



Seth Anandram Jaipuria College

B.COM. SEM VI (HONS.) and B.Com Part III: COMMERCE PROJECT

EXAMINATIONS 2021

ONLINE MODE ONLY (Soft copy)

(MORNING / DAY / EVENING)

NOTICE (17-07-2021)

Students of B.Com Hons of Semester VI (Under CBCS) and **B.Com Part III Hons** (under 1+1+1 system) of all the three shifts (Morning / Day / Evening) are notified that Viva and/or Evaluation of the Project Reports (**Commerce Project**) will be held **from 01-08-2021, Sunday till 05-08-2021, Wednesday**. They are directed to contact their supervisors for final timing.

By Order

Notice 1 / DATED 09-07-2021

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1. **Students of B.Com Hons of Semester VI** (Under CBCS) and **B.Com Part III Hons** (under 1+1+1 system) of all the three shifts (Morning / Day / Evening) are notified that

Viva and/or Evaluation of the Project Reports (**Commerce Project**) will be held **shortly**.

2. Details allotment (date & time) will be communicated by the respective Supervisors.
3. Candidates must submit Project Report at the earliest **to the Supervisor** in soft copy through mail.
4. Last date of Submission of final Project to the Supervisors– **15th July, 2021**
5. **Candidates are also advised to follow the following GUIDELINE at the time of preparation of Report :**

STEP 1:

Please ensure that there is **NO watermark ANYWHERE** in the pdf file, print and also **NO COLOUR / PICTURE on the Cover Page**. **Cover Page must be according to Annexure II and BLACK & WHITE only and following the below stated structure :**

Page orientation: PORTRAIT, size : A4, Font : TIMES NEW ROMAN,

Font size : **12pt** (body of the report), 16pt (Heading) and **14pt**. (Sub-heading)

Line spacing: 1.5, Paragraph Alignment : Justified.

Margin : 1.4 inch / 3.5 cm on LEFT side and 1 inch / 2.5 cm other 3 sides

Words limit – 5000 (Maximum)

Page limit – 40 pages

STEP 2:

Mail the soft copy of your Project Report approved by your supervisors in .pdf format to your supervisors within **15-07-2021** with the name of the file being in the following format:

C.U.ROLL NO. _ C.U. REGN. NO _ SHORT NAME OF THE SUPERVISER

Viz. XXX224-XX-XXXX_224-XXXX-XXXX-XX_ABC

Cover page consists of–

1. **Top of the cover page-**

A Project Report submitted in partial fulfilment of requirement for the Degree of B.Com Honours in Accounting & Finance **or** Marketing under the University of Calcutta

2. **Title of the Project :**

3. **Submitted by :**

NAME OF Candidate:

C. U. SEM ROLL NO.

C. U. REGN. NO.

COLLEGE ID NO. / COLLEGE ROLL NO.

Shift: MORNING /DAY/ EVENING

4. **NAME OF SUPERVISOR :**
5. **Month & Year of Submission :**

Sequence of Chapters of the Project Report

Cover Page

- i. Declaration by the Student
- ii. Supervisor's Certificate
- iii. Index / Table of Content

Chapter I :Introduction

Sub-Chapters-

- a) Back Ground of the Study
- b) Justification/Needs of the Study
- c) Literature Review
- d) Research Methodology
- e) Objectives of the Study
- f) Limitation of the Study
- g) Chapter Planning

Chapter 2: Conceptual Framework / National and International Scenario

Chapter 3: Presentation, Interpretation and Analysis of Data

Chapter 4: Conclusion and Recommendations

Bibliography

Annexure