if any) with reasons : Nil**
9. **Number of Teaching Posts:**

| | <u>Sanctioned</u> | <u>Filled</u> |
|-----------------------------|-------------------|---------------|
| Professors | | |
| Associate Professors | 2 | 2 |
| Assistant Professors | 3 | 3 |

10. Faculty profile with name, qualification, designation, specialization, (D. Sc./D.Litt./Ph.D./M.Phil., etc.):

| <u>Name</u> | <u>Qualification</u> | <u>Designation</u> | <u>Specialization</u> | <u>No. of Years of Experience</u> | <u>No. of Ph.D. Students guided for the last 4 years</u> |
|--------------------|---------------------------------|---------------------|-----------------------|-----------------------------------|--|
| Pijush Kumar Basu | M.Com; M.Phil | Associate Professor | Accounting & Finance | 18 Years | |
| Aswini Kumar Roy | M. Com; | Associate Professor | Accounting & Finance | 27 Years | |
| Dipankar Das | M.Sc.; Ph.D. | Assistant Professor | Economics | 21 Years | |
| Anil Kumar Saha | M.Com, M. Phil | Assistant Professor | Accounting & Finance | 17 Years | |
| Dr Subrata Chanda | M.A.; Ph.D. | Assistant Professor | Bengali | 18 Years | |
| Sohini Sengupta | BAIS, MLIS, M.PHil | | Librarian | 4 Years | |
| Arunima Rudra | M.Com | CWTT | Commerce | 6 Years | |
| Saanjita Sen | M.Com | CWTT | Commerce | 6 Yeas | |
| Apurba Kumar Kundu | M.Com; CA(1); IWWA (I) | CWTT | Commerce | 6 Years | |
| Santanu Mallick | M.Com | CWTT | Commerce | 6 Years | |
| Arup Maity | M.Com | PTT | Commerce | 16 Years | |
| Suwendu | M.Com; | PTT | Commerce | 14 Years | |

| | | | | | |
|-----------------------|-----------------------|-----|-------------|----------|--|
| Roychowdhury | M.Phil | | | | |
| Debashish Chandra | M.Com | PTT | Commerce | 8 Years | |
| Animesh Ch. Pal | M.Com; B.Ed | PTT | Commerce | 6 Years | |
| Susanta Karur | M.Com | PTT | Commerce | 6 Years | |
| Avik Chatterjee | M.Com, M.B.A. | PTT | Marketing | 4 Years | |
| Indrani Mazumdar | M.Com | PTT | Marketing | 5 Years | |
| Mahasweta Chakraborty | MBA | PTT | Marketing | 4 Years | |
| Sutrishna Sarkar | M.Com | PTT | Commerce | 10 Years | |
| Sushmita Saha | M.Com, M.Phil | PTT | Commerce | 6 Years | |
| Koyel Chakraborty | M.Sc. | PTT | Economics | 4 Years | |
| Riddhi Chatterjee | M.Sc., M.Phil | PTT | Economics | 4 Years | |
| Ritwik Halder | M.Com | PTT | Law | 8Years | |
| Surojit Bhattacharya | M.Sc. JDS, B.Ed | PTT | Mathematics | 8 Years | |
| Arup Kumar Samui | M.Sc.; GNIIT | PTT | Mathematics | 5 Years | |
| Ashirbani Bardhan | M.Com, M.Phil | PTT | Commerce | 6 Years | |
| Amit Lahiri | M.A.; Ph.D. | PTT | English | 6 Years | |

11. **List of Senior visiting faculty :** Nil
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :** 10% by Guest Faculty
13. **Student-Teacher Ratio (programme wise):** 10 : 01
14. **Number of academic support staff (technical) and administrative staff sanctioned and filled :** Academic Support staff – 01; Administrative staff (Sanctioned) - 06
15. **Qualifications of teaching faculty with D. Sc. / D. Litt. / Ph. D. M Phill / PG. :** As per item 10
16. **Number of faculty with ongoing projects from (a) National (b) International funding agencies and grants received :** Nil
17. **Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :** N.A.
18. **Research Centre / facility recognized by the University :** Nil
19. **Publications :**
 - * Publication per faculty
 - * Number of papers published in peer reviewed journals (national/international) by faculty and students – see annexure
 - * Number of publications listed in International Database (For eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)- Nil
 - * Monographs - Nil
 - * Chapter in Books - Nil
 - * Books Edited - Nil
 - Books with ISBN/ISSN numbers with details of publishers- Nil
 - * Citation Index - Nil
 - * SNIP - Nil
 - * SJR - Nil
 - * Impact factor - Nil
 - * h-index - Nil
20. **Areas of consultancy and income generated :** Nil
21. **Faculty as members in :** N.A.
 - a) National Committees
 - b) International Committees
 - c) Editorial Boards

22. Student Projects
(a) Percentage of students who have done in-house projects including inter departmental / programme : All students as per curriculum

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories / Industry / other agencies :
 Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department : Nil

25. Seminars / Conferences / Workshops organized & the source of funding :

a) **National** : UGC Sponsored 2012

b) **International** : Nil

26. Student profile programme / course wise:

| Name of course / programme | Applications received | Selected | Enrolled | | Pass percentage |
|----------------------------|-----------------------|----------|----------|---|-----------------|
| | | | M | F | |
| B. Com (Hons) & (General) | 2500 | 499 | 499 | | 98% |

*M=Male *F=Female

27. Diversity of Students :

| Name of the Course | % of students from the same state | % of students from other states | % of students from abroad |
|--------------------|-----------------------------------|---------------------------------|---------------------------|
| B.Com (Hons) | 90% | 10% | |
| B.Com (General) | 85% | 15% | |

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services. Defense services, etc. ? : 5% of total students enrolled

29. Student progression

| Student progression | Against % enrolled |
|---|---------------------------|
| | |
| UG to PG | 70% |
| PG to M. Phil | |
| PG to Ph.D. | |
| Ph.D. to Post-Doctoral | |
| Employed | |
| <ul style="list-style-type: none">• Campus Selection | |
| <ul style="list-style-type: none">• Other than campus recruitment | |
| Entrepreneurship / Self-employment | |

30. Details of Infrastructural facilities

(a) Library - Available

(b) Internet facilities for staff and students - Available

(c) Class rooms with ICT facilities and accessories - 3 Class Rooms

(d) Laboratories - Nil

31. Number of students receiving financial assistance from college, university, government or other agencies : Aid Fund, Free Studentships, Scholarships from Govt., etc.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning : Applying modern technologies

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Nil

35. SWOC analysis of the department and Future plans: To diversify with new courses in commerce and Management and to start the Post Graduation degree courses in commerce and Management.

Contact Details: 10, RAJA NABA KRISHNA STREET, KOLKATA-5

Name of the Principal: DR. ASOK MUKHOPADHYAY

Name of the Institution: SETH ANANDRAM JAIPURIA COLLEGE

City: KOLKATA

Pin Code: 700005

Accredited Status: FIRST CYCLE

Work Phone: 033-2555-4117

Website: www.sajaipuricollege.in

Mobile: 09830499347

Fax:

E-mail: sajaipuricollege@gmail.com

6. Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.


This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution

with seal:

Place: Kolkata.
Date: 27.05.2014


Principal
Seth Anandram Jaipuria College
Kolkata - 700 005

