



Seth Anandram Jaipuria College

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Notice Inviting Tender (NIT)

e-Tender No. SAJC/MPLAD/01/2024

dated 14/03/2024

1. For and on behalf of Seth Anandram Jaipuria College, Kolkata (SAJC), the Teacher-in-Charge invites sealed tenders from eligible and qualified vendors for supply of following goods as per terms and conditions set out in the document.

Schedule No.	Brief description of Goods and Services	Estimated Value (Rs.)	Earnest Money (Rs.)	Bid Validity period	Period of Completion of work
1.	Procurement of equipments for Laboratory based major subjects for newly introduced syllabus under NEP (New Education Policy) in Seth Anandram Jaipuria College, Kolkata	10,00,000	1,00,000 (10%)	1 (one) year	20 (twenty) days

2. Description and schedule of the tender process:

Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc.)	Open tender, Two Bid Part I- Pre-Qualification/Technical bid Part II- Financial/ Price bid (Item-wise Rate)	
Tender Fee	NIL	
Tender Document download portal	https://www.wbtenders.gov.in & https://www.sajaipuracollege.ac.in/	
E-Procurement portal for online tender submission	https://www.wbtenders.gov.in	
Date of online publication of NIT & other Documents	15/03/2024 at 3:00 pm	
Online documents download & Online Bid Submission	Opening date and time	15/03/2024 at 3:00 pm
	Closing date and time	12/04/2024 at 5:00 pm
Pre-bid meeting with intending bidders with Teacher-in-Charge, S. A. Jaipuria College, Kolkata, if necessary	20/03/2024 at 12:00 noon	
Date & Time of Opening of Technical Bid	13/04/2024 at 12:00 noon	
Date of uploading list for technically qualified bidder (Online)	To be notified later	

Date for opening of Financial Proposal (Online)	To be notify later after opening of technical proposal
Date of uploading of list of bidders along with their rates through (Online), also if necessary for further negotiation through offline for final rate.	To be notified, if required, after uploading the offered rates of bidders.

3. The Tender Document/Tender is not transferable under any circumstances.
4. The Pre-qualification/Technical and Financial/Price Bid documents, duly filled in, digitally signed properly and complete in all respects as per instructions contained in the Tender Documents, has to be submitted through e-tender procurement system (online) within due dates.No physical/offline Tender/ Bid shall be accepted. Conditional tenders and casual letters sent by the bidders shall not be accepted.
5. Tenderers are requested to read the Tender Document before submitting the Tender/BID online.
6. Interested tenderers may obtain further information about this requirement from the office of the Teacher-in-Charge, Seth AnandramJaipuria College, 10 Raja Nabakrishna Street, Kolkata 700 005. They may also visit college website (<https://www.sajaipuracollege.ac.in/>)and/or the e-procurement portal of Govt. of West Bengal (<https://www.wbtenders.gov.in>) for further details.

Special Instructions to Tenderers (SIT)

The following Special Instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below: In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

1. Participation

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the e-Procurement system of Government of West Bengal, through logging on to <https://www.wbtenders.gov.in>.

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a Proprietorship/partnership firm or a authorised representative of a company/society. If found to have applied severally for a single job, all his applications will be rejected for that job.

2. Collection/Download of Tender Documents

The Bidders can search & download NIT & other Tender Documents electronically from the e-procurement site using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

3. Earnest Money Deposit

Earnest Money to be deposited by the prospective eligible bidders

through online mode (online Net Banking) or offline mode (RTGS/NEFT) as per order no. 3975 F(Y) (Govt. of W.B.) dated 28.07.2016 and also to be documented through e-filing via e-procurement portal of Govt. of West Bengal (<https://wbtenders.gov.in>).

4. **Bid Validity**

The proposal shall remain valid and open for acceptance for a period of 1 year from the closing date for submission of proposals. If any tenderer withdraws his tender before the said period, then the SAJC shall be at liberty to forfeit the Earnest Money (EMD)/Performance Security deposited.

