



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Seth Anandram Jaipuria College</b>
• Name of the Head of the institution		<b>Prof. Nandita (Sen) Chakraborty</b>
• Designation		<b>Teacher-in-charge</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>03325554117</b>
• Mobile No:		<b>09433161342</b>
• Registered e-mail		<b>sajaipuriacollege@gmail.com</b>
• Alternate e-mail		<b>sajciqac@gmail.com</b>
• Address		<b>10, Raja Nabakrishna Street, Kolkata-700005</b>
• City/Town		<b>Kolkata</b>
• State/UT		<b>West Bengal</b>
• Pin Code		<b>700005</b>
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		<b>Affiliated</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Urban</b>

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Calcutta				
• Name of the IQAC Coordinator	Prof.Rajiv Roy				
• Phone No.	03325554117				
• Alternate phone No.	09433161342				
• Mobile	08777867148				
• IQAC e-mail address	iqac@sajaipuriacollege.ac.in				
• Alternate e-mail address	sajciqac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://sajaipuriacollege.ac.in/index.php/index.php?option=com_content&amp;view=article&amp;id=104&amp;Itemid=0">http://sajaipuriacollege.ac.in/index.php/index.php?option=com_content&amp;view=article&amp;id=104&amp;Itemid=0</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="#">Yes</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.1	2023	12/10/2023	11/10/2028
Cycle 1	B	2.72	2015	03/03/2015	02/03/2020
6.Date of Establishment of IQAC			19/11/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Seth Anandram Jaipuria College	MPLAD	Government of India	2024	1000000	
8.Whether composition of IQAC as per latest			Yes		

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Formation and Registration of Seth Anandram Jaipuria College Alumni Association [The first-ever meeting of the Alumni Association has been successfully conducted, marking the beginning of structured alumni engagement and networking opportunities.]	
2. Regular Psychological Counseling sessions [The college has introduced psychological counseling sessions by renowned experts on a regular basis, benefiting teaching staff, non-teaching staff, and students.]	
3. Industry Collaborations for job oriented skills [The institution has established collaborations with multiple industry-based organisations to provide students with job-oriented skill development programs and enhance their employability.]	
4. Community Outreach and NGO Collaborations [The college has partnered with various NGOs to actively engage in social and environmental awareness programs, reaching different sections of society and fostering a sense of community responsibility.]	
5. School Outreach Initiative by IQAC [The IQAC cell has taken the initiative to motivate school students before their Board Examinations, providing guidance and psychological support.]	

Additionally, sessions are conducted to educate students about proper diet and healthy living practices to enhance their overall well-being.]

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To increase Extension activities and to develop more formal linkages through MoUs	Achieved
To Develop of Social, Mental and Environmental Awareness to the School students as well as Local people	Achieved
To digitize of College Office work through College DataBase system	Achieved
To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages	Achieved
To arrange career guidance programmes as well as skill based programmes	Achieved
To inculcate entrepreneurial abilities in students to face the challenges of corporate world.	Achieved
To inculcate skill based learning through add on courses	Achieved

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the College	14/11/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023-2024	26/01/2025

**15. Multidisciplinary / interdisciplinary**

We are a college that offers a diverse array of courses across multiple academic disciplines including Humanities, Commerce, and Natural and Social Sciences. All of our courses abide by the University of Calcutta's Choice Based Curriculum system (CBCS) and NEP 2020 system (Under CCF), which encourages interdisciplinary learning by allowing students to choose from a range of courses instead of following a prescribed monodisciplinary curriculum. As an illustration, in accordance with UGC guidelines, we provide a Foundation Course on Environmental Science (AEC) to all students, regardless of their chosen field of study. Additionally, students in Humanities and Natural and Social Sciences have access to Generic Electives from other disciplines. Commerce students are required to take an Ability Enhancement Compulsory Course (AEC) in Communicative English/Hindi/Bengali and courses in Mathematics, Law, and Economics. In NEP system, all students must opt one. Interdisciplinary subject (IDC) in Semester 1, Semester 2 and Semester 3 from any stream of Humanities, Science and Commerce subjects.

**16. Academic bank of credits (ABC):**

University of Calcutta has already been started to open an account of each student for their Academic Bank of Credit from previous academic session. The student must have ABC id to register under University of Calcutta. The college helps to create ABC id to the students of Sem I after their admission in the college. Presently, approximately 3235 students of the college has their ABC id.