5. **Taxes & Duties**

Prices quoted by vendor/bidders shall be inclusive of cost and conveyance of all materials, all labour charges, all taxes & duties, service charges etc complete in all respect. No extra claim on this account will in any case be entertained. Any conditional quotation shall not be acceptable.

6. **Submission of Tenders.**

Pre-qualification/Technical Bid and Financial Bid both will have to be submitted online concurrently in two folders at a time for each work, one in Pre- Qualification/Technical Proposal & the other in Financial Proposal, with valid digital signature through the e-procurement portal as per time schedule. The

documents will get encrypted (transformed into non readable formats). Time will be reckoned as per Server Clock.

6.1. **Pre-Qualification/Technical proposal**

The Pre-Qualification/Technical proposal should contain **digitally signed (by the bidder)** copies (in pdf format) of the following further two covers (folders).

6.1.1. **Statutory Cover** Containing

- a) **NIT**
- b) **EMD**
- c) **FORM AND ANY OTHER DOCUMENTS**

6.1.2. **Non-Statutory Cover** Containing

- a) Professional Tax (PT) Challan (Latest)
- b) Pan Card
- c) Income Tax Return of last year (Latest)
- d) GSTIN Registration Certificate
- e) Trade Licence
- f) Registration Certificate under Company Act. (if any); Registered Deed of partnership Firm/ Article of Association & Memorandum. (if applicable); Power of Attorney (For Partnership Firm/ Private Limited Company, if applicable);
- g) Credential documents (copy of work order and completion certificate and/or any other relevant document) for similar nature of work within

last 5 (five) years ending the date of issue of NIT.

h) Certificate about operational office in Kolkata.

Note: Failure of submission of any of the above mentioned documents will render the tender liable to summarily rejected for both statutory & non statutory cover.

6.1.3 The above stated non-statutory documents should be arrange in the following manner

Sl. No.	Category	Sub-Category	Details
1.	Certificates	Certificates	1) GSTIN Registration Certificate 2) PAN Card 3) P. Tax Challan (Current FY) 4) I. Tax Return (Latest)
2.	Company details	Company details 1	1) Trade License (for Proprietorship Firm). 2) Partnership Deed, Trade License (for Partnership Firm) 3) Incorporation certificate, Trade License (for Ltd. Company) 4) Society Registration copy, Trade Licence (for Co-operative Society) 5) Power of Attorney (if applicable) 6) Certificate about operational office in Kolkata
3.	Credential	Credential -1	Credential of similar nature of Work in last 5(five) years ending date of Issue of NIT

6.2 Financial proposal

This file contains BOQ (Bill of Quantities) as “Financial Bid”: A bidder shall quote their **rate/amount** inclusive all taxes with transportation, installation charges, freight charges/ any other taxes, .

7. Opening & Evaluation of Tender.

5.1. **Tender & Works Committee:** Tender & Works Committee constituted with Principal, Bursar and one senior Teacher of the Institution will function as Opening & Evaluation Committee for selection of technically qualified bidder. The decision of the Tender & Works Authority will be final and binding to all concerned and no challenge against such decision will be entertained. Tender Inviting Authority is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders received without assigning any reason whatsoever.

5.2. **Opening of Technical Proposal:** Technical proposals will be opened by the Tender & Works Committee and his authorized representative(s) electronically from the website using their Digital Signature Certificate (DSC). Intending tenderers or their authorised repretative may remain present if they so desire.

Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened.

Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Pursuant to scrutiny & decision of the Tender & Works Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals .

During evaluation the committee may summon of the tenderers & seek clarification / information or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

5.3. Opening of Technical Proposal: The Financial Bid of the prospective tenderers will be opened only if the tenderers qualify in the Pre-qualification/Technical Bid.

5.4. Rejection of Bid: The tender accepting authority reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for tender accepting authority action.

6. Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

7. Award of Contract

The Bidder, whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/ Letter of Acceptance / Work Order. The notification of award will constitute the formation of the Contract. The Agreement will incorporate all agreements between the Tender Accepting Authority and the successful Bidder. All the tender documents including NIT with other sections, GCC & BOQ will be the part of the Contract Document.

Prof. Nandita Sen Chakrabarty
Teacher-in-Charge

Seth AnandramJaipuria College

For and on behalf of
Seth AnandramJaipuria College, Kolkata

FORM OF TENDER

(To be filled up by the Tenderer and uploaded along with technical bid)

The Principal
Seth Anandram Jaipuria College
10, Raja Nabakrishna Street
Kolkata 700 005.

Reference: Your Tender document No.:

Subject:

Dear Sir,

1. I/We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. _____, dated _____ (if any), the receipt of which is hereby confirmed and submitting tender in connection with the subject mentioned above.

2. I/We now offer to "Supply of
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in Seth Anandram Jaipuria College, Kolkata" in conformity with your above referred document and terms and conditions, for which the price schedule is submitted at the respective rates quoted in BOQ (Bill of Quantities).

3. If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the specification.

4. We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form.

5. We agree to keep our tender valid for acceptance for a period upto as required . if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

6. I/We have satisfied myself/ourselves as to the schedule of work and all other respect of the tender conditions, subject to above. I/We do hereby agree, should

this tender be accepted in whole or in part to :

- a) Abide by and fulfill all the terms and provisions of the said conditions annexed hereto;
 - b) Complete the Work within 20 (twenty) days from the date of issue of work order as per the terms and conditions enclosed with the tender documents at no extra cost to the SAJC.
7. I/We have deposited the requisite EMD as per requirement which, I/We note, will not bear any interest and is liable for forfeiture :
- a) If our offer is withdrawn within the validity period of acceptance.
 - b) If the work is not commenced within 20 (twenty) days after issue of work order.
8. I/We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.
9. I/We have not been blacklisted by any Government College / Government Aided College / State or Central University / Research Institute / Government or semi- Government Organization as a supplier or contractor at any time.

Dated this _____ day of _____, 20__

For & on behalf of

(Signature with date and seal)

(Name and designation with Mobile Number)

Duly authorized to sign the tender for and on behalf of

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Laboratory Equipments for MPLAD Fund

Name of the Department	Instrument Name	Specification	Quantity
Journalism & Mass Communication	Full Frame Camera with Lens Kit (70-300)	<ul style="list-style-type: none"> • Full frame mirror less camera compatible with still & Video • Lens Kit 28mm – 70mm or 24mm-105mm • Digital Display Dry Cabinet with Humidity Controller • Professional Tripod Stand • Professional External Video Camera Microphone compatible with the specific body. 	1
Zoology	Cold centrifuge machine with Microtome, Hot water bath, Autoclave, Hot Air oven, Digital Balance and Digital pH meter	<p>Cold centrifuge machine: Micro Centrifuge, Capacity: 40 mL,max speed: 16000 rpm, eppendorf enabled, Digital display</p> <p>Microtome : Manual, Fully rotated handwheel, High Precision Specimen Feed, Universal Cassette Clamp and Standard Specimen Clamp, sample orientation: 5° along the X-Y axis, rotatable 360°, Section thickness range: From 0 - 60µm</p> <p>Hot water bath: Rectangular, 6 holes, 1000W, made by stainless steel, Digital display, thermostat controlled</p> <p>Autoclave: 20Litre, vertical, Stainless steel interior, Digital temperature indicator and Controller, Up to 121°C temperature range Silicone rubber gasket, Automatic pressure control switch, Double or triple walled construction, Pedal for lid opening, Water level indicator, Water inlet & outlet valves</p> <p>Hot Air oven: Temperature range: 50 - 250°C,capacity: 95 L,</p> <p>Digital Balance: Digital display, least weight count: 1mg</p> <p>Digital pH meter: Single electrode, Digital display, pH range: 0-14, Bench top, portable</p>	

Computer Science	Desktop	<p>PROCESSOR - INTEL CORE I5,12th GEN</p> <p>RAM - STARLITE 8GB DDR4</p> <p>MOTHERBOARD - GIGABYTE (CORE I5 12TH GEN & THE SPECIFIC RAM SUPPORTED)</p> <p>HDD - WESTERN DIGITAL 1TB SATA(INTERNAL)</p> <p>GRAPHICS CARD - NVIDIA 2GB(EXTERNAL)</p> <p>CABINET WITH FRONT SIDE USB PORT WITH 450W SMPS - IBALL</p> <p>KEY BOARD - DELL USB SUPPORTED</p> <p>MOUSE - DELL USB SUPPORTED</p> <p>SSD - WESTERN DIGITAL 256 GB</p>	8
Chemistry	Digital Analytical Balance	Digital Analytical Balance, Motorised, With 0.01mg accurate readability and readability ie 5 digit balance, Internal auto calibration, CAPACITY 220 g	1
Physics			

Name of the Department: Physics

Sl. No.	Item name	Product specification	Quantity
1	Sodium Source with housing and power supply	Body Material (SS), Input 220V, 50 Hz, Aperture diameter 25 mm, Lamp House having four holes with slide covers one each on every side at different heights, Lamp (35W), Power supply	2
2	Heating Mantle, 500ml, 1L, 2L	For round bottom flask, with variable temperature setting, 2000ml (450W) -1pc, 1000ml (350W) – 2pcs, 500ml (250W)- 2pcs	5
3	Hot Plate	220V input, cast iron base, ceramic plate, variable temperature upto 200 degree C with thermostat, 2000ml.	2
4	Spectrometer	9 inch base diameter, 2 Vernier (20 seconds), Eyepiece (15X, Ramsden eyepiece with glass etched crosswire), Base diameter (220 mm), Scale Material (Brass), Objective (Achromatic lens, $f=178$ mm, Aperture 32 mm), Slit (German silver with knurled screw)	1
5	Laser Source with detector	Diode Laser (RED), Optical power:3 mW with Power supply , Detector Output Measurement Unit with power supply, Sensor Type: Photo Transistor, Display:7 segment, 3 ½ digit	1
6	Cross grating for LASER	Cross grating for LASER diffraction experiment	1
7	Polaroid Set	Crossed Polaroid Set of two piece with graduated circular scale (1 degree) to be fitted with spectrometer collimator and telescope arm.	2 set
8	AC Signal Generator	Square, sine and triangular output 10Hz-2 MHz, 4-digit counter based frequency readout, Amplitude: 0-3V (p-p), Output Impedance: 50 Ohm, input 220V +-10%, 50 Hz	2
9	AC True-RMS Milli-Voltmeter	True RMS Voltage, Accuracy 1-2%, Voltage Range: 20mV, 200mV, 2V and 20V, Frequency Range: 10Hz to 200KHz, Input Impedance: 1MOhm, 7 segment Display, input 220V \pm 10%, 50Hz, Accessories: shielded cable with a coaxial connector at one end and banana plugs on the other end	1
10	Digital CRO	Benchtop, Minimum 25MHz, 1 GS/s, 2Ch Digital Storage Oscilloscope, 2.5k point Record Length on All Channels, Advanced Triggers, Automated Measurements, and FFT Analysis, Built-in Waveform Limit Testing; Autoset and Signal Auto-ranging; Built-in Context-sensitive Help; Active TFT Color Display, USB interface	2
11	Measurement of Dielectric Constant by LC rejector circuit	Complete set for measurement of Dielectric Constant of by LC rejector circuit	1
12	Measurement of Speed of light using CRO	Complete Setup without CRO for measurement of Speed of light using CRO	1