**17. Skill development:**

The Choice Based Credit System (CBCS) curriculum and the National Education Policy (NEP 2020) both mandate the inclusion of Skill Enhancement Courses for every subject taught at the Honours/Major and General/Multidisciplinary levels. These courses are fostering the development of skills that go beyond purely academic and theoretical knowledge for our students. Beyond the above curriculum the college has organized five Add-on-courses to develop the student's skill for their career like Cell and Tissue culture, Fish Culture, Interior Designing, Translation and Interpretation in

Multilingual Society and News Anchoring every year. Beside these, the college also organized many career counselling session with different industry based companies as well as many outreach programmes for students' skill development.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Given that a significant number of our students come from purely Bengali and Hindi medium backgrounds, our teachers often cater to their needs by using a bilingual or multilingual approach with English as the common language. Our students, non-teaching staff, and teachers regularly organize events that celebrate the customs and traditions that reflect India's diverse cultural heritage. Our college has Heritage Club to maintain Heritage Archive of the college. Every year the college organize "Heritage Walk" around the college area as the college area is surrounded by Sovabazar Rajbari and the college building is also part of the Sovabazar rajbari. In order to promote the local language, art and culture, it is the regular practice at institute that all NSS activities conducted in adopted village, nearby schools are compulsory executed in local heritage. Our college magazine, the departmental Journals and the wall magazines are also published in two languages namely Bengali and English where the students can focus their creative works as well as their views in their own languages.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Our college follows the syllabus and goals of the parent university, which are based on clearly defined outcomes. As a result, all the programs offered by the college have well-defined program outcomes and program-specific outcomes that are stated, displayed, and communicated to both teachers and students. Many college events are tied to these predetermined outcomes. The institution, being affiliated with Calcutta University follows the guidelines as and when directed where in variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project-based learning field work, Institute is implementing it wherever possible. All the programmes are offered as outcomes-based education (OBE) which are designed keeping in mind the regional and global requirements. Course outcome of every subject well defined in the curriculum itself by Calcutta University. The Institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes and course outcomes from 2019-20 onwards, displayed in the College website. All courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analyzing, Evaluating and

Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contribute proactively to economic, environmental and social well-being of the nation. The Course Objectives (COs) are also aligned to the PO-PSO philosophy.

## 20.Distance education/online education:

Our college has its own Learning Management System (LMS) which can be accessed by college website through "log in" in the portal. Classes in every department were conducted virtually, and students were provided with opportunities to have their doubts cleared and engage in interactive sessions. To support students in their learning journey, a wealth of online study materials were made accessible through links on our college website and in web-based classrooms. College has also started for Distance Post Graduate Course for English, Bengali, Education, History and Environmental Studies under Rabindra Bharati University.

## Extended Profile

### 1.Programme

1.1	21
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	4874
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	1753
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	1559
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	167
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	171
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	39
Total number of Classrooms and Seminar halls	
4.2	181
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	210
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	



### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college aims at academic and career success of the students through development of critical thinking, effective communication, creativity, and cultural awareness in a safe, accessible and affordable learning environment. A fresh academic year starts with a comprehensive and detailed prospectus informing the students about the college and its activities. Each department also plans its own schedule of activities to be followed subsequently. The college employs diverse teaching methods apart from the traditional chalk and blackboard teaching. Usage of ICT enabled instructions, smart classroom, scientific charts, models and software are made for the benefit of the students. Every Department which requires practical knowledge is equipped with necessary laboratory and instrument to facilitate experiential learning process. Under the Curriculum and Credit Framework (CCF) system internship is devised where the students get exposure to diverse fields of understanding. The college from time to time holds various seminars and lectures which are arranged by various departments in offline or online mode. The invited speakers for the lectures are usually of national and international repute which helps the teachers and students to enrich their understanding on a particular topic. In their regular curriculum the students undergo evaluation through internal exams, mid-semester exams, practical assessments, and viva-voce. The students also get access to a well stocked and digitized central library. Each department also maintains its own library. We have been utilizing an our own LMS platform to facilitate virtual learning.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://sethanandramjaipuricollege.in/departments">https://sethanandramjaipuricollege.in/departments</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college synchronizes and follows the academic calendar that is followed by Calcutta University. The academic calendar is also indicated in the college prospectus and the college website as well. The academic calendar available on the college website is updated regularly according to the notices and instructions from the University. Following the academic calendar timely completion of

syllabus is done followed by revision and internal assessments. For accessing the students understanding their performances are regularly monitored through tests, presentations, internal examinations according to predetermined schedule. Through regular faculty meetings and discussion continuous assessment of the students are done. All the faculty members regularly participate in the evaluation process which helps in timely declaration of results so that the next semester can be started well on time.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sethanandramjaipuriacollege.in/departement">https://sethanandramjaipuriacollege.in/departement</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

21

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

120

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The life of a student is not only about the grades, degrees and passing the examinations. It is much more than that. It is not just

about textbook learning but also becoming aware of the prime problems and their solutions in society. Students who are socially aware realize that one of their prime responsibilities is to serve the society they are a part of. Therefore, the colleges imbibe a basic sense of social responsibility and sensitize students to social causes and issues. The institution ensures that every student understands the importance of sustainable environmental practices and gender equality. In this direction events like World Environment Day, Human Rights Day, International Language Day and International Women's Day are celebrated in the institution. Students also make wall magazines on these relevant topics. Additionally, the college distributed clothing to street children in 2021, and the NCC unit of the college also organizes various programs from time to time to demonstrate the commitment to social responsibility and sustainable practices. The college has also entered into MOUs with various reputed colleges and institutions across Kolkata to have a work experience as voluntary members for health camps, education campaigns for children, blood donation, awareness regarding sustainable practices for environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1559

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0">http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>6515</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
<b>378</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>	
<b>At our institution, we acknowledge that students possess varying degrees of academic ability and proficiency. Therefore, our teaching</b>	

approach is customized to cater to the requirements of both highperforming and struggling students. Support for Advanced Learners: To support advanced learners, we employ the following methods: Encouraging participation in student seminars Providing guidance for creating posters and PowerPoint presentations Granting access to online learning resources Advising the consultation of reference books Encouraging peer teaching Exploring career and further study options Services for Students Experiencing Academic Challenges: For students who are experiencing academic challenges, we offer the following services: Remedial classes and doubt-clearing sessions Regular communication with guardians on their ward's performance Peer teaching and group study opportunities This personalized approach ensures that every student receives the necessary support to succeed academically.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4854	167

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance the learning experiences of our students, we employ effective problem-solving methodologies. Our departmental faculty members guide students in their projects, monitoring their progress on a monthly basis. Additionally, our faculty members monitor academic performance and provide counseling to students, apart from regular teaching. To ensure that our students are wellprepared, we organize special training programs such as computer training and personality development. Our approach also includes experiential and participative learning opportunities to provide practical learning experiences for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sethanandramjaipuriacollege.in/departement">https://sethanandramjaipuriacollege.in/departement</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In recent years, the world has experienced a remarkable growth in communication technology, computer networks, and information technology, which have provided numerous opportunities to utilize new technological tools for teaching and learning. The integration of computers and communication technology, also known as Information and Communication Technology (ICT), presents unprecedented opportunities to education systems as it can interact across vast geographic areas. To leverage these opportunities, our institute utilizes various technology tools, including: 1. Projectors - Available in various classrooms and labs 2. Desktops and laptops - Arranged in computer labs and faculty cabins throughout the campus 3. Printers - Installed in labs and prominent areas 4. Photocopier machines and scanners - Multifunction printers available in all prominent locations in the institute 5. Online classes through Zoom, Google Meet, Microsoft Team, and Google Classroom 6. MOOCs Platform (LMS) 7. Digital library resources 8. Video conferencing - using Zoom/Google Meet. 9. Online quizzes- Faculty members prepare online quizzes for students upon completion of each unit using Google Forms. 10. Smart Classroom technologies: Smart digital boards are used in many smart classrooms. By incorporating these tools, we enhance the learning experience of our students and equip them with the skills necessary for the students' better training.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://sajaipuriacollege.ac.in/Elearningmodule">https://sajaipuriacollege.ac.in/Elearningmodule</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )



**2.3.3.1 - Number of mentors****167**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****167**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****54**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers****1476**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has implemented a comprehensive and transparent evaluation process that encompasses a wide range of assessment methods. We follow the curriculum of the University of Calcutta and conduct regular internal and tutorial examinations. To ensure fairness and transparency, we communicate the internal assessment system to our students well in advance. This approach enables our teachers to evaluate students more accurately and has also increased student engagement in the learning process. Our students are encouraged to participate actively in various cocurricular and extracurricular activities to promote their overall personality development. Students undergo continuous evaluation through various methods, including group discussions, unit tests, assignment submissions, field visits/work, and seminars. This continuous evaluation helps us monitor our students' progress and identify areas for improvement, ensuring their success at both college and University levels.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://sethanandramjaipuricollege.in/departments">https://sethanandramjaipuricollege.in/departments</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Following the curriculum of the affiliating University we use to conduct internal and tutorial examinations following the schedule given by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://sethanandramjaipuriacollege.in/departments">https://sethanandramjaipuriacollege.in/departments</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college utilizes an Outcome-Based Education approach instead of a traditional input-based approach. To ensure effective communication of learning outcomes to both students and teachers, the institution employs the following mechanisms: 1. First-year students are introduced to graduate attributes at the start of the program. 2. The college website contains a soft copy of the curriculum and learning outcomes for all courses and programs. 3. Tutorial meetings are conducted to inform students about the Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. The college also emphasizes the importance of using basic laboratory equipment correctly to conduct measurements, analyze, interpret results, and develop a quantitative understanding of uncertainties.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://sajaipuriacollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=128&amp;Itemid=0">https://sajaipuriacollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=128&amp;Itemid=0</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting. The

students are also made aware of the same through Tutorial meetings Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=128&amp;Itemid=0">https://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=128&amp;Itemid=0</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1534

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://sethanandramjaipuricollege.in/departement">https://sethanandramjaipuricollege.in/departement</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://sajaipuricollege.ac.in/index.php?option=com\\_content&view=article&id=33&Itemid=0](https://sajaipuricollege.ac.in/index.php?option=com_content&view=article&id=33&Itemid=0)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****32**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****8**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college's NCC team is known for organizing various events throughout the year, including blood donation camps and distribution of blankets to the poor. However, due to the outbreak of the coronavirus this year, they were only able to organize two events.

Extension activities carried out throughout the year with different schools to motivate school students regarding their Examinations, social and mental awareness. Our college worked with different NGOs for this purpose.

File Description	Documents
Paste link for additional information	<a href="http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0">http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

532

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**
**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

21

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**
**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

21

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>



**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has satisfactory infrastructure and physical facilities for teaching and learning, including classrooms, laboratories, computing equipment, and more. However, due to the limited number of classrooms, the institution conducts classes in different shifts to accommodate all the students following the CBCS and NEP syllabus of the affiliating university. Additionally, the computer laboratories are shared among multiple departments to conduct practical classes. Nevertheless, the science departments have well-equipped laboratories. The institution provides 39 classrooms, a conference room with ICT facilities, 10 LCD projectors, 5 LED TVs with interactive display, Two smart interactive board, and green chalkboards in all classrooms. Furthermore, it has various laboratories, including Physics, Electronics, Chemistry, Zoology, Food and Nutrition, Computer Science, and Psychology. The Botany department also maintains a herbal garden. The college library has a floor space of 4000 sq. ft and holds a collection of 55,250 books, as well as subscriptions to five magazines and eight newspapers. The library has a spacious reading room, a stack room, a Teachers' Reading Room, an Internet Centre, and a Journal Stack. It is fully airconditioned, and partially automated by Koha 21.05.08.000, an integrated library management software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a gymnasium with a trained instructor for both students and teachers. Yoga sessions were conducted online for mental development during the pandemic. The recreation club in the college used to organize cultural programs and competitions every year, but could not do so during the pandemic. The college does not have its own auditorium, but rents external ones. The Sports department of the college used to organize annual sports events

outside of the college. The college has equipment for outdoor games like cricket, badminton, table tennis, football. Our students participated in Inter College District Level Athletics Championship organized by Govt. of West Bengal in 2022-23. Indoor games including carom and table tennis are encouraged in the Boys and girls Common Room. Students are trained under a professional trainer and faculty of the Department of Physical Education. There are facilities for medical support, drinking water and jerseys for participating college team members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

200

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LMS is active(KOHA Software) 1.Database of Library books in command 2.Cloud arrangement is in place 3.Database active round the year 4.Patrons use Library Resources through OPAC system 5.Issue and return of books are done through the LMS during the College hours 6.The new system enabled the Library to steer clear of some systemic problems like increased risk of crashing of the server due to increasing load, and the serious job of regular backups etc. 7.Barcode enabled student Library card system in use since 2018 session. 8.Barcode enabled partially automated circulation system through KOHA Software in long introduced. 9.WEBOPAC is utilized for searching of Books with Bibliographic details. 10.A mobile App is long introduced for accessing Library Resources. Therefore, considering these features and facilities, the S A Jaipuria College Library is partly automated.●

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://sites.google.com/site/sajaipuriacollege/library/infrastructure">https://sites.google.com/site/sajaipuriacollege/library/infrastructure</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11.75

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

2457

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-equipped computer lab for students. Wi-Fi is available in the college campus and library. All departments have computers and accessories. ICT is used by teachers in classrooms and labs, and educational sites are shown to students digitally. Official work is done with ICT, and the college regularly maintains

its IT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.sajaipuriacollege.ac.in/">https://www.sajaipuriacollege.ac.in/</a>

#### 4.3.2 - Number of Computers

210

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

184

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Below is a brief overview of the maintenance and utilization of some of our facilities: **Laboratories:** Each laboratory has a designated lab in-charge, lab assistant, and attendant responsible for maintenance, upgrading, and preventive maintenance, as well as performance monitoring. **Library:** The central library is maintained by a librarian and supporting staff, with a focus on availability and utilization of instructional materials for teaching and learning. **Sports facilities:** The Physical Director oversees the sports facilities and activities, and sports equipment is issued to students as per the event schedule. **Classrooms:** All departments are allocated classrooms with necessary ICT tools, which are utilized as per departmental timetables. **IT facilities:** All departments are equipped with PCs, essential software, and peripherals, with maintenance handled by laboratory technicians and system administrators. **CCTV and security:** A network and system administration team is responsible for maintaining internet connectivity and CCTV security systems, while external agencies handle maintenance of LCD projectors and air conditioners.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

**Government during the year****2068**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****00**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

574

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

574

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

136

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

876

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year****45**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****21**

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**College always encourages student representation and engagement in various administrative, co-curricular, and extracurricular activities, such as the student council or representation on various bodies as per established processes and norms.**

File Description	Documents
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have registered alumni association. There is active alumni engagement for the development of the college. The Alumni Associations functions through two modes. (i) as an independent organisation, (ii) as an association endorsed by the College. The independent alumni association meet as and when necessary arise. Principal and senior faculties are invited to participate to offer suggestion to improve the welfare of the college. Alumni association endorsed by the college meets once in a year. Principal being the chief coordinator convene the meeting and present the immediate needs of the college, while reeving comments and suggestions from the alumni for the development of the college. Prominent alumni facilitate the prospective students for employment generation. Beside the alumni association of the college. Certain old departments have their own alumni set up to promote their department

interest. Alumni have contributed in kind and cash for the development of the department and college. Steps are being implemented to strength the alumni association to play an active role in the development of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**VISION:** The College emblem features the phrase "Vidya Amritam Bhava," conveying the belief that knowledge is the elixir of life, propelling humanity forward. Thus, the College's commitment is to uphold this belief through AMRITA, which is expressed through VIDYA.

**MISSION:** The College is committed to providing accessible higher education with diverse streams and subjects. It is dedicated to maintaining gender equality by offering three shifts: a morning shift for women, a day shift for co-education, and an evening shift for men. Additionally, the College aims to promote inclusive education by welcoming students from all castes, classes, and linguistic and intellectual backgrounds. It strives to align with modern educational policies by emphasizing both skill development and core values. The College pursues a holistic and sustainable approach to development.

File Description	Documents
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. The leadership's commitment to decentralization and participative management is evidenced in the creation, constitution and functioning of several committees at various levels. The Governing Body, IQAC Committee, various academic, administrative and other committees are constituted and operated in such a manner that the rich experience and diversity of the institution is adequately represented. Every committee is reconstituted after a specific period (2/3 years) and no stakeholder is appointed as a convenor in more than three committees at a time. Similarly, the responsibility of the head of a department is allotted to a member of the department for a limited period of usually 3 years. 2. Financial decisions are decentralized at various levels. At the highest level is the finance committee of the GB, which comprises the TIC and other GB members, some of whom are external experts. With the approval of the GB, day-to-day financial management of the college is handled by the Bursar. Financial powers are also delegated to various office bearers-from the TIC to the head clerk.

3.The present leadership values the inputs of everystakeholder. Several forums and channels are available to every stakeholder of the institution to voice his/her opinion/suggestion/grievance to the appropriate authority.

File Description	Documents
Paste link for additional information	<a href="https://sajaipuricollege.ac.in/home.php">https://sajaipuricollege.ac.in/home.php</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed 1. Academic Excellence: Efficient teaching-learning procedures Student's overall development through participation

Constant growth in research and development 2. Leadership and Management: Effective leadership and participative management Financial planning and management 3. Quality Assurance: Constant internal quality assurance system 4. Governance: Ensuring effective governance 5. Employee Welfare:

Employees' advancement and welfare 6. Stakeholder Engagement: Institute-industry interaction Encouragement of budding entrepreneurs Creation of Alumni association 7. Infrastructure: Mounting physical infrastructure 8. Discipline and Grievance Redressal: Proper discipline Women/student/faculty grievance 9. Placement: Escalating placements

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Policies:** Being a Govt-aided college, Govt. and CU policies are scrupulously followed. At the college level, GB formulates the policies. The GB is aided in this process by the Principal and an active Teachers' Council comprising all teachers of the college. **Administrative setup:** The college follows a clearly stipulated hierarchy for smooth functioning. The GB has representation from the State Govt., CU, teachers and non-teaching staff of the college, along with external experts from other colleges and professions. For day-to-day functioning, the TIC is aided by the office of the Bursar, the teaching and the non-teaching staff. **Appointment and service rules:** Being a State Govt-aided college,

all appointments are made by the GB in accordance with the extant policies of the govt. and Calcutta University. **Procedures: Finance:** For purchases, the college follows the rules and procedures stipulated by the state government and Calcutta University including floating public tenders for high-value purchases. At the Governing body level, the college has a purchase committee and at the college-administration level, we have a purchase committee and a building committee to oversee/regulate all financial decisions. The college also uses i-fams, a software accessible to all regular employees,

for sharing salary-related information.

File Description	Documents
Paste link for additional information	<a href="https://sajaipuriacollege.ac.in/home.php">https://sajaipuriacollege.ac.in/home.php</a>
Link to Organogram of the Institution webpage	<a href="https://sajaipuriacollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0">https://sajaipuriacollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A Teachers' Council is in place which comprises all teachers of the college. Besides, three teacher representatives are elected to the Governing Body for better representation of teachers at the highest level. Similar arrangement is there for the non-teaching staff members as well. The college has also a functioning government-registered cooperative, consisting of both teaching and non-teaching staff as members. This cooperative grants loans to needy members at very cheap rates. General Provident Fund (GPF) and Group Insurance schemes provide financial security to staff members by offering long-term savings and insurance coverage. Advance salary and festival advances are granted to non-teaching staff members depending on the occasion. Medical Allowance is available for all staff members, and

those registered under the West Bengal Health Scheme can avail of medical facilities in government and private hospitals. This benefit ensures that staff members have access to quality healthcare services when needed.

Various leave facilities, such as Casual Leave, Duty Leave, Medical Leave, Earned Leave, Maternity Leave, and Child Care Leave, are provided to employees to help them maintain a healthy work-life balance. Special leave provisions also exist for research at the doctoral level.

File Description	Documents
Paste link for additional information	<a href="https://sajaipuricollege.ac.in/home.php">https://sajaipuricollege.ac.in/home.php</a>
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**9**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance appraisal of teachers is based on UGC regulations, 2010, as detailed in the Career Advancement Scheme (CAS) of the state government, amended from time to time. Apart from the formal system of appraisal, performance of all teaching and non-teaching staff are appraised informally on a regular basis by the college administration through meetings with the department as well as

through one-to-one interactions with the incumbent.

File Description	Documents
Paste link for additional information	<a href="https://www.sajaipuricollege.ac.in/">https://www.sajaipuricollege.ac.in/</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution effectively employs strategies for the mobilization and optimal utilization of resources and funds from diverse sources, including government and non-government organizations. This is supported by the regular conduct of financial audits, both internal and external, which can be validated through a review of the established processes and mechanisms. Funds for infrastructural development and other office expenses are primarily sourced from the College fund and the fees collected from students. This allocation of funds ensures that the institution is well-equipped to cater to the needs of its students and staff members. The process for resource allocation begins when Departmental Heads submit their requirements, including any repair or renovation work needed, to the Office of the Principal. Following this discussion, the request is placed before the Finance Committee and the Governing Body of the College for sanction. Maintenance, construction, and renovation works are carried out through vendors selected by quotations through tender and e-tender processes mentioned on the website, as well as by the Public Works Department (PWD). This transparent selection process ensures that the institution receives high-quality services at competitive prices.

File Description	Documents
Paste link for additional information	<a href="https://sethanandramjaipuricollege.in/departments">https://sethanandramjaipuricollege.in/departments</a>
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institute has a well-planned process for fund and resource mobilization. This involves various committees, department heads, and the accounts office. Specific rules have been designed for fund and resource utilization. The main source of income for the institute is the student tuition fee. A finance committee ensures optimum utilization of funds for recurring and non-recurring expenses. A purchase committee scrutinizes quotations from vendors for equipment, computers, books, etc. Final decisions are made based on parameters like pricing, quality, and terms of service. Expenditure is monitored by the principal, finance and purchase committees, and the accounts department to ensure it stays within the allotted budget. The college budget includes recurring and planned expenses. The budget is scrutinized and approved by top management and the governing body. The accounts and purchase departments monitor expenses to ensure they don't exceed the budget.

File Description	Documents
Paste link for additional information	<a href="https://sethanandramjaipuriacollege.in/departments">https://sethanandramjaipuriacollege.in/departments</a>
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college's Internal Quality Assurance Cell (IQAC) plays a crucial

role in policymaking and implementation within the institution. Meeting every three months, the IQAC prepares, evaluates, and recommends various reports and initiatives for approval by relevant Institute and Government statutory authorities. These include: Annual Quality Assurance Report (AQAR), Self-Study Reports for accreditation bodies (ISO 9001, UGC 12b, NAAC, NIRF, NBA), Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS), Stakeholder feedback, Process Performance & Conformity, Action Taken Reports, and new programs aligned with National Missions and Government Policies. Academic and Administrative Audit: To maintain and enhance educational quality, the college conducts annual academic and administrative audits of each department and various committees through the IQAC. An Academic and Administrative Audit Committee is established for this purpose. Implementation of Green Practices: The IQAC proposed various green practices to maintain an ecofriendly college campus. IQAC distributed these activities among various departments and the Nature Club. As a result, an eco-friendly, pollution-free college campus has been established, and community awareness about renewable energy and e-waste management has increased. A Green Audit was conducted by a certified agency.

File Description	Documents
Paste link for additional information	<a href="http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0">http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements: Yes, Feedback forms are prepared in Google forms, distributed electronically to all students and their feedback analyzed and discussed. Feedback from teaching and non-teaching members are collected in one-to-one and departmental meetings. 2. Collaborative quality initiatives with other institution(s): The college has collaborated with 5 institutions, including a NGO for faculty exchange, welfare activities etc. 3. Participation in NIRF: NIRF cell constituted on 28.02.24. Preparation underway. 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0">http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The College has always tried to inculcate progressive thought of gender sensitisation among its stake holders. As part of this endeavour, the College has held gender sensitisation programmes for students and staff. An Internal Complaint Committee (ICC) is present to ensure a safe and secure working environment for the women staff and girl students. A robust Counseling cell under the guidance of the Psychology Department the College is functional for the mental wellbeing of the staff and students. Separate common room for the girl students are present. Girl students of the institution are encouraged to take up activities in NCC in order to instill among

them a sense of empowerment. **Counselling services:** The college has established a counselling center that provides support and guidance to students facing any kind of genderrelated issues. The center also conducts regular awareness programs and sensitization workshops for students and staff. **Awareness campaigns:** The college organizes various awareness campaigns on gender equity, including International Women's Day celebrations, seminars, and talks by eminent personalities. These campaigns aim to sensitize the students about gender issues and promote gender equity through Gender Sensitization Cell.

File Description	Documents
Annual gender sensitization action plan	<a href="http://sajaipuriacollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0">http://sajaipuriacollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://sajaipuriacollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0">http://sajaipuriacollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**E-waste management System at Seth Anandram Jaipuria College:**The college has hired the services of an agency which has helped the college to recycle 140 kgs of E-Waste. **Waste Recycling System at Seth Anandram Jaipuria College:**The college has initiated a paper recycling process to promote environmental awareness among students. Recycling paper has several benefits, including the preservation of

trees and the reduction of energy and water consumption compared to paper made from wood pulp. To encourage the responsible use of paper, students are educated about the benefits of recycled paper and are encouraged to minimize waste. The college has also hired the services of an agency which has helped the college recycle 505.919 kgs of paper, saving nearly 10 trees. The paper recycling process is considered one of the best practices of the college, and it contributes to the institution's efforts towards promoting sustainability.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0">http://sajaipuricollege.ac.in/index.php?option=com_content&amp;view=article&amp;id=33&amp;Itemid=0</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above



File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college implemented several initiatives to foster tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities. Cultural Diversity: The college regularly organizes cultural events and festivals to promote cultural diversity among students. The events include traditional dance performances, music programs, and art exhibitions that showcase the rich cultural heritage of various regions and communities. These events help to create a more inclusive and tolerant environment and provide students with an opportunity to learn about different cultures. Regional and Linguistic Diversity: The college has a diverse student population, and we recognize the importance of promoting regional and linguistic diversity. We encourage students to participate in language courses and cultural programs to celebrate the linguistic diversity of our nation. The college also organizes events such as "Language Day," where students can showcase their linguistic skills and learn about different languages.

Communal and Socioeconomic Diversity: The college recognizes the importance of promoting communal and socioeconomic diversity. We offer scholarships and financial assistance to economically underprivileged students, enabling them to pursue their academic dreams. We also organize awareness programs and workshops to environment that fosters tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The celebration of Independence Day is a momentous occasion in our college, and it is marked with great fervor and enthusiasm. The entire college community, including students, faculty members, and administrative staff, come together to celebrate this important day in India's history. In the weeks leading up to Independence Day, students and faculty members rehearse together to ensure that the celebration is a grand success. The rehearsals are a collaborative effort, and everyone works together to ensure that each performance is flawless. The students practice singing patriotic songs, while faculty members help them with speeches and other performances that showcase India's multicultural and multilingual culture. Importance is given to sensitise both the students and employees of the institution to core constitutional ideas. All students from all streams compulsorily has to study a paper on Constitutional Values and Duties soon after their enrolment in the Institution. National Voter's Day is also observed in order to make the new voters enavbled with the process

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4.

A. All of the above

## Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Important national days are observed with due respect. National flag is hoisted ceremonially on January 26 (Republic Day), August 15 (Independence Day). Apart from these two days of national importance, Netaji's Birth day is also celebrated with due regards. Social and religious festivals like Saraswati Puja, Holi, Rakshabandhan are also observed by the students with great fanfare. In the weeks leading up to Independence Day, students and faculty members rehearse together to ensure that the celebration is a grand success. The rehearsals are a collaborative effort, and everyone works together to ensure that each performance is flawless. The students practice singing patriotic songs, while faculty members help them with speeches and other performances that showcase India's multicultural and multilingual culture. The celebration is a reminder of the sacrifices made by our forefathers in the fight for independence and inspires us to continue working towards building a strong and prosperous India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Development of the College through Alumni Engagement

#### Objective:

Strengthen alumni relationships and leverage their expertise and resources for institutional growth and student support.

#### Implementation:

Establishing an active and registered Alumni Association.

Organizing alumni meetups and networking events.

Initiating mentorship programs where alumni guide current students.

Involving alumni in curriculum design, placement assistance, and guest lectures to bridge the gap between academia and industry.

#### Impact:

Creation of a strong and engaged alumni network.

Enhanced job opportunities and mentorship for students.

Financial contributions and sponsorships from alumni, supporting infrastructure development and other institutional initiatives.

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### Best Practice 2: Organizing Career Counseling Programs and Job Fairs

#### Objective:

Enhance students' employability and career prospects by offering add-on courses (certificate programs) that develop industry-relevant skills.

#### Implementation:

Introducing add-on certificate courses beyond regular class hours in online and offline modes.

Total course duration: 30 hours, focusing on skill-building.

Conducting career counseling sessions and job fairs in collaboration with industry experts and hiring companies.

Impact:

Enhanced skill development: Students acquire communication, teamwork, and problem-solving skills beyond the core curriculum.

Improved job readiness: Graduates are industry-ready, equipped with practical skills relevant to the job market.

Higher earning potential: Completing add-on courses increases employability and may lead to higher salaries in competitive industries.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

S.A. Jaipuria College stands for inclusivity and catering to the academic needs of the marginalised sections of the society. It has successfully maintained a balance between quality and quantity which is an enormously difficult proposition in contemporary sociopolitical and economic realities. It has not jettisoned the needs of the weaker sections of the society in order to aspire for excellence. Rather, it chose to strike a balance between the two. Increasing enrolment of the girl students, many of them from disadvantageous sections of the society is a recognition of the welfare oriented outlook of the Institution. Students, irrespective of their backgrounds have excelled in both academics and extra-curricular activities which in a way reiterates what the institution stands for.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3.2 - Plan of action for the next academic year

1. The Institution shall endeavour to provide holistic education for the students in line with the NEP. It shall involve unlearning and relearning for the teaching staff also. The whole administration shall have to gear up for the new challenges of the NEP. 2. Engaging alumni in fundraising, mentorship, and networking is another plan, with alumni events, network establishment, and volunteering opportunities. 3. The college plans to make the campus plastic-free, including reducing single-use plastic and promoting sustainable alternatives. 4. Collaborating with NGOs is aimed at promoting social responsibility among students and staff and contributing to society's betterment. 5. The institution plans to adopt a village for its overall development, including education, healthcare, and infrastructure. 6. Additionally, the college plans to offer add-on courses such as vocational, language, and skill development courses for students to gain additional skills and knowledge to enhance their employability